



One Network Enterprises Order Forecast Collaboration

**Published
20 July, 2023**

Copyright Notice

© 2023 by One Network Enterprises, Inc. All rights reserved.

Printed in the United States of America, 2023.

No part of this document may be reproduced, stored in a retrieval system, or transmitted, in any form or by any means, electronic, mechanical, photocopying, recording, or otherwise, without prior written permission of One Network Enterprises.

Table of Contents

1	Order Forecast Collaboration Dashboard	7
1.1	Working with the Dashboard Filters	7
1.2	Dashboard Quick Links	10
1.3	Working with the Dashboard Widgets	11
1.4	Widget Descriptions	12
1.4.1	Vendor Promise Short By Item	13
1.4.2	Vendor Promise Short By Vendor	13
1.4.3	Vendor Noncompliant	14
1.4.4	Vendor Not Promised	14
1.4.5	Week Over Week Variation	14
1.4.6	Collaboration Tickets By Item	15
1.4.7	Collaboration Tickets By Vendor	15
1.4.8	Collaboration Tickets States By Entity	16
1.4.9	Order Forecast Collaboration State By Item	17
1.4.10	Order Forecast Collaboration State By Item	18
2	Order Forecast Collaboration Workbench	20
2.1	Order Forecast Collaboration Workbench Overview	20
2.2	The Workbench Filters	21
2.3	The Collaboration Tab	27
2.3.1	Graph	27
2.3.2	Collaboration Tab Data Measures	28
2.4	Creating a Collaborative Ticket from the Collaboration Tab	29
2.5	The Vendor Capacity Tab	31
2.6	The Waterfall Tab	31
3	Order Forecast Collaboration Multiline Workbench	33
3.1	Order Forecast Collaboration Multiline Workbench Overview	33
3.2	The Workbench Filters	34
3.3	OFC Multiline Workbench Screen	36
3.4	Creating a Collaborative Ticket from the Workbench	38
4	Working with Collaborative Tickets	40
4.1	Overview	40

4.2	Viewing and Updating Collaborative Tickets from the Search Collaborative Ticket Screen	41
4.3	Viewing and Updating Tickets in the Order Forecast Collaborative Workbench	43
4.4	Creating a Collaborative Ticket from the Order Forecast Collaboration Workbench	47
4.5	Searching Collaborative Tickets	48
5	OFC Alert Configuration	54
5.1	Available Alerts	57
6	Working with Item Resource Capacity	58
6.1	Searching Item Resource Capacity	58
6.2	Updating an Item Resource Capacity	61
6.3	Creating an Item Resource Capacity	61
7	Working with Order Forecast Collaboration Configurations	64
7.1	Searching Order Forecast Collaboration Configurations	64
7.2	Updating Order Forecast Collaboration Configs	66
7.3	Creating Order Forecast Collaboration Configs	66
8	Working with Scenario Order Forecast Collaborations	73
8.1	Searching Scenario Order Forecast Collaborations	73
8.2	Updating Scenario Order Forecast Collaborations	76
8.3	Creating a Scenario Order Forecast Collaboration	77
9	Working with the Order Forecast Collaboration History Configurations	81
9.1	Search Order Forecast Collaboration History Configurations	81
9.2	Updating Order Forecast Collaboration History Configurations	82
9.3	Creating Order Forecast Collaboration History Configurations	83
10	Working with the Order Forecast Collaboration History Report	86
11	Working with the Order Forecast Collaboration Search Screen	90
11.1	Searching Order Forecast Collaborations	90
11.2	Creating Order Forecast Collaborations	93
11.3	Updating Order Forecast Collaborations	97
12	Running Order Forecast Collaboration Alerts	98
13	Running Vendor Noncompliant Issue Computation	100

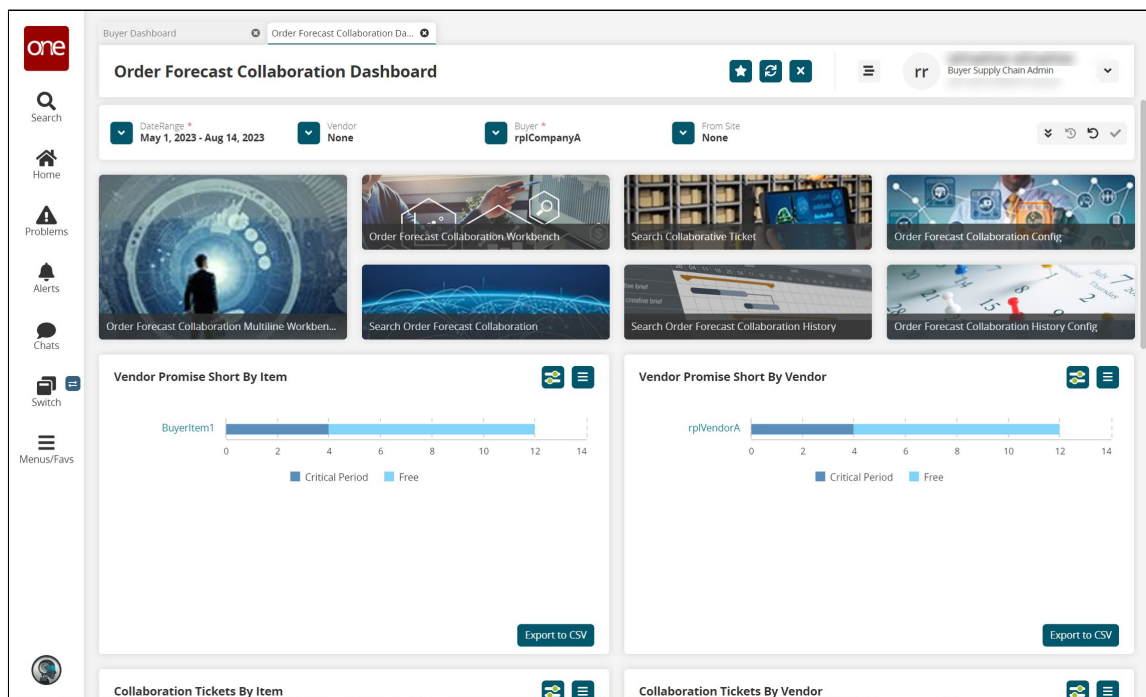
1 Order Forecast Collaboration Dashboard

- [Working with the Dashboard Filters](#)
- [Dashboard Quick Links](#)
- [Working with the Dashboard Widgets](#)
- [Widget Descriptions](#)

1.1 Working With The Dashboard Filters

The dashboard filters enable users to select parameters for the data displayed in the dashboard widgets.

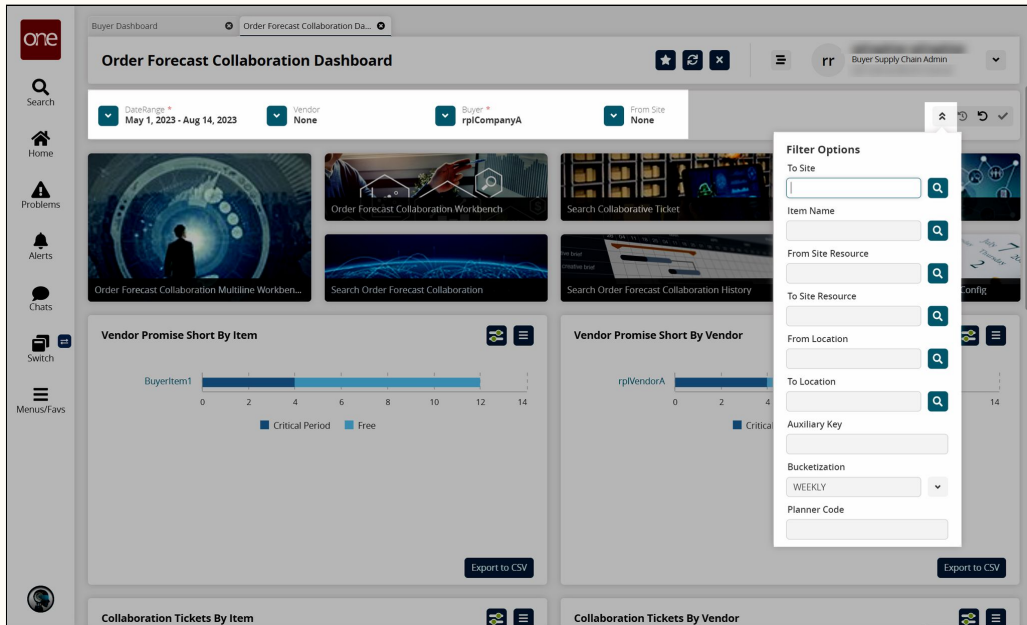
1. Log in to the ONE system.
2. Click **Menus/Favs > Replenishment > Order Forecast Collaboration > Order Forecast Collaboration Dashboard**.
The Order Forecast Collaboration Dashboard opens.



3. Use the filter fields across the top of the dashboard to customize the data shown in the widgets on the dashboard. Fields with an asterisk (*) are required. The fields are described in the table below.



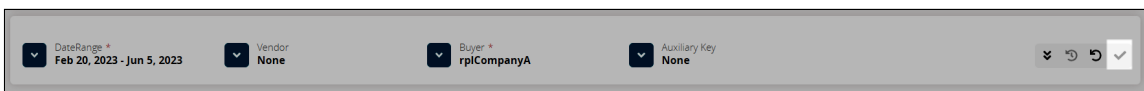
The width of your screen determines the number of fields displayed. Click the double-arrow icon to display more filter options.



Field	Description
Date Range*	Select the date range for the data displayed on the dashboard
Vendor	Select the vendor associated with the order forecasts you want to view.
Buyer*	This field defaults to the current buyer.
Auxiliary Key	Enter an auxiliary key.
From Site	Use the picker tool to select a Ship From site. This filter field helps you search for data associated with specific Ship From sites.
To Site	Use the picker tool to select a Ship To site. This field helps you search for data associated with specific Ship To sites.
Item Name	Filter the dashboard to show data for a specific item.

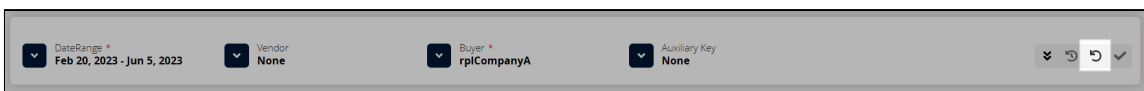
Field	Description
From Site Resource	Use the picker tool to select a Ship From site resource. A site resource is a resource at a site against which capacity can be measured and reservations can be scheduled.
To Site Resource	Use the picker tool to select a Ship To site resource. A site resource is a resource at a site against which capacity can be measured and reservations can be scheduled.
From Location	Use the picker tool to select a specific location within the Ship From site.
To Location	Use the picker tool to select a location within the Ship To site.
Bucketization	Select a bucketization period.
Planner Code	Enter the planner code to display data associated with a specific planner code. Note: Planner codes must be defined at the item level and then associated with planner users.

- Once the filter options are selected as necessary, click the check icon in the top right.



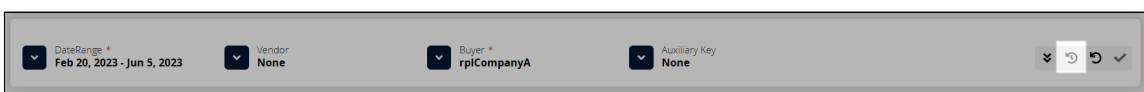
The dashboard widgets update according to the selected filter criteria.

- Click the reverse icon to reset the filters to the default values.



The widget data reverts to the default criteria.

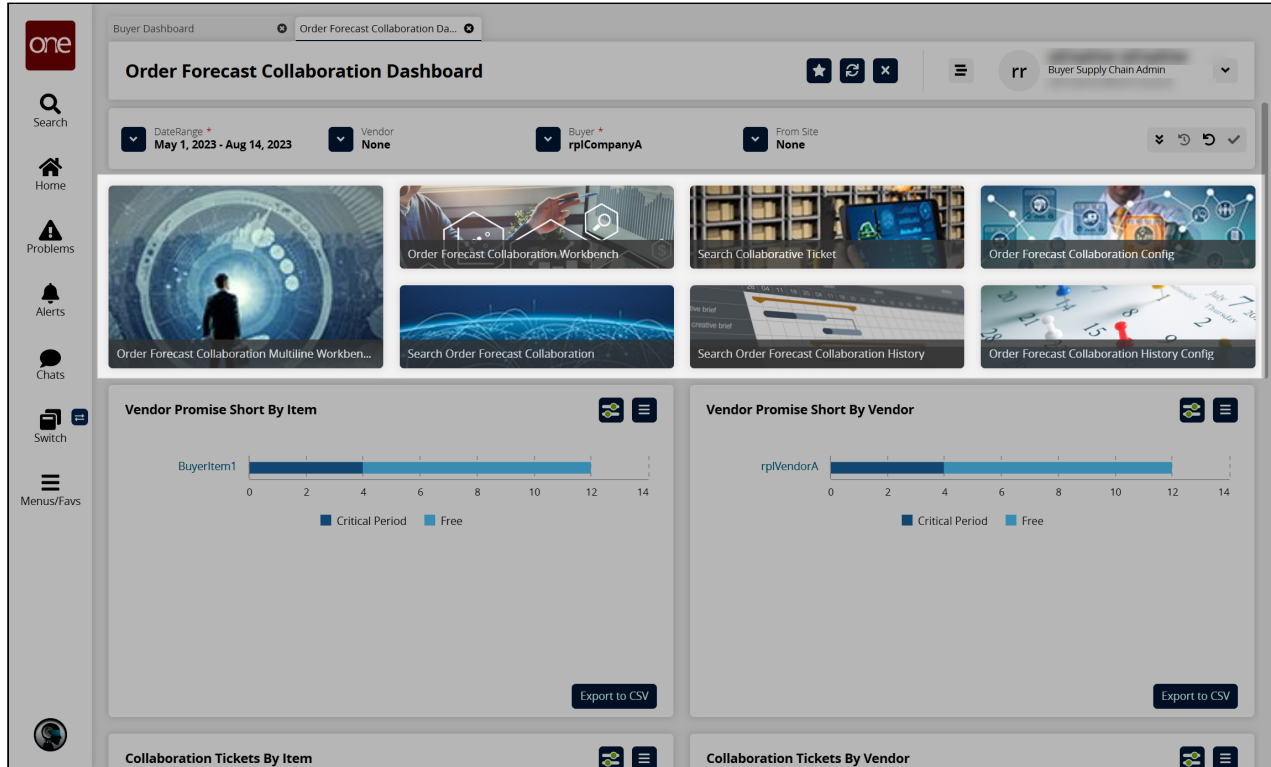
- Click the reverse icon with the clock in the middle to revert to the applied filter criteria.



The widget data applies the filter criteria again.

1.2 Dashboard Quick Links

Below the filters, there are quick links to screens commonly used in order forecast collaborations.



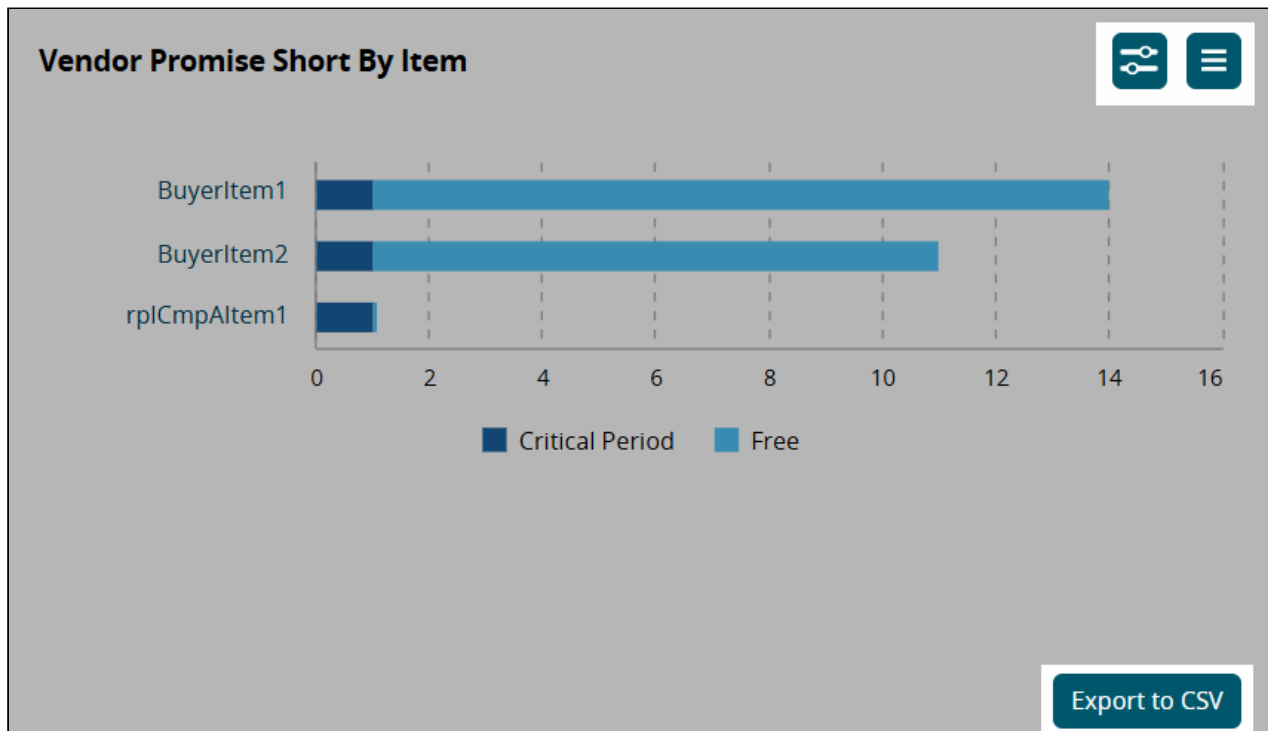
- **Order Forecast Collaboration Multiline Workbench:** Click the quick link to view the Order Forecast Collaboration Workbench. See the "Order Forecast Collaboration Multiline Workbench" section for more information.
- **Order Forecast Collaboration Workbench:** Click the quick link to view the Order Forecast Collaboration Workbench. See the "Order Forecast Collaboration Workbench" section for more information.
- **Search Order Forecast Collaboration:** Click the quick link to view the Search Order Forecast Collaboration screen. From this screen, you can search for and update current order forecast collaborations, as well as create new ones. See the "Order Forecast Collaboration Search Screen" section for more information.
- **Search Collaborative Ticket:** Click the quick link to view the Search Collaborative Ticket screen. From this screen, you can search for and update collaborative tickets. See the "Working with Collaborative Tickets" section for more information.
- **Search Order Forecast Collaboration History:** Click the quick link to view the Order Forecast Collaboration History screen. This screen allows you to search for and view historical order forecast collaborations. See the "Working with the Order Forecast Collaboration History Report" section for more information.



- **Order Forecast Collaboration Config:** Click the quick link to view the Order Forecast Collaboration Config screen. From this screen, you can search for, update, and create order forecast collaboration configurations. See the "Working with Order Forecast Collaboration Configurations" section for more information.
- **Search Order Forecast Collaboration History Config:** Click the quick link to view the Order Forecast Collaboration History Config screen. This screen allows you to search for and view historical order forecast collaborations configurations. See the "Working with the Order Forecast Collaboration History Configurations Report" section for more information.

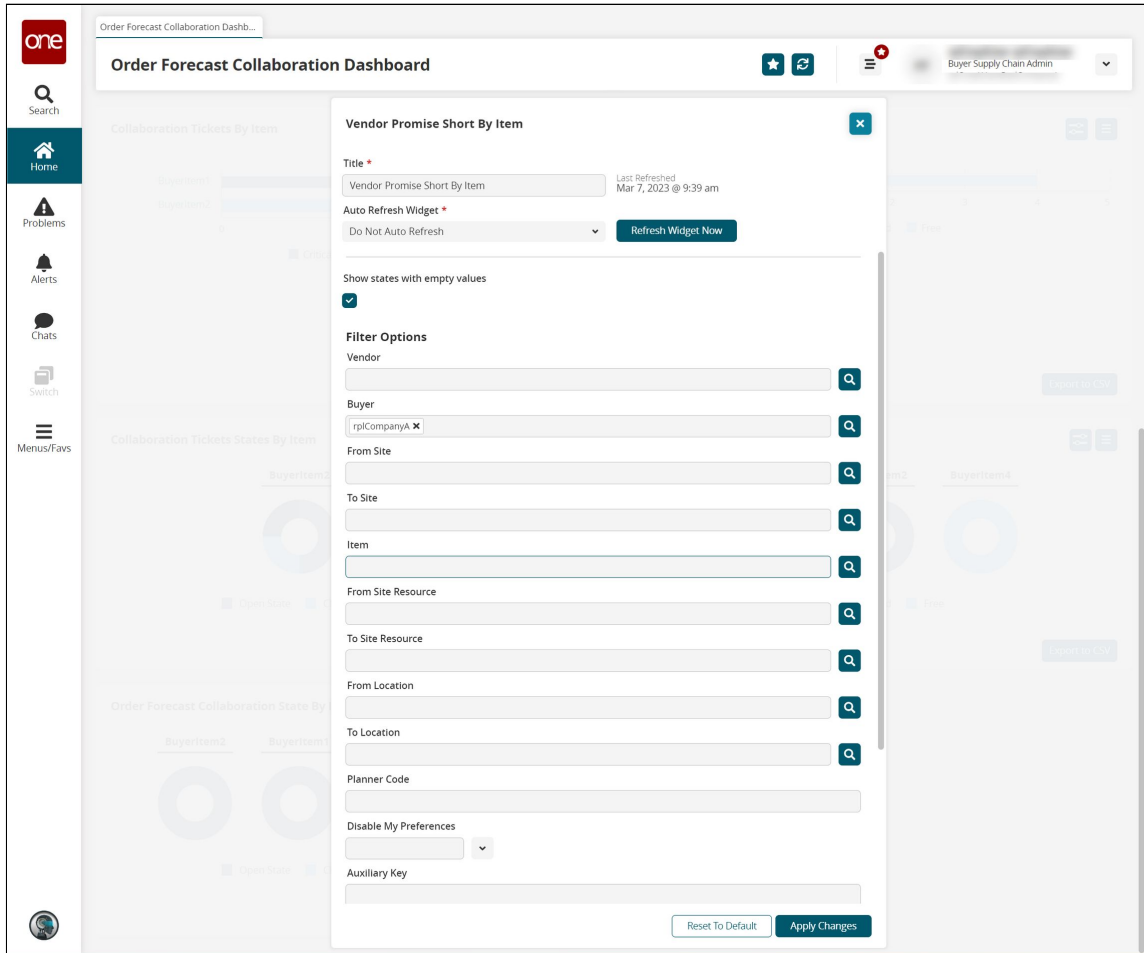
1.3 Working With The Dashboard Widgets

The Order Forecast Collaboration Dashboard displays widgets that provide different data according to the filter criteria selected at the top of the screen. For information specific to each widget, see the "Widget Descriptions" section below.

The following actions are available on all widgets.



1. Click the **Export to CSV** button to download the data in the widget in a comma-separated values (CSV) file.
2. Click the  icon to switch between displaying the data for that widget in chart or list format.
3. Click the filters icon () to display the data filters for that widget. The filters popup window opens with the selected widget listed in the Title* field, and the date and time the widget's data was last refreshed are displayed beside the field.



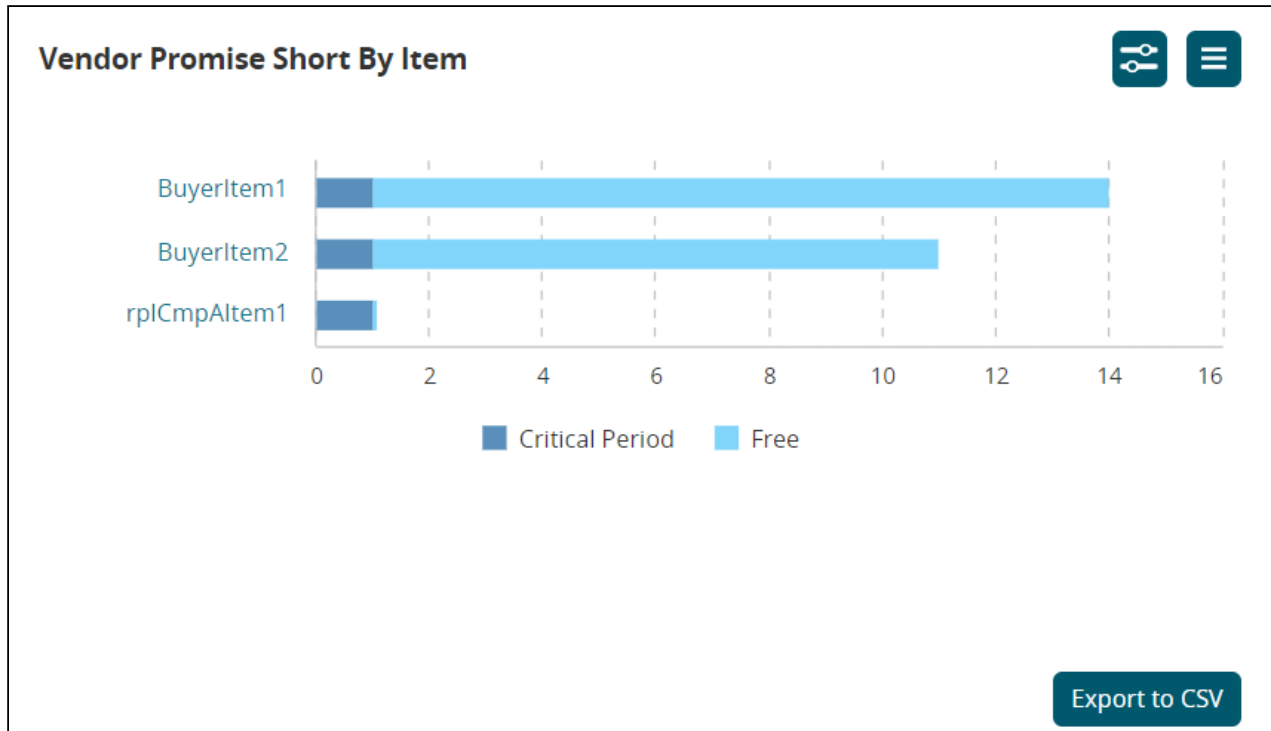
4. In the **Title*** field, rename the widget if desired.
5. In the **Auto Refresh Widget*** field, select from the dropdown list how often you want the widget to refresh the data automatically. The default is Do Not Auto Refresh.
6. Click the **Refresh Widget Now** button to refresh the data in the widget immediately.
7. In the **Filter Options** section of the popup window, fill out the fields as desired to provide the data you want to be displayed in the widget. For information on the fields, see the table above.
8. Click the **Apply Changes** button to apply the filter values to the widget data.
9. Click the **Reset To Default** button to return the widget data to default settings if desired.

1.4 Widget Descriptions

The descriptions listed below may not be an exhaustive list of widgets. The widgets displayed on the dashboard vary based on the collaboration configuration, buyer/vendor selection, and other factors.

1.4.1 Vendor Promise Short By Item

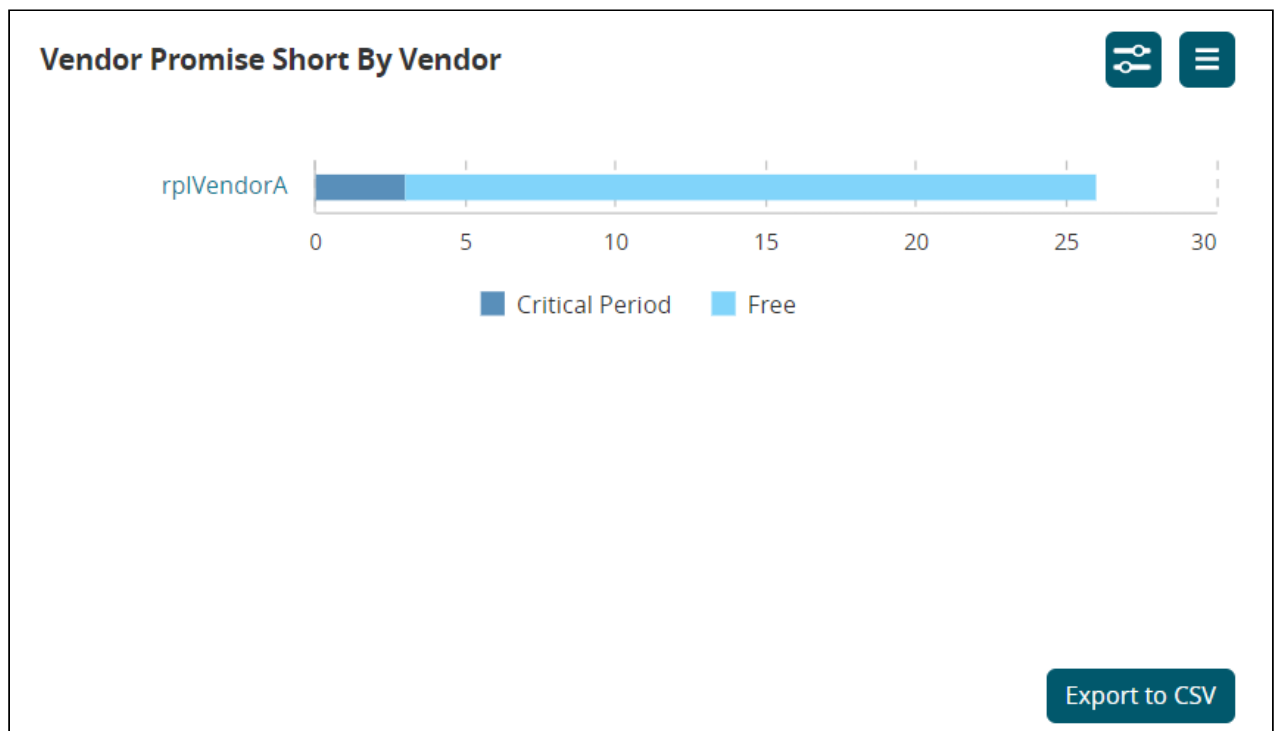
This widget displays the Vendor Promise Short count for each item and the number of those issues in the critical period.



- Click an item name link to view and address the issues for the item in the **Order Forecast Collaboration Workbench**.
The Order Forecast Collaboration Workbench screen opens. See the "Order Forecast Collaboration Workbench" section for information on this screen.
- Hover your cursor over the chart to view the count.

1.4.2 Vendor Promise Short By Vendor

This widget displays the number of Vendor Promise Short count arranged by vendor and indicates the number of issues in the critical period.



- Click a vendor name link to view and address the issues for the vendor in the **Order Forecast Collaboration Workbench**.
The Order Forecast Collaboration Workbench screen opens. See the "Order Forecast Collaboration Workbench" section for information on this screen.
- Hover your cursor over the chart to view the issue count.

1.4.3 Vendor Noncompliant

This widget alerts the buyer if the vendor's promise quantity is null/empty and the Must Promise Duration has passed. If a vendor does not input the promise and the Must Promise Duration passes, the vendor is non-compliant. An alert subscription is available for this issue.

1.4.4 Vendor Not Promised

This widget alerts the buyer if the promised quantity is null/empty, but the Must Promise Duration is not yet passed. All order forecasts begin in a Vendor Not Promised state. This widget enables the user to monitor quantities not yet promised by the vendor.

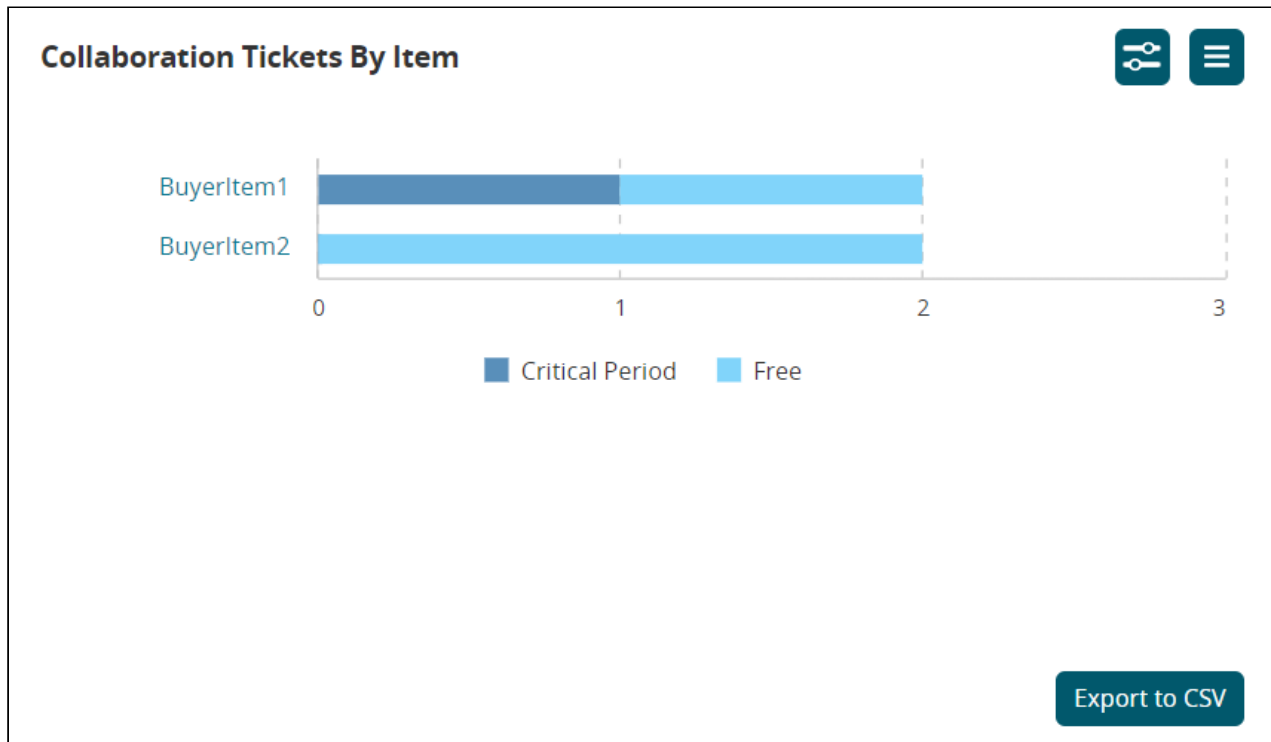
1.4.5 Week Over Week Variation

This widget provides a comparison of the current week's order forecast compared to the previous week. A negative number in this widget means the current week's order forecast is

less than the previous week's. A positive number means the current week's forecast exceeds the previous week's. This data triggers an alert if the positive number is larger than the maximum or if the negative number is lower than the minimum.

1.4.6 Collaboration Tickets By Item

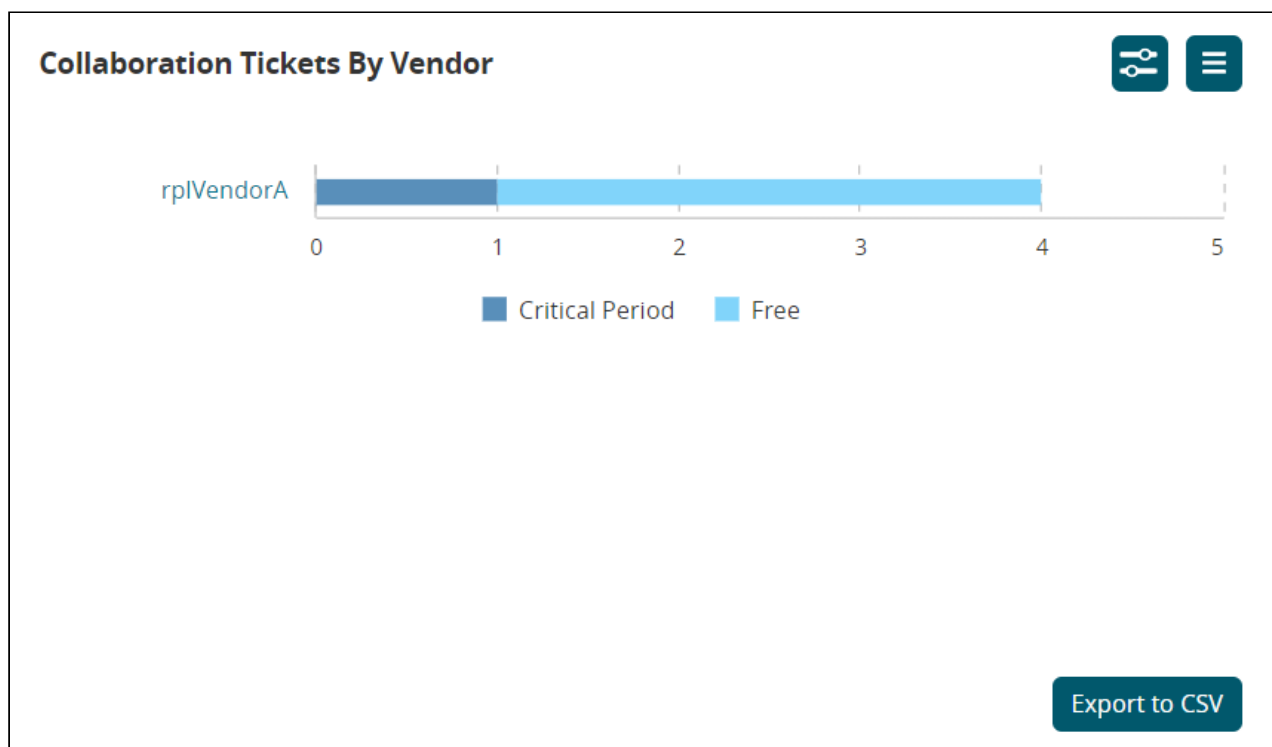
This widget displays the number of collaboration tickets created for each item and whether they are in the critical period.



- Click an item name link to view the associated tickets on the **Search Collaborative Ticket** screen. The Search Collaborative Ticket screen opens. See the "Working with Collaborative Tickets" section for more information.
- Hover your cursor over the chart to view the ticket count.

1.4.7 Collaboration Tickets By Vendor

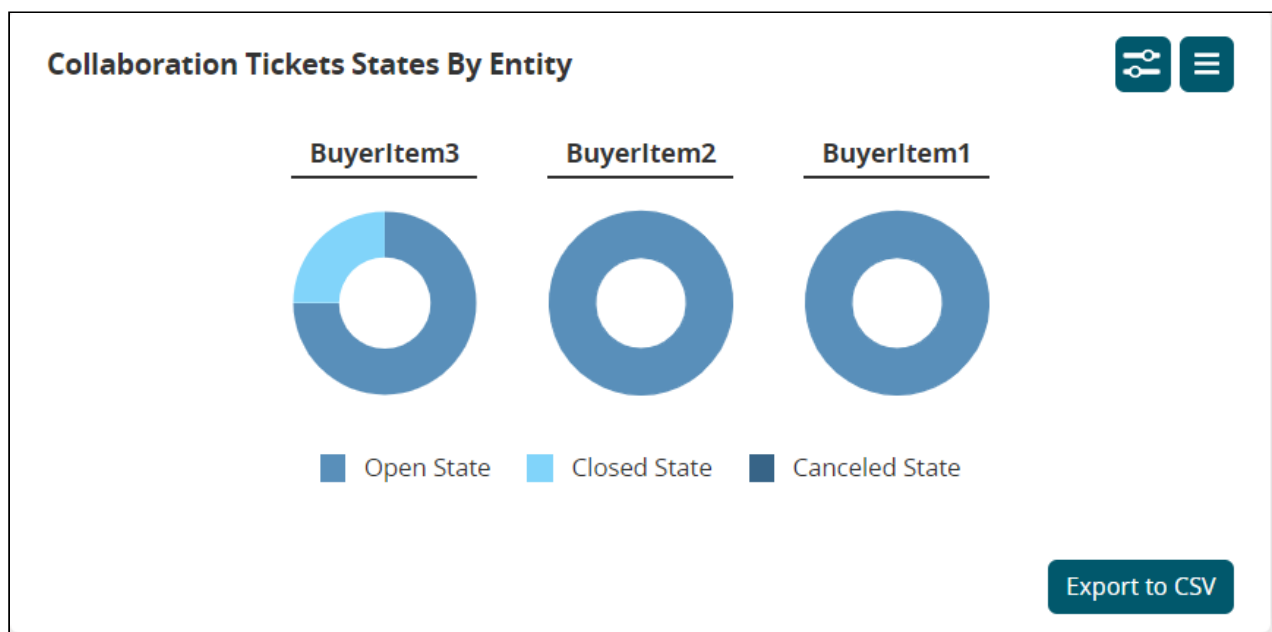
This widget displays the number of collaboration tickets by vendor and whether they are in the critical period.



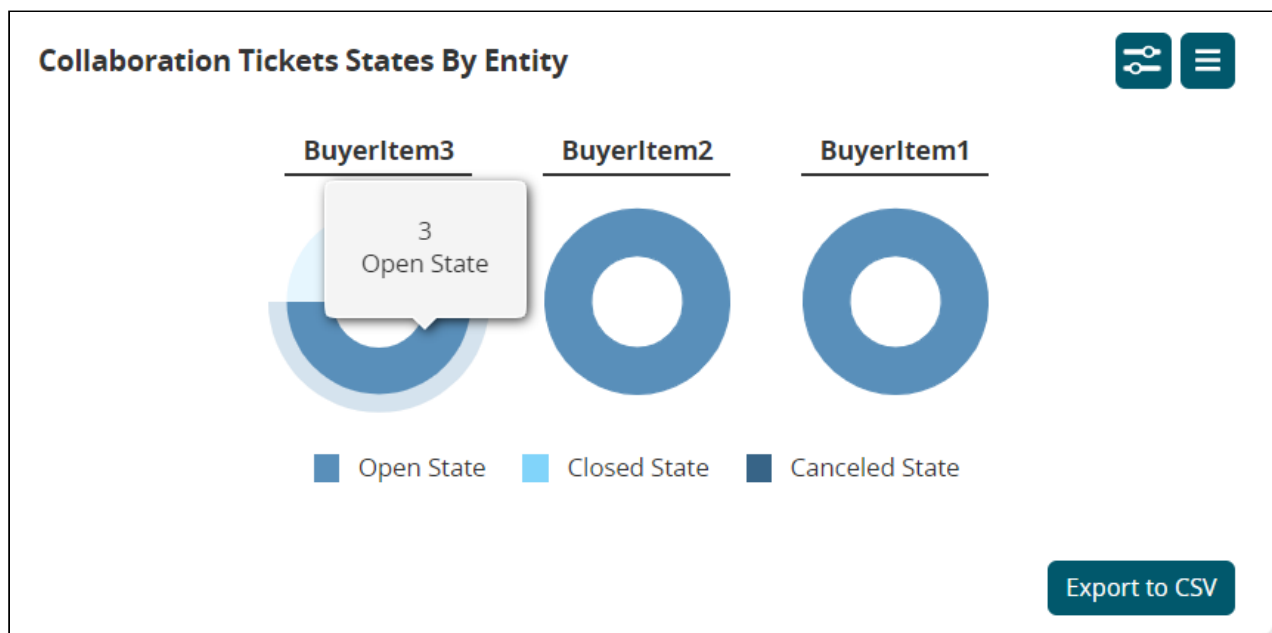
- Click a vendor name link to view the associated tickets on the **Search Collaborative Ticket** screen. The Search Collaborative Ticket screen opens. See the "Working with Collaborative Tickets" section for more information.
- Hover your cursor over the chart to view the ticket count.

1.4.8 Collaboration Tickets States By Entity

This widget shows the states of tickets for specific entities configured by the user. The entities shown in this widget are determined by the values set in the user's preferences. The data shown in this widget may be by item, site, or another form of data.

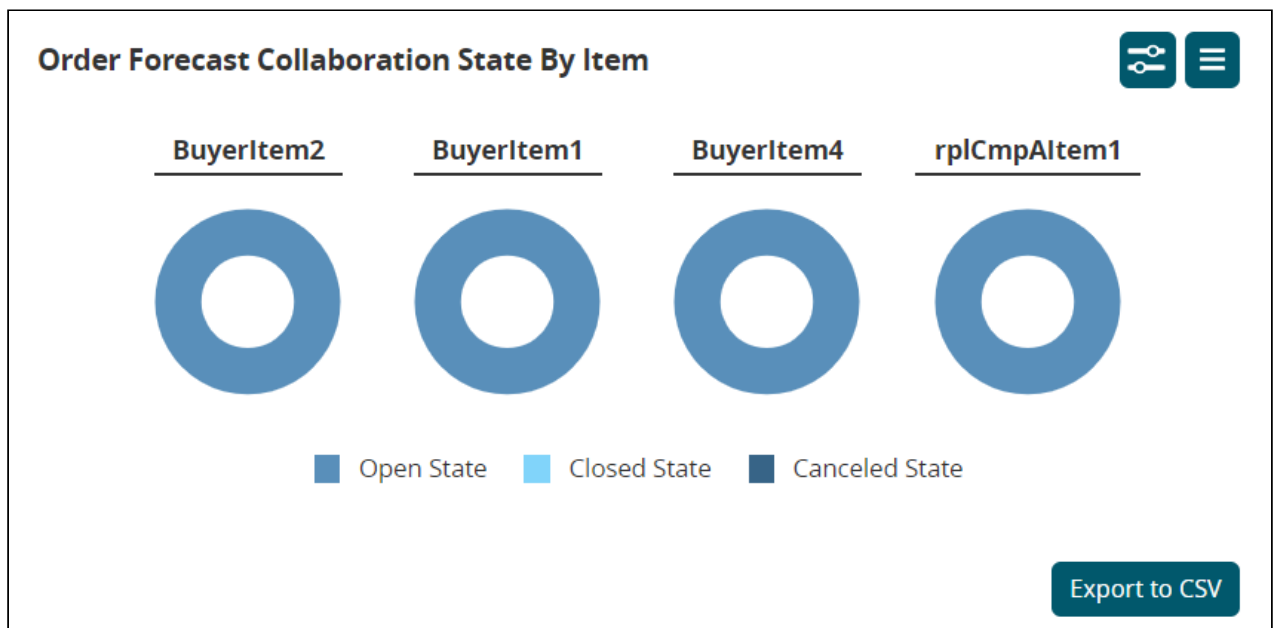


Hover the cursor over the graph under each item name to view the ticket count per state.

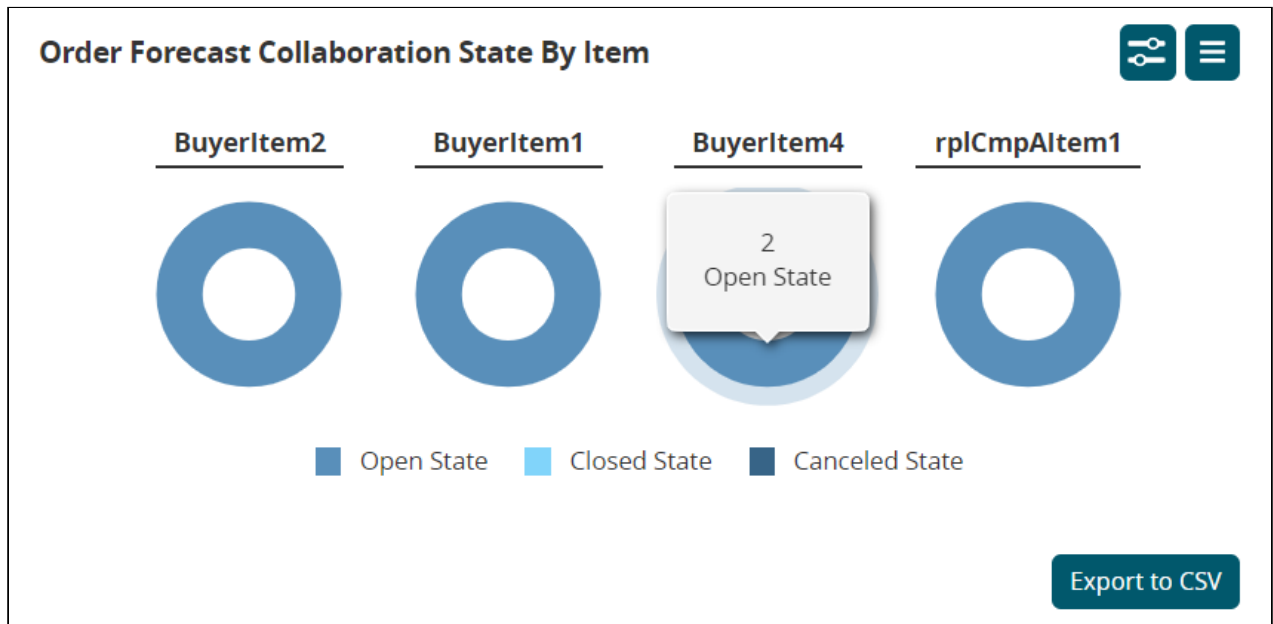


1.4.9 Order Forecast Collaboration State By Item

This widget shows the states of the order forecast collaboration for each item, as well as the quantity.

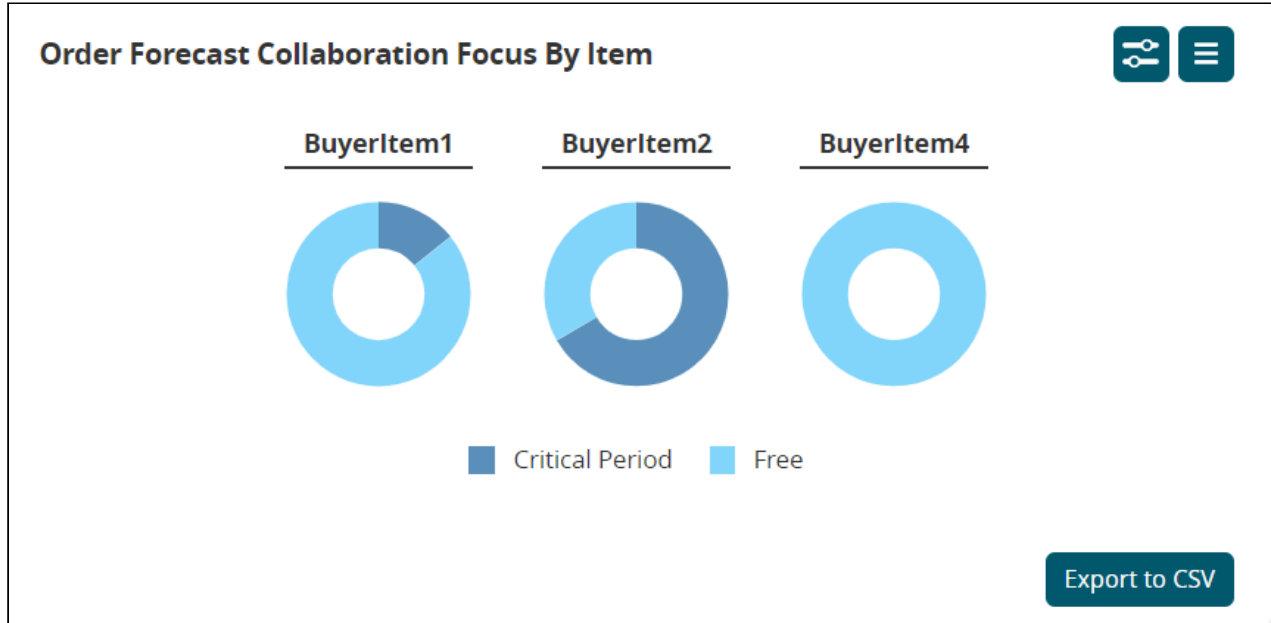


Hover the cursor over the graph under each item name to view the order forecast collaboration count per state.

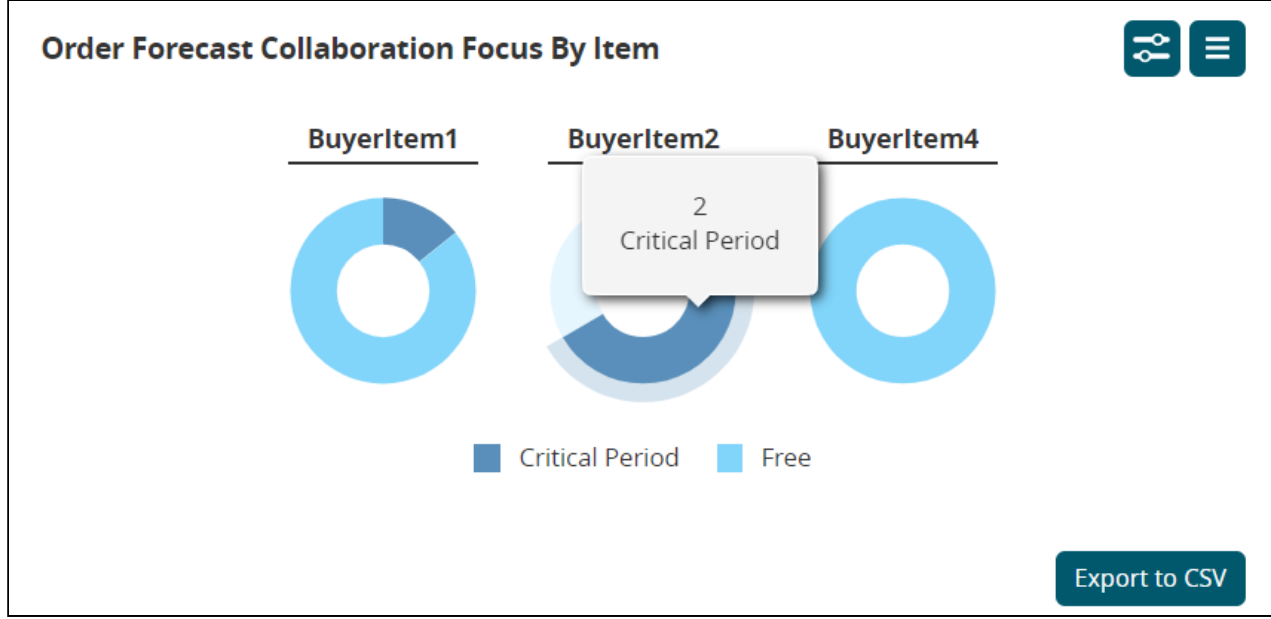


1.4.10 Order Forecast Collaboration State By Item

This widget shows the states of the focus order forecast collaborations for each item, as well as the quantity.



Hover the cursor over the graph under each item name to view the order forecast collaboration count per state.



2 Order Forecast Collaboration Workbench

- [Order Forecast Collaboration Workbench Overview](#)
- [The Workbench Filters](#)
- [The Collaboration Tab](#)
- [Creating a Collaborative Ticket](#)

2.1 Order Forecast Collaboration Workbench Overview

Users arrive at the Order Forecast Collaboration Workbench screen in a variety of ways, including:

- Clicking the links on some widgets on the **Order Forecast Collaboration Dashboard**. See the "Order Forecast Collaboration Dashboard" section for more information.
- Clicking the **Collaboration Workbench** button after selecting a ticket on the **Search Collaborative Ticket** screen. See the "Working with Collaborative Tickets" section for more information.
- Clicking **Menus/Favs > Replenishment > Order Forecast Collaboration > Order Forecast Collaboration Workbench**.

The data displayed in the workbench depends on how the user arrives at the workbench and the information entered in the filters at the top of the screen.

The screenshot displays the 'Order Forecast Collaboration Workbench' interface. At the top, there are navigation tabs and a user profile for 'Buyer Supply Chain Admin'. Below this, the main header includes filters for 'Vendor: None', 'Buyer: rplCompanyA', and 'From Site: None'. A search bar and a filter icon are also present. The main content area features a bar chart titled 'Assembly line' showing 'Request Quantity', 'Promise Quantity', and 'Promise Shortage' over time. Below the chart is a data table with columns for various dates and rows for different items. The table shows values of 25 for several dates. At the bottom, there are buttons for 'Customize', 'Save', and 'Export to Excel'.

2.2 The Workbench Filters

This screenshot shows the filter section of the 'Order Forecast Collaboration Workbench'. It includes a list icon on the left, a 'DateRange' filter set to 'Jun 5, 2023 - Sep 18, 2023', and dropdown menus for 'Vendor: None', 'Buyer: rplCompanyA', and 'From Site: None'. There are also refresh and clear icons on the right.

The header at the top of the workbench filters the data displayed in the workbench. Also, it provides visibility to the issues associated with the order forecast displayed on the workbench.

1. Click the list icon on the left to display the **Order Forecast Collaboration Lane** slideout if it is not already displayed.

This screenshot shows the 'Order Forecast Collaboration Workbench' with the 'Order Forecast Collaboration Lane' slideout visible on the left side. The slideout contains a list icon and a 'DateRange' filter set to 'Jun 5, 2023 - Sep 18, 2023'. The main header filters remain the same as in the previous screenshot.

The Order Forecast Collaboration Lane slideout appears.

The screenshot shows the 'Order Forecast Collaboration Workbench' interface. On the left is a sidebar with navigation icons for Search, Home, Problems, Alerts, Chats, Switch, and Menus/Favs. The main area is titled 'Order Forecast Collaboration Lane' and includes a search bar and a filter icon. Below this is a list of lanes: BuyerItem1, BuyerItem2, BuyerItem2, BuyerItem3, BuyerItem4, BuyerItem4, BuyerItem4, and rplCmpAltItem1. The main content area displays a bar chart showing Request Quantity (blue), Promise Quantity (light blue), and Promise Shortage (black line) over time from Mar 27 to Jun 12. Below the chart is a data table with columns for dates (Mar 06 - Mar 12, Mar 13 - Mar 19, Mar 20 - Mar 26, Mar 27 - Apr 02, Apr 03 - Apr 09, Apr 10 - Apr 16, Apr 17 - Apr 23, Apr 24 - Apr 30, May 01 - May 07) and rows for various metrics including Request Quantity, Promise Quantity, Promise Shortage, and various deviation percentages. The table also includes 'Add Comment' buttons and checkboxes for each data point.

Use the filter icon or search text field to locate specific lanes.

The diagram shows a close-up of the 'Order Forecast Collaboration Lane' interface. It features the title 'Order Forecast Collaboration Lane' with a close button (X) to its right. Below the title is a search bar with a search icon and the text 'Search'. To the right of the search bar is a filter icon (three horizontal lines with an upward arrow).

2. Click a lane in the slideout.

Order Forecast Collaboration Lane

✕

↑

▼ **BuyerItem1**

From Site VendorPl...	From Site Resource VendorPlant1 A...	From Location
To Site BuyerDC1	To Site Resource	To Location
Auxiliary Key kanban_9		

> **BuyerItem1**

> **BuyerItem2**

> **BuyerItem2**

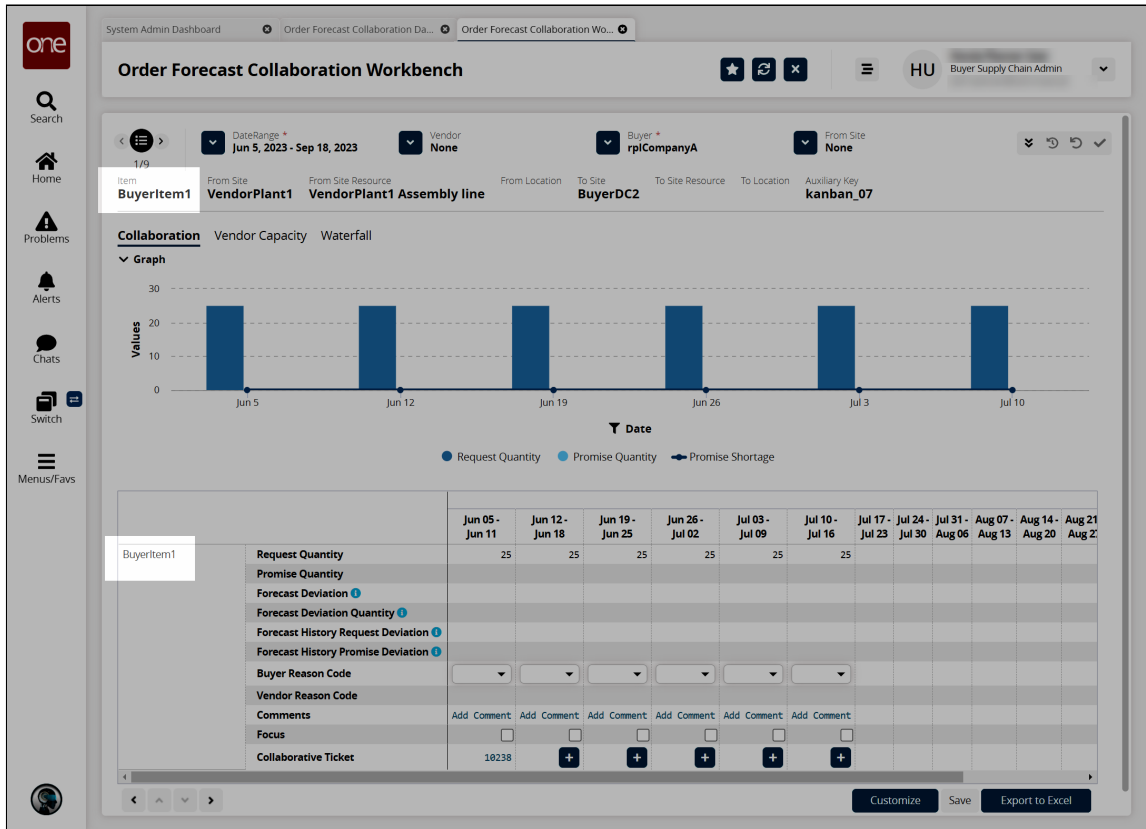
> **BuyerItem3**


> **BuyerItem4**

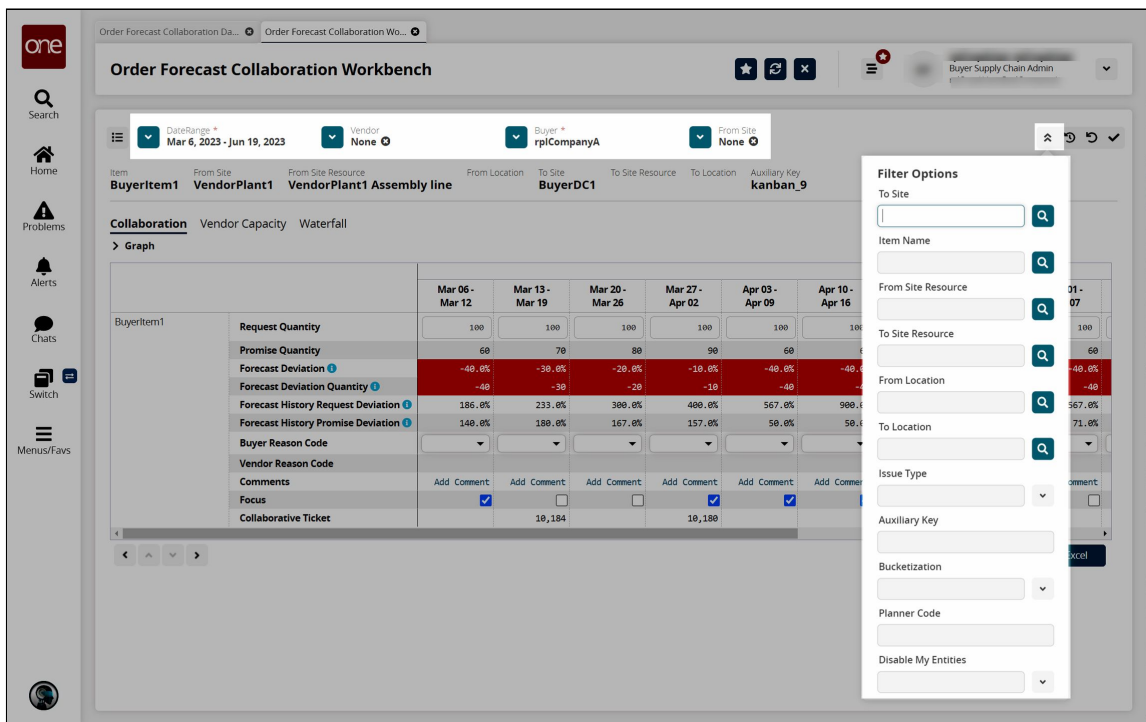
> **BuyerItem4**

<
>
Viewing 1-9 of 9

The workbench updates with data for that specific lane.



3. Use the filter fields in the header to change the data displayed in the workbench if desired. Click the double arrow icon  to display additional filter options.



4. Fill out the following fields to alter the data shown in the workbench if desired. Fields with an asterisk (*) are required.

Field	Description
Date Range*	Select the date range for the data displayed on the dashboard
Vendor	Select the vendor associated with the order forecasts you want to view.
Buyer*	This field defaults to the current buyer.
Auxiliary Key	Enter an auxiliary key.
From Site	Use the picker tool to select a Ship From Site. This filter field helps you search for data associated with specific Ship From sites.
To Site	Use the picker tool to select a Ship To site. This field helps you search for data associated with specific Ship To sites.
Item Name	Filter the dashboard to show data for a specific item.
From Site Resource	Use the picker tool to select a Ship From site resource. A site resource is a resource at a site against which capacity can be measured and reservations can be scheduled.
To Site Resource	Use the picker tool to select a Ship To site resource. A site resource is a resource at a site against which capacity can be measured and reservations can be scheduled.
From Location	Use the picker tool to select a specific location within the Ship From Site.
To Location	Use the picker tool to select a location within the Ship To site.
Bucketization	Select a bucketization period.
Planner Code	Enter the planner code to display data associated with a specific planner code. Note: Planner codes must be

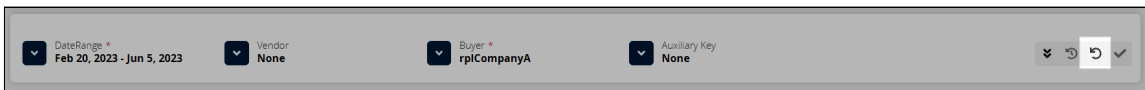
Field	Description
	defined at the item level and associated with planner users.
Disable My Entities	<p>Check this box to disable the My Entity filtering that prevents you from viewing more than just your items so you can see all items.</p> <p>Users might use this feature while covering someone else's items if the other person is on leave.</p>

5. Click the check icon to update the data according to the selected filter criteria.



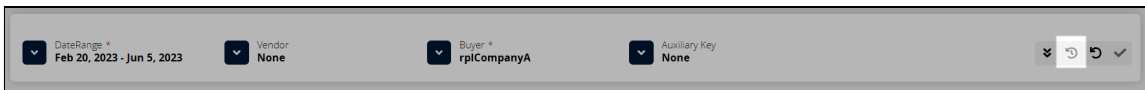
The workbench updates.

6. Click the reverse icon to reset the filters to the default values.



The dashboard data reverts to the default criteria.

7. Click the reverse icon with the clock in the middle to revert to the applied filter criteria.



The dashboard data applies the filter criteria again.


2.3 The Collaboration Tab

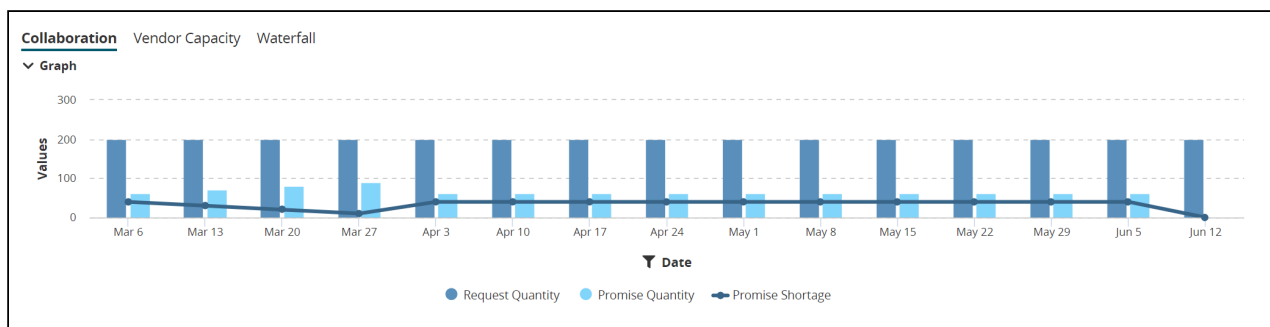
The Collaboration tab displays the data based on the filters from the header.


The screenshot shows the 'Order Forecast Collaboration Workbench' interface. At the top, there are filters for Date Range (Mar 6, 2023 - Jun 19, 2023), Vendor (None), Buyer (rplCompanyA), and From Site (None). Below these are filters for Item (BuyerItem1), From Site (VendorPlant1), From Site Resource (VendorPlant1 Assembly line), To Site (BuyerDC1), To Site Resource, To Location, and Auxiliary Key (kanban_9). The 'Collaboration' tab is selected, with sub-tabs for Vendor Capacity and Waterfall. A graph displays Request Quantity (blue bars), Promise Quantity (light blue bars), and Promise Shortage (black line) from Mar 6 to Jun 12. Below the graph is a table with columns for dates and rows for Request Quantity, Promise Quantity, Forecast Deviation, Forecast Deviation Quantity, Forecast History Request Deviation, Forecast History Promise Deviation, Buyer Reason Code, Vendor Reason Code, Comments, Focus, and Collaborative Ticket.

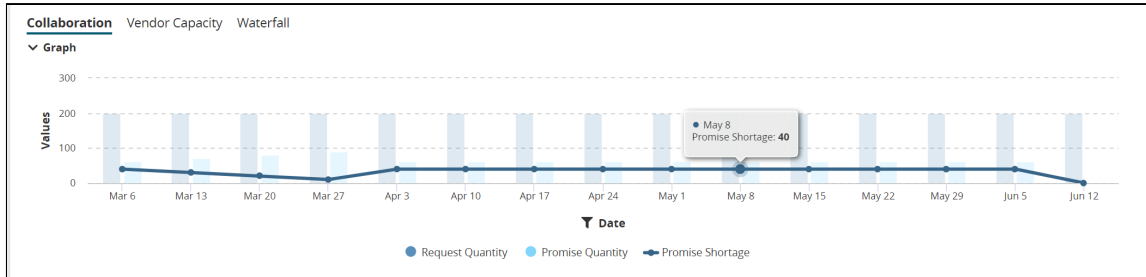
	Mar 06 - Mar 12	Mar 13 - Mar 19	Mar 20 - Mar 26	Mar 27 - Apr 02	Apr 03 - Apr 09	Apr 10 - Apr 16	Apr 17 - Apr 23	Apr 24 - Apr 30	May 01 - May 07
Request Quantity	100	100	100	100	100	100	100	100	100
Promise Quantity	60	70	80	90	60	60	60	60	60
Forecast Deviation	-40.0%	-30.0%	-20.0%	-10.0%	-40.0%	-40.0%	-40.0%	-40.0%	-40.0%
Forecast Deviation Quantity	-40	-30	-20	-10	-40	-40	-40	-40	-40
Forecast History Request Deviation	186.0%	233.0%	300.0%	400.0%	567.0%	900.0%	1900.0%	900.0%	567.0%
Forecast History Promise Deviation	140.0%	180.0%	167.0%	157.0%	50.0%	50.0%	50.0%	50.0%	71.0%
Buyer Reason Code									
Vendor Reason Code									
Comments	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment
Focus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Collaborative Ticket		10,184		10,180					

2.3.1 Graph

The graph at the top of the Collaboration tab displays Request Quantity, Promise Quantity, and Promise Shortage values by date. Users can expand or collapse the graph using the arrow icon  beside the Graph label.



- Click Date icon  to select the dates or data values for the graph.
- Hover the cursor over the bars and line on the graph to view a popup of the data in numerical form.



2.3.2 Collaboration Tab Data Measures


The following table shows the data measures displayed in the Order Forecast Collaboration Workbench.

Data Measure	Description
Request Quantity	Quantity requested by the buyer. The buyer can edit this field.
Promise Quantity	Quantity promised by the vendor. The vendor can edit this field.
Forecast Deviation	The percent of deviation between the requested quantity and the promised quantity

Data Measure	Description
Forecast Deviation Quantity	The quantity of the deviation between the requested quantity and the promised quantity
Forecast History Request Deviation	The request quantity deviation based on the forecast history
Forecast History Promise Deviation	The promise quantity deviation based on the forecast history
Buyer Reason Code	Buyer users can supply a reason code in this field to indicate the reason for a forecast discrepancy/issue.
Vendor Reason Code	Vendor users can supply a reason code in this field to indicate the reason for a forecast discrepancy/issue.
Comments	Click the View Comment link to view comments already made. Click the Add Comment link to add comments if none have been made yet.
Focus	A checkmark indicates that this forecast needs extra focus or attention but nothing severe enough to require a ticket
Collaborative Ticket	Click the Yes link to view the ticket if one is already created. Click the plus (+) icon to create a ticket. See the "Working with Collaborative Tickets" section for more information.

- Click the **Customize** button to customize the workbench for your enterprise, your organization, or only you.
- Click the **Save** button to save updates to the workbench. Clicking the **Save** button is not required to save changes to data on the workbench.
- Click the **Export to Excel** button to export the workbench data to a spreadsheet.

2.4 Creating A Collaborative Ticket From The Collaboration Tab

1. Click the plus icon () in the Collaborative Ticket row for the desired forecast week.

The screenshot shows the 'Order Forecast Collaboration Workbench' interface. The main data table has the following structure:

	Feb 27 - Mar 05	Mar 06 - Mar 12	Mar 13 - Mar 19	Mar 20 - Mar 26	Mar 27 - Apr 02	Apr 03 - Apr 09	Apr 10 - Apr 16	Apr 17 - Apr 23	Apr 24 - Apr 30
Request Quantity	95	95	95	95	95	95	95	95	95
Promise Quantity	75	75	75	75	75	75	75	75	75
Forecast Deviation	-21.0%	-21.0%	-21.0%	-21.0%	-21.0%	-21.0%	-21.0%	-21.0%	-21.0%
Forecast Deviation Quantity	-20	-20	-20	-20	-20	-20	-20	-20	-20
Forecast History Request Deviation	58.0%	58.0%	58.0%	58.0%	58.0%	58.0%	58.0%	58.0%	58.0%
Forecast History Promise Deviation	88.0%	88.0%	88.0%	88.0%	88.0%	88.0%	88.0%	88.0%	88.0%
Buyer Reason Code									
Vendor Reason Code									
Comments	View Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment
Focus	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaborative Ticket	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

The Create Collaboration Ticket slideout appears with the Comments tab selected. The fields that are editable depend upon the user's role. In the example below, the user is in the buyer role, so the Buyer Reason Code and Buyer Comment fields are active.

The 'Create Collaboration Ticket' slideout form contains the following fields:

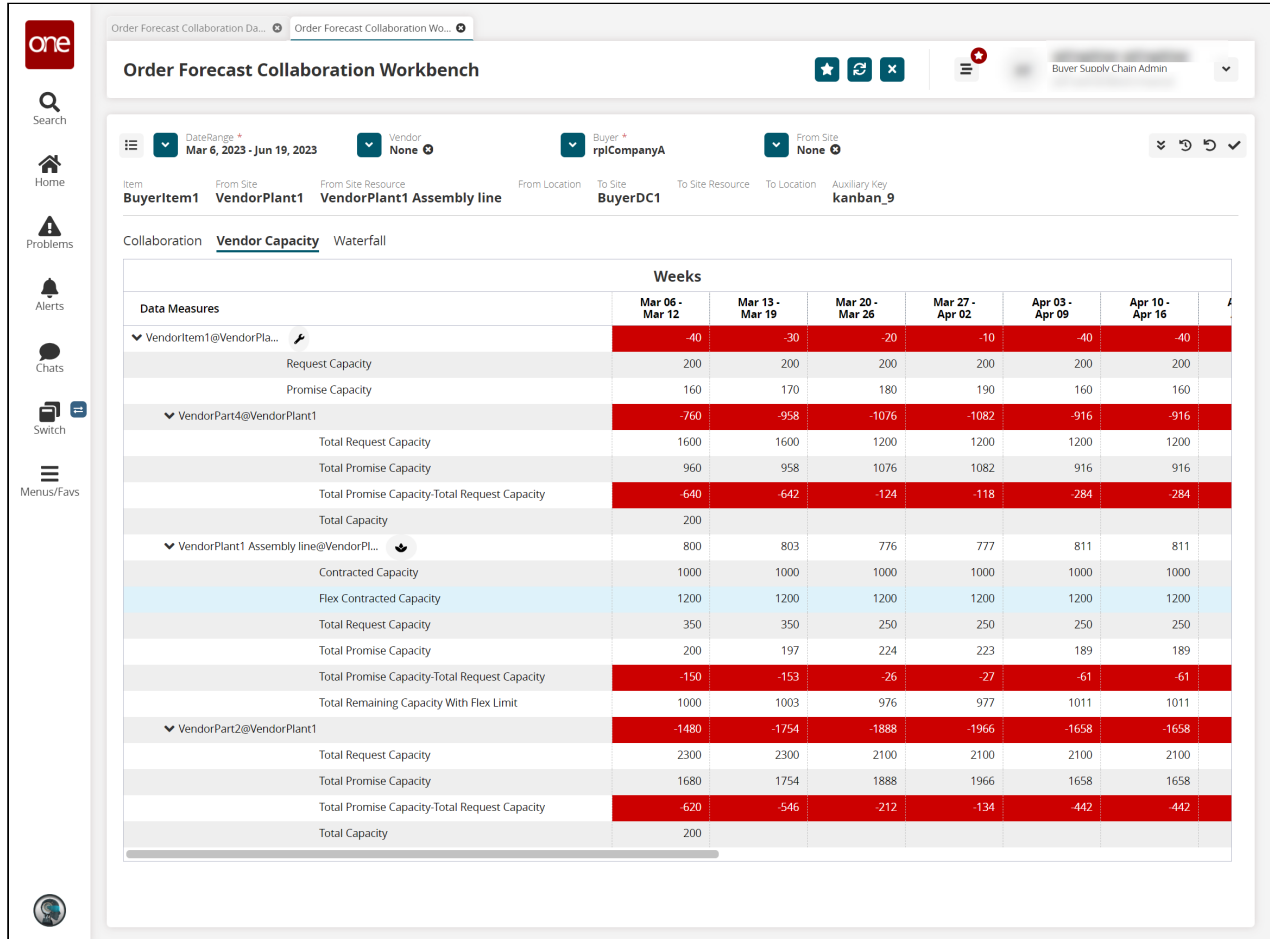
- Collaborative Ticket No: 10087
- Owning Org: rpICompanyA
- Partner Org: rpIVendorA
- State: Open
- Details: **Comments**
- Vendor Reason Code: [Dropdown]
- Buyer Reason Code: [Dropdown]
- Vendor Comment: [Text Area]
- Buyer Comment: [Text Area]
- Vendor Mitigation Code: [Dropdown]

Buttons: Save, Close

2. Select a reason code from the dropdown list in the Buyer Reason Code field.
3. In the **Buyer Comment** field, enter comments as desired.
4. Click the **Save** button.
A success message appears.
5. Click the **Close** button.
A Yes link appears in the Collaborative Ticket row of that forecast week.

2.5 The Vendor Capacity Tab

The Vendor Capacity tab enables users to see measures of a vendor's capacity across forecast weeks. These data measures include metrics such as request capacity, promise capacity, contracted capacity, and so on for resources such as plants and assembly lines.



2.6 The Waterfall Tab

The Waterfall tab displays data measures based on forecast history.

The screenshot displays the 'Order Forecast Collaboration Workbench' interface. At the top, there are filters for Date Range (Mar 6, 2023 - Jun 19, 2023), Vendor (None), Buyer (rplCompanyA), and From Site (None). Below these are filters for Item (BuyerItem1), From Site (VendorPlant1), From Site Resource (VendorPlant1 Assembly line), From Location (BuyerDC1), To Site Resource (BuyerDC1), To Location (kanban_9), and Auxiliary Key (kanban_9). The main view is a 'Waterfall' chart showing 'Forecast History' data. The 'Data Measure Type' dropdown is set to 'Period over Period Request Percent Change'. The table below shows the data for three forecast items across various time periods.

	Feb 27 - Mar 05	Mar 06 - Mar 12	Mar 13 - Mar 19	Mar 20 - Mar 26	Mar 27 - Apr 02	Apr 03 - Apr 09	Apr 10 - Apr 16	Apr 17 - Apr 23	Apr 24 - Apr 30	May 01 - May 07	May 08 - May 14	May 15 - May 21	May 22 - May 28	May 29 - Jun 04	Jun 05 - Jun 11
Forecast History															
2023-03-06	-20.0%	-30.0%	-40.0%	-50.0%	-60.0%	-70.0%	-80.0%	-90.0%	-80.0%	-70.0%	-60.0%	-50.0%	-40.0%	-30.0%	-20.0%
2023-02-27	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%
2023-02-20	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

- In the **Data Measure Type** field on the right, select the data measure you wish to see in the **Waterfall** tab.
- Click the **Customize** button to customize the data for your enterprise, your organization, or only you.
- Click the **Export to Excel** button to export the data to a spreadsheet.

3 Order Forecast Collaboration Multiline Workbench

- [Order Forecast Collaboration Multiline Workbench Overview](#)
- [The Workbench Filters](#)
- [OFC Multiline Workbench Screen](#)
- [Creating a Collaborative Ticket from the Workbench](#)

3.1 Order Forecast Collaboration Multiline Workbench Overview

Users arrive at the Buyer Order Forecast Collaboration Multiline Workbench screen in a variety of ways, including:

- Clicking the links on some widgets on the **Order Forecast Collaboration Dashboard**. See the "Order Forecast Collaboration Dashboard" section for more information.
- Clicking the **Collaboration Workbench** button after selecting a ticket on the **Search Collaborative Ticket** screen. See the "Working with Collaborative Tickets" section for more information.
- Clicking **Menus/Favs > Replenishment > Order Forecast Collaboration > Order Forecast Collaboration Multiline Workbench**.

The data displayed in the workbench depends on how the user arrives at the workbench and the information entered in the filters at the top of the screen.


The screenshot shows the 'Order Forecast Collaboration Multiline Workbench' interface. At the top, there are filters for Date Range (May 29, 2023 - Sep 10, 2023), Vendor (None), Buyer (rplCompanyA), and From Site (None). The main table displays data for two items, with columns for various dates from May 29 to July 17. The table includes fields for Request Quantity, Promise Quantity, Buyer Reason Code, Vendor Reason Code, Forecast Deviation, Comments, Focus, Collaborative Ticket, and Vendor Capacity.

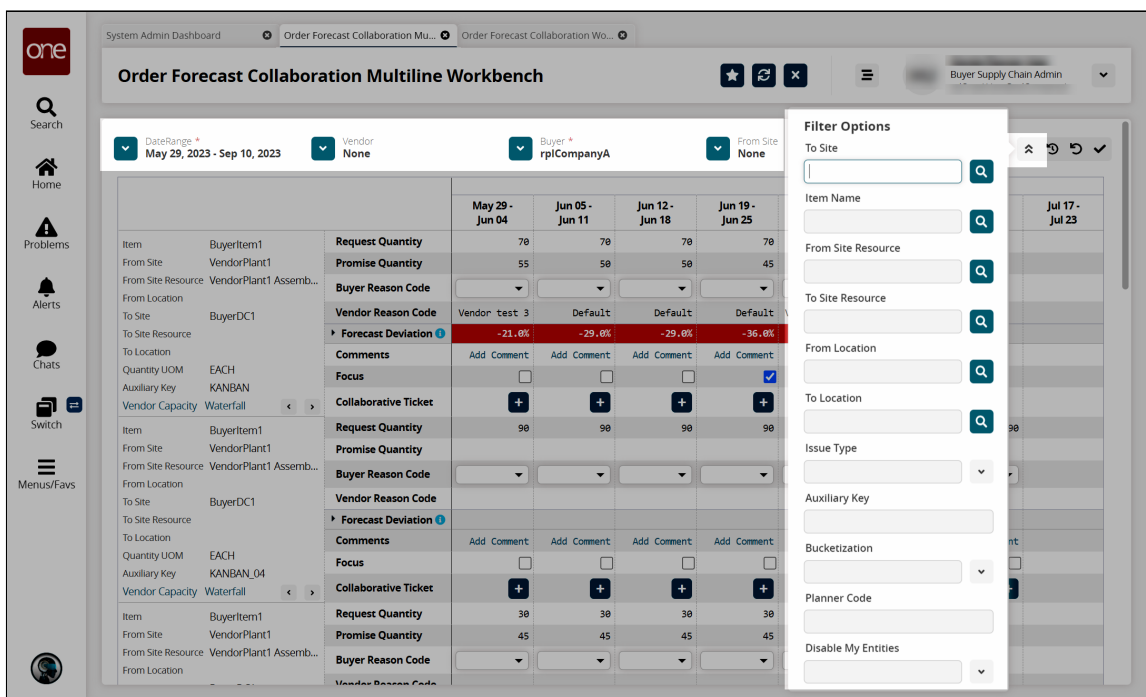
	May 29 - Jun 04	Jun 05 - Jun 11	Jun 12 - Jun 18	Jun 19 - Jun 25	Jun 26 - Jul 02	Jul 03 - Jul 09	Jul 10 - Jul 16	Jul 17 - Jul 23
Item: BuyerItem1	70	70	70	70	35			
From Site: VendorPlant1	55	50	50	45	10			
From Site Resource: VendorPlant1 Assemb...								
From Location: BuyerDC1	Vendor test 3	Default	Default	Default	Vendor test 1			
To Site Resource: BuyerDC1	-21.0%	-29.0%	-29.0%	-36.0%	-71.0%			
To Location: BuyerItem1	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment			
Quantity UOM: EACH								
Auxiliary Key: KANBAN								
Vendor Capacity: Waterfall	+	+	+	+	+			
Item: BuyerItem1	90	90	90	90	90	90	90	
From Site: VendorPlant1								
From Site Resource: VendorPlant1 Assemb...								
From Location: BuyerDC1								
To Site Resource: BuyerDC1								
To Location: BuyerItem1	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	
Quantity UOM: EACH								
Auxiliary Key: KANBAN_04								
Vendor Capacity: Waterfall	+	+	+	+	+	+	+	
Item: BuyerItem1	30	30	30	30	30			

3.2 The Workbench Filters



The header at the top of the workbench filters the data displayed in the workbench. Also, it provides visibility to the issues associated with the order forecast displayed on the workbench.

1. Use the filter fields in the header to change the data displayed in the workbench if desired. Click the double arrow icon  to display additional filter options.



2. Fill out the following fields to alter the data shown in the workbench if desired. Fields with an asterisk (*) are required.

Field	Description
Date Range*	Select the date range for the data displayed on the dashboard
Vendor	Select the vendor associated with the order forecasts you want to view.
Buyer*	This field defaults to the current buyer.

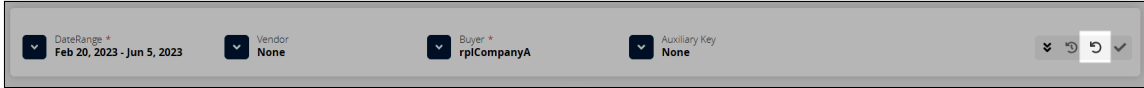
Field	Description
Auxiliary Key	Enter an auxiliary key.
From Site	Use the picker tool to select a Ship From Site. This filter field helps you search for data associated with specific Ship From sites.
To Site	Use the picker tool to select a Ship To site. This field helps you search for data associated with specific Ship To sites.
Item Name	Filter the dashboard to show data for a specific item.
From Site Resource	Use the picker tool to select a Ship From site resource. A site resource is a resource at a site against which capacity can be measured and reservations can be scheduled.
To Site Resource	Use the picker tool to select a Ship To site resource. A site resource is a resource at a site against which capacity can be measured and reservations can be scheduled.
From Location	Use the picker tool to select a specific location within the Ship From Site.
To Location	Use the picker tool to select a location within the Ship To site.
Bucketization	Select a bucketization period.
Planner Code	Enter the planner code to display data associated with a specific planner code. Note: Planner codes must be defined at the item level and associated with planner users.
Disable My Entities	<p>Check this box to disable the My Entity filtering that prevents you from viewing more than just your items so you can see all items.</p> <p>Users might use this feature while covering someone else's items if the other person is on leave.</p>

3. Click the check icon to update the data according to the selected filter criteria.



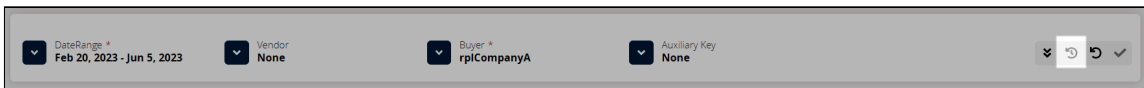
The workbench updates.

- Click the reverse icon to reset the filters to the default values.



The dashboard data reverts to the default criteria.

- Click the reverse icon with the clock in the middle to revert to the applied filter criteria.



The dashboard data applies the filter criteria again.

3.3 OFC Multiline Workbench Screen

Order Forecast Collaboration Multiline Workbench

Forecast week

Select a reason code from the dropdown list

See the table below for information on this column

Enter or update the quantity

Click the plus (+) icon to create a collaborative ticket

Click the link to add or view a comment

This checkbox indicates if the forecast is marked for focus

A number link in this column indicates a ticket exists. Click the link to view the ticket.


	May 29 - Jun 04	Jun 05 - Jun 11	Jun 12 - Jun 18	Jun 19 - Jun 25	Jun 26 - Jul 02	Jul 03 - Jul 09	Jul 10 - Jul 16
Request Quantity	70	70	70	70	35		
Promise Quantity	55	50	50	45	10		
Buyer Reason Code							
Vendor Reason Code	Vendor test 3	Default	Default	Default	Vendor test 1		
Forecast Deviation	-21.0%	-29.0%	-29.0%	-36.0%	-71.0%		
Forecast Deviation Quantity	-15	-20	-20	-25	-25		
Forecast History Request Deviation	17.0%	17.0%	17.0%	17.0%			
Forecast History Promise Deviation	38.0%	25.0%	25.0%	13.0%			
Comments	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment		
Focus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Collaborative Ticket	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10235	<input type="checkbox"/>		
Request Quantity	90	90	90	90	90	90	90

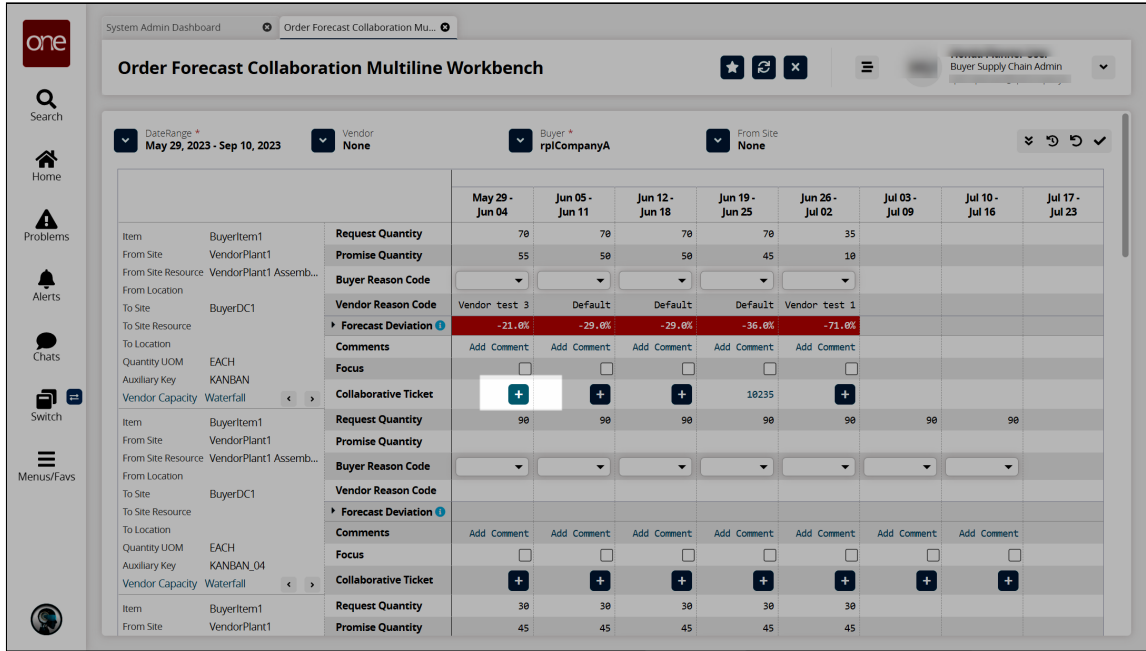
The following table shows the data measures that are displayed in the Order Forecast Collaboration Multiline Workbench.

Data Measure	Description
Request Quantity	Quantity requested by the buyer. The buyer can edit this field.
Promise Quantity	Quantity promised by the vendor. The vendor can edit this field.
Forecast Deviation	The percent of deviation between the requested quantity and the promised quantity
Forecast Deviation Quantity	The quantity of the deviation between the requested quantity and the promised quantity
Forecast History Request Deviation	The request quantity deviation based on the forecast history
Forecast History Promise Deviation	The promise quantity deviation based on the forecast history
Buyer Reason Code	Buyer users can supply a reason code in this field to indicate the reason for a forecast discrepancy/issue.
Vendor Reason Code	Vendor users can supply a reason code in this field to indicate the reason for a forecast discrepancy/issue.
Comments	Click the View Comment link to view comments already made. Click the Add Comment link to add comments if none have been made yet.
Focus	A checkmark indicates that this forecast needs extra focus or attention but nothing severe enough to require a ticket
Collaborative Ticket	Click the Yes link to view the ticket if one is already created. Click the plus (+) icon to create a ticket. See the "Working with Collaborative Tickets" section for more information.

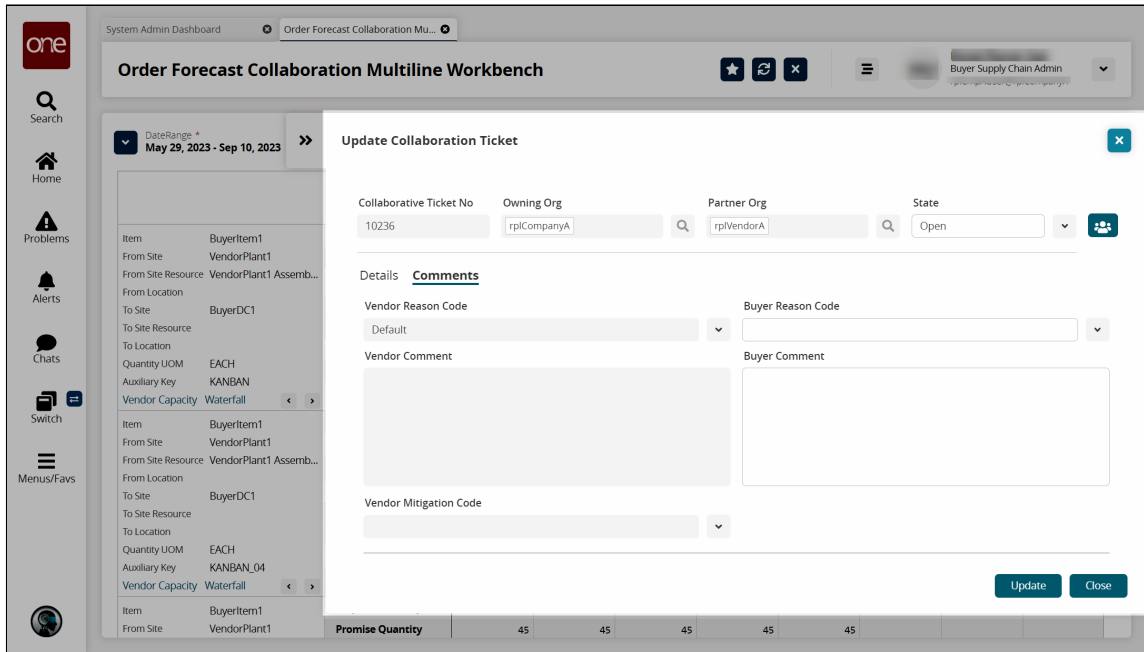
- Click the **Customize** button to customize the workbench for your enterprise, your organization, or only you.
- Click the **Save** button to save updates to the workbench. Clicking the **Save** button is not required to save changes to data on the workbench.
- Click the **Export to Excel** button to export the workbench data to a spreadsheet.

3.4 Creating A Collaborative Ticket From The Workbench

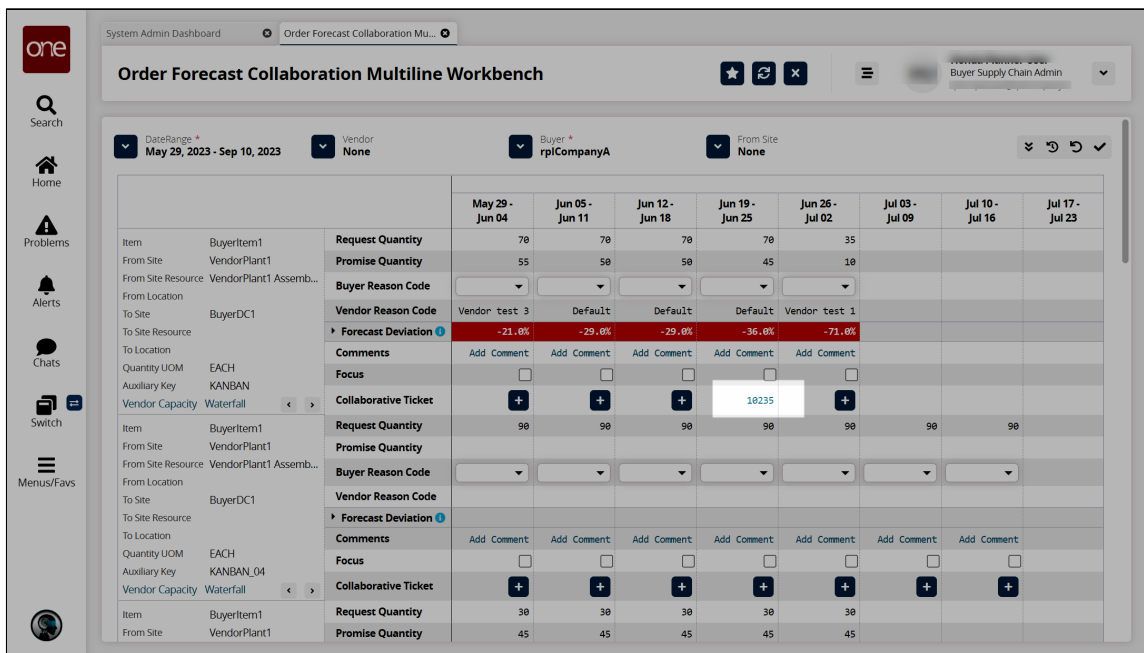
1. Click the plus icon () in the Collaborative Ticket row for the desired forecast week.



The Create Collaboration Ticket slideout appears with the Comments tab selected. The fields that are editable depend upon the user's role. In the example below, the user is in the buyer role, so the Buyer Reason Code and Buyer Comment fields are active.



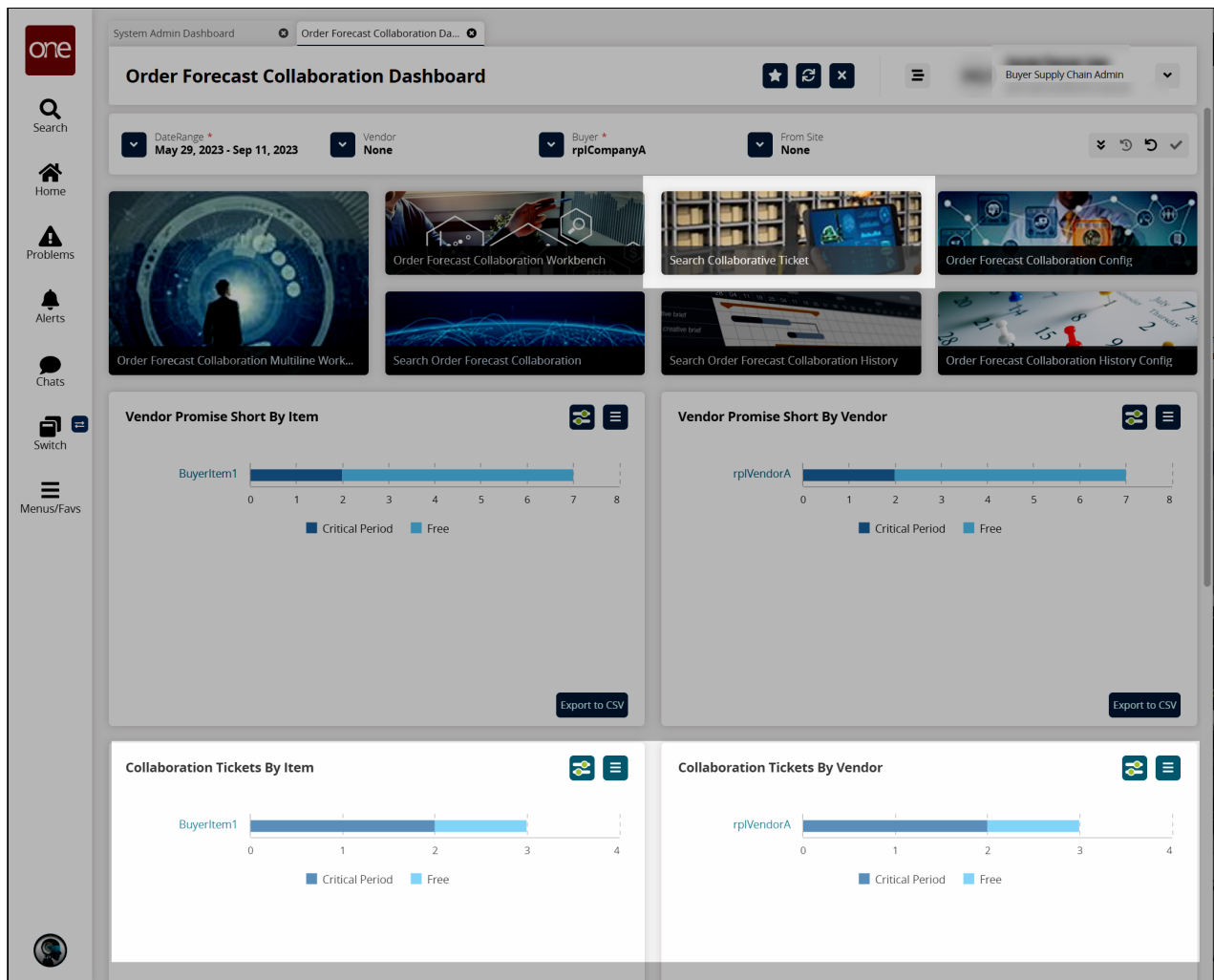
2. In the **Buyer Reason Code** field (Vendor Reason Code field for vendor users), select a reason code from the dropdown list.
3. In the **Buyer Comment** field, enter comments as desired.
4. Click the **Save** button.
A success message appears.
5. Click the **Close** button.
A Yes link appears in the Collaborative Ticket row of that forecast week.
6. Click a collaborative ticket number link to view and/or update a collaborative ticket.



4 Working With Collaborative Tickets

4.1 Overview

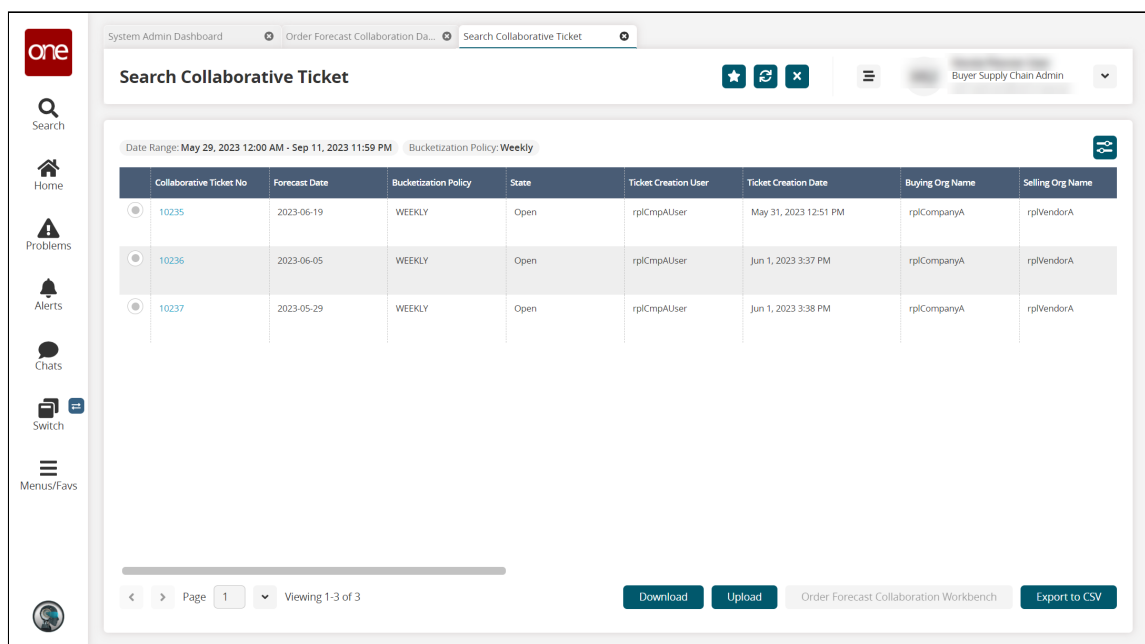
From the **Order Forecast Collaboration Dashboard** widgets, you can select an item or vendor/buyer and then view and/or update the associated tickets from the **Search Collaborative Ticket** screen. The **Collaborative Tickets (Item)** widget is used in the following example. Alternatively, click the **Search Collaborative Ticket** quick link at the top to view the collaborative tickets filtered by the values set on the dashboard filters. See the "Order Forecast Collaboration Dashboard" section for information on the available widgets.




4.2 Viewing And Updating Collaborative Tickets From The Search Collaborative Ticket Screen

1. In the **Collaborative Tickets (Item)** widget, click the name link for the item with the associated tickets you want to view. (See the "Order Forecast Collaboration Dashboard" section for information on filtering the widget data to find the desired item.) Alternatively, click the **Search Collaborative Ticket** quick link at the top of the dashboard screen to view all collaborative tickets associated with the filter values currently selected on the dashboard.

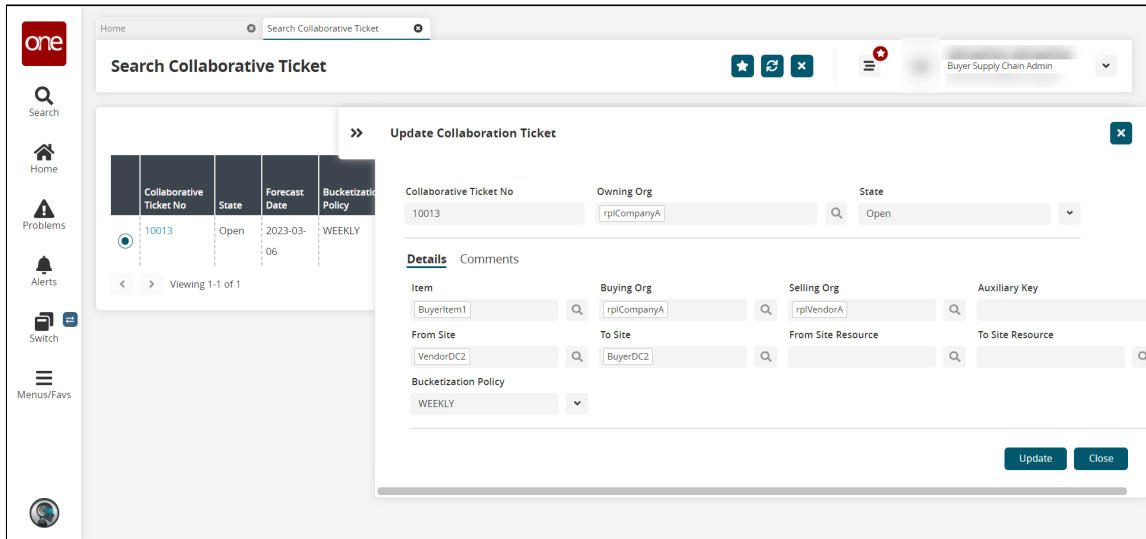
The Search Collaborative Ticket screen appears with the tickets associated with the selected item. In this example, we selected BuyerItem1.



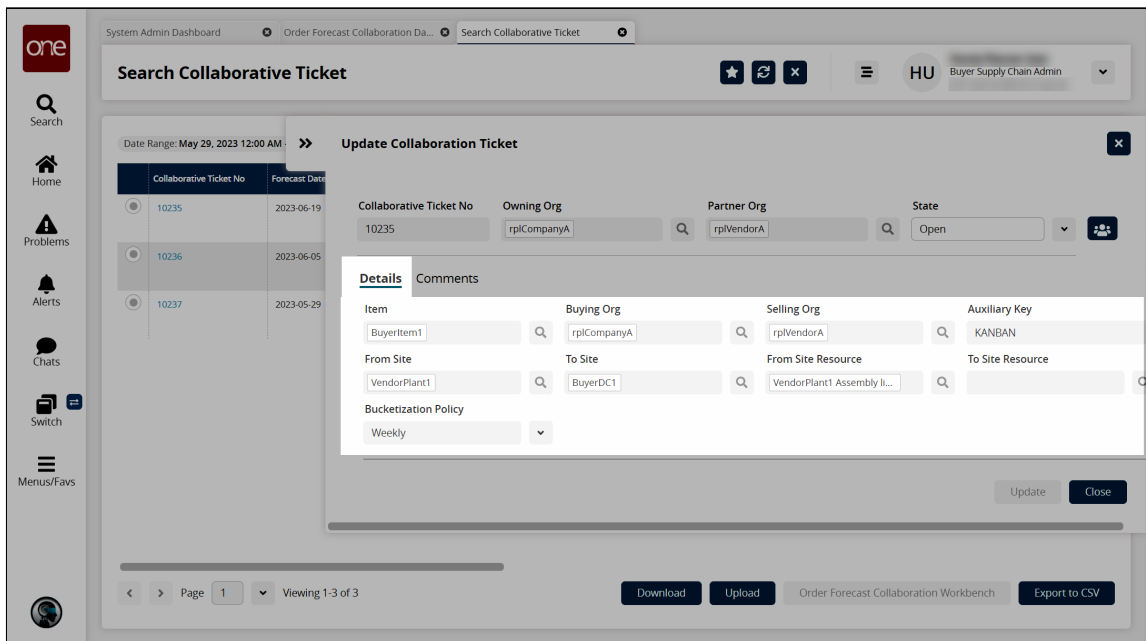
Collaborative Ticket No	Forecast Date	Bucketization Policy	State	Ticket Creation User	Ticket Creation Date	Buying Org Name	Selling Org Name
10235	2023-06-19	WEEKLY	Open	rplCmpAUser	May 31, 2023 12:51 PM	rplCompanyA	rplVendorA
10236	2023-06-05	WEEKLY	Open	rplCmpAUser	Jun 1, 2023 3:37 PM	rplCompanyA	rplVendorA
10237	2023-05-29	WEEKLY	Open	rplCmpAUser	Jun 1, 2023 3:38 PM	rplCompanyA	rplVendorA

2. Click the filter icon  to find the desired ticket. See the "[Searching Collaborative Tickets](#)" section below for information on the filter fields.
3. After locating the desired ticket, click the ticket number link in the **Collaborative Ticket No** column.

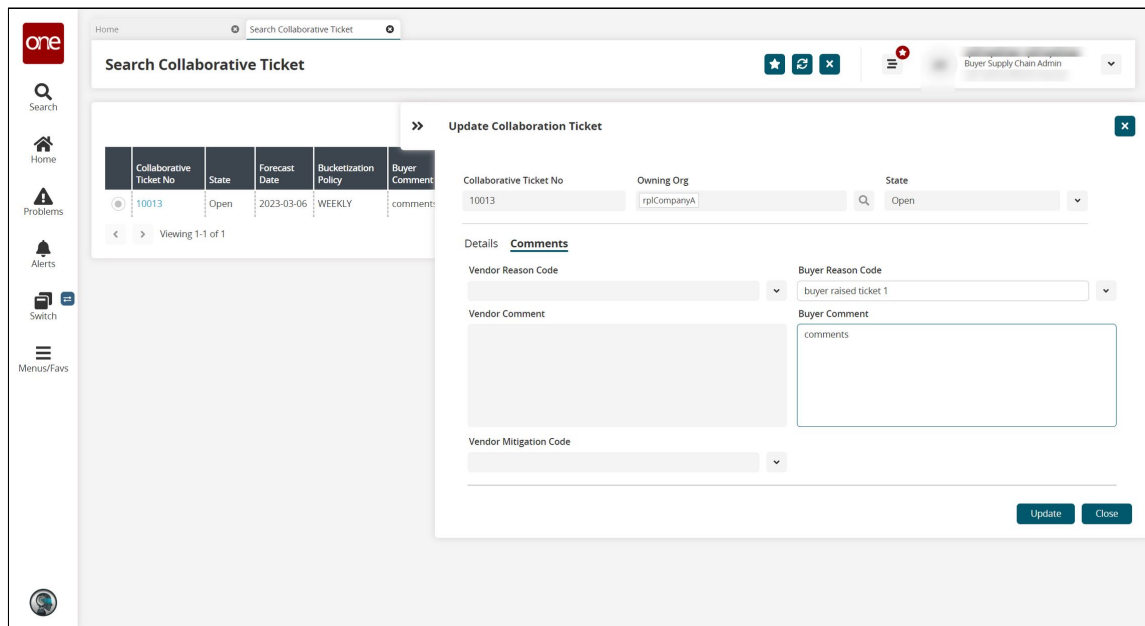
The Update Collaboration Ticket slideout appears with the Details tab selected.



- Click the **Details** tab to view and update the ticket details as desired. See the "[Searching Collaborative Tickets](#)" section below for a description of the fields.



- Click the **Comments** tab. The comment fields display.



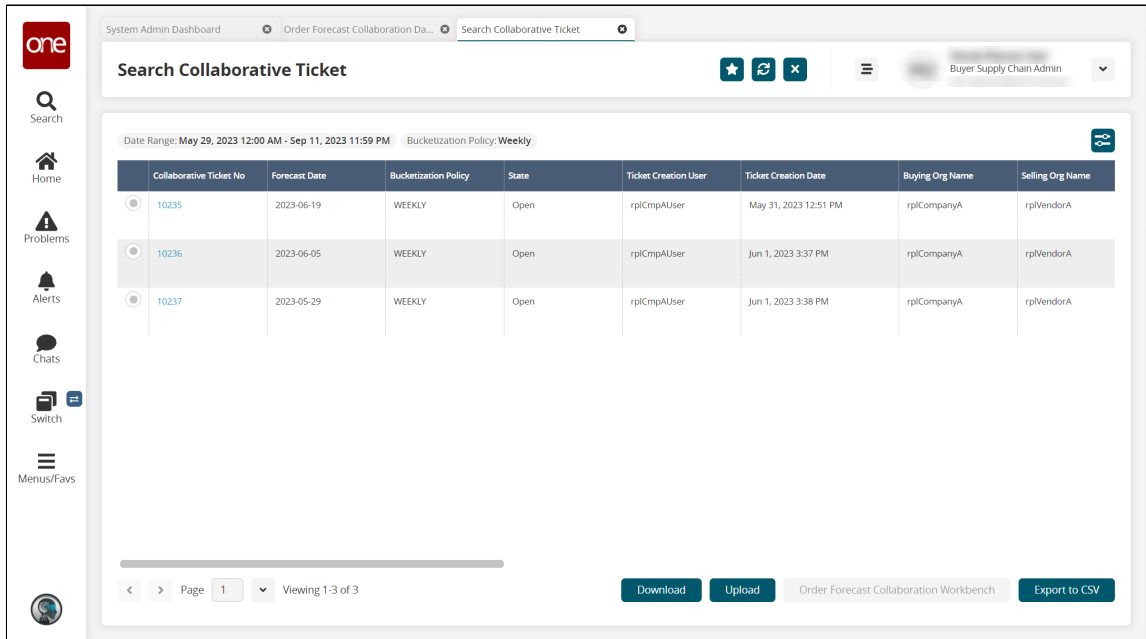
For Vendors, the Vendor fields are editable. For Buyers, the Buyer Fields are editable.


6. In the **Vendor/Buyer Reason Code** field, select a reason code from the dropdown list.
7. In the **Vendor/Buyer Comment** field, enter a comment.
8. In the **Vendor Mitigation Code** field for Vendor users, select the code from the dropdown list.
9. Click the **Update** button.
10. Click the **Close** button to close the slideout.

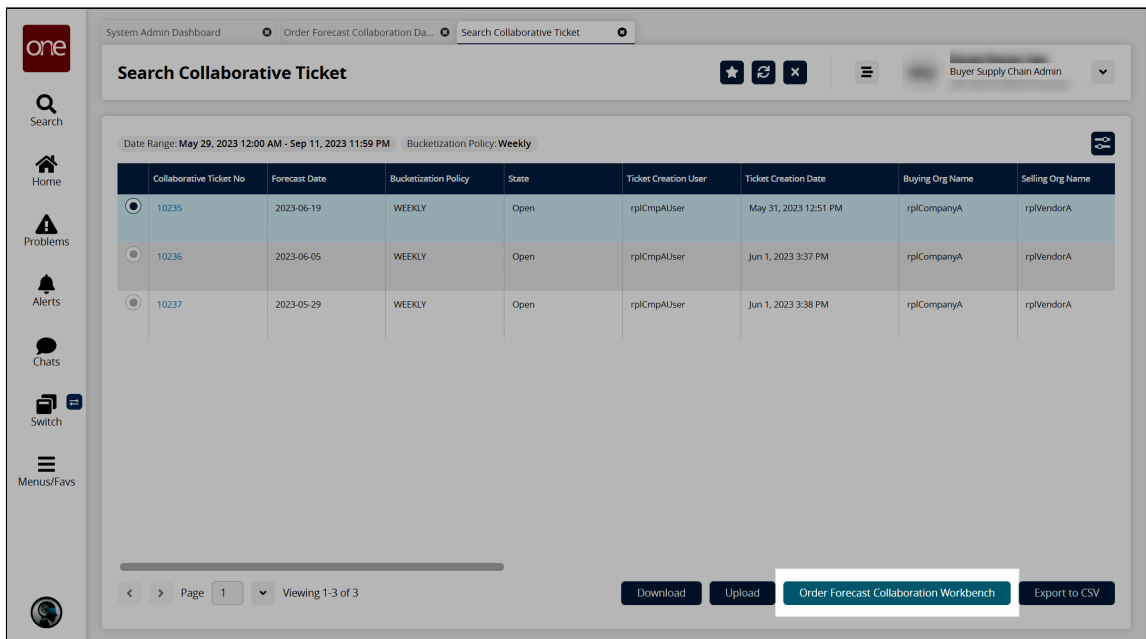
4.3 Viewing And Updating Tickets In The Order Forecast Collaborative Workbench

1. In the **Collaborative Tickets (Item)** widget, click the name link for the item with the associated tickets you want to view. (See the "Order Forecast Collaboration Dashboard" section for information on filtering the widget data to find the desired item.) Alternatively, click the **Search Collaborative Ticket** quick link at the top of the dashboard or click **Menus/Favs > Replenishment > Order Forecast Collaboration > Search Collaborative Ticket**.

The **Search Collaborative Ticket** screen appears with the tickets associated with the selected item or selected filter values on the dashboard.



2. Click the filter icon  to find the desired ticket. See the "[Searching Collaborative Tickets](#)" section below for information on the filter fields.
3. After locating the ticket, click the radio button on the left to select the ticket and click the **Order Forecast Collaboration Workbench** button.

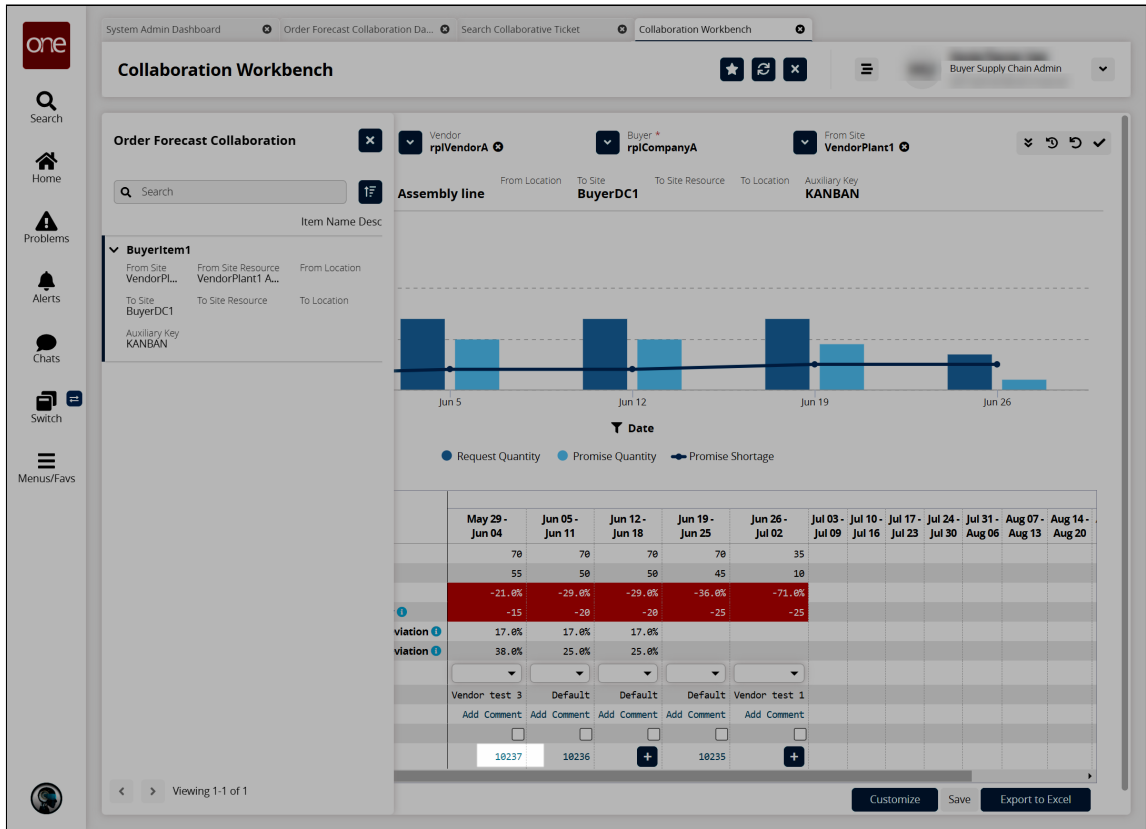


The Order Forecast Collaboration Workbench opens with the associated order forecast.

The screenshot displays the 'Collaboration Workbench' interface. At the top, there are navigation tabs for 'System Admin Dashboard', 'Order Forecast Collaboration Da...', 'Search Collaborative Ticket', and 'Collaboration Workbench'. The main header includes the 'one' logo, search, home, problems, alerts, chats, switch, and menu/favs icons. The central area is titled 'Order Forecast Collaboration' and features a search bar, filters for 'Vendor' (rplVendorA), 'Buyer' (rplCompanyA), and 'From Site' (VendorPlant1). Below this is a 'KANBAN' chart showing 'Request Quantity' (blue bars), 'Promise Quantity' (light blue bars), and 'Promise Shortage' (line with dots) over time from Jun 5 to Jun 26. A data table below the chart shows weekly metrics for Request Quantity, Promise Quantity, and Promise Shortage, along with violation percentages and default values. The table has columns for weeks from May 29 to Aug 14. The bottom of the interface includes a 'Viewing 1-1 of 1' indicator and buttons for 'Customize', 'Save', and 'Export to Excel'.

	May 29 - Jun 04	Jun 05 - Jun 11	Jun 12 - Jun 18	Jun 19 - Jun 25	Jun 26 - Jul 02	Jul 03 - Jul 09	Jul 10 - Jul 16	Jul 17 - Jul 23	Jul 24 - Jul 30	Jul 31 - Aug 06	Aug 07 - Aug 13	Aug 14 - Aug 20
Request Quantity	78	78	78	78	35							
Promise Quantity	55	50	50	45	18							
Promise Shortage	-21.0%	-29.0%	-29.0%	-36.0%	-71.0%							
Violation 1	-15	-20	-20	-25	-25							
Violation 2	17.0%	17.0%	17.0%									
Violation 3	38.0%	25.0%	25.0%									
Vendor test 3	Default	Default	Default	Default	Vendor test 1							
Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment							
	10237	10236	+	10235	+							

- In the **Collaborative Ticket** row for the desired order forecast week, click the plus icon (**+**) for the desired forecast week to create a ticket. See the "[Creating a Collaborative Ticket from the Order Forecast Collaboration Workbench](#)" section below for instructions.
- In the **Collaborative Ticket** row for the desired order forecast week, click the **ticket number** link to view the existing ticket.



The Update Collaboration Ticket slideout appears.

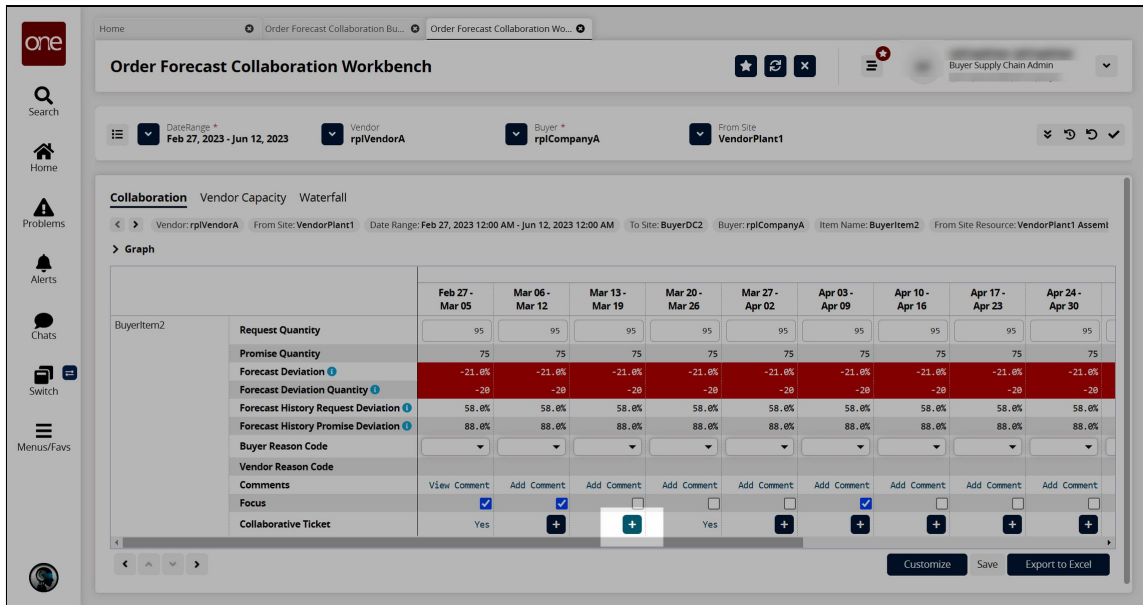
For Vendors, the Vendor fields are editable. For Buyers, the Buyer Fields are editable.

6. In the **Vendor/Buyer Reason Code** field, update the reason code from the dropdown list as necessary.
7. In the **Vendor/Buyer Comment** field, update the comment as necessary.
8. In the **Vendor Mitigation Code** field for Vendor users, update the mitigation code from the dropdown list as necessary.

9. Click the **Update** button.
A success message appears.
10. Click the **Close** button.

4.4 Creating A Collaborative Ticket From The Order Forecast Collaboration Workbench

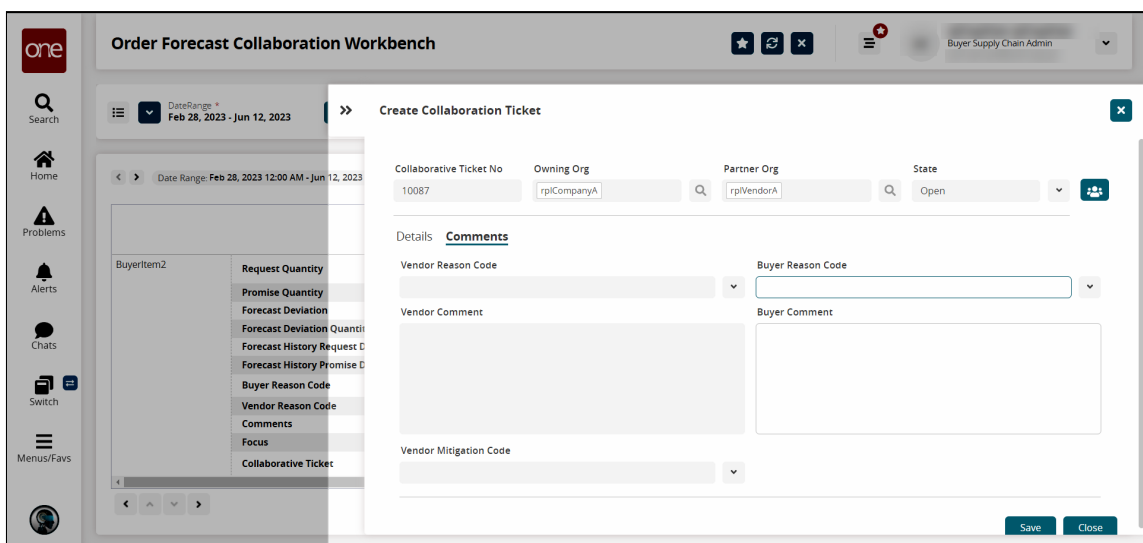
1. From the **Order Forecast Collaboration Workbench** screen, click the plus icon (+) in the **Collaborative Ticket** row for the desired forecast week.



The screenshot shows the 'Order Forecast Collaboration Workbench' interface. At the top, there are filters for Date Range (Feb 27, 2023 - Jun 12, 2023), Vendor (rplVendorA), Buyer (rplCompanyA), and From Site (VendorPlant1). Below the filters, there are tabs for 'Collaboration', 'Vendor Capacity', and 'Waterfall'. The main area displays a table with columns for various forecast weeks and rows for different metrics. The 'Collaborative Ticket' row at the bottom of the table has a plus icon (+) in the cell for the week of Mar 13 - Mar 19.

	Feb 27 - Mar 05	Mar 06 - Mar 12	Mar 13 - Mar 19	Mar 20 - Mar 26	Mar 27 - Apr 02	Apr 03 - Apr 09	Apr 10 - Apr 16	Apr 17 - Apr 23	Apr 24 - Apr 30
Request Quantity	95	95	95	95	95	95	95	95	95
Promise Quantity	75	75	75	75	75	75	75	75	75
Forecast Deviation	-21.0%	-21.0%	-21.0%	-21.0%	-21.0%	-21.0%	-21.0%	-21.0%	-21.0%
Forecast Deviation Quantity	-20	-20	-20	-20	-20	-20	-20	-20	-20
Forecast History Request Deviation	58.0%	58.0%	58.0%	58.0%	58.0%	58.0%	58.0%	58.0%	58.0%
Forecast History Promise Deviation	88.0%	88.0%	88.0%	88.0%	88.0%	88.0%	88.0%	88.0%	88.0%
Buyer Reason Code									
Vendor Reason Code									
Comments	View Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment	Add Comment
Focus	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaborative Ticket	Yes	+	+	Yes	+	+	+	+	+

The Create Collaboration Ticket slideout appears with the Comments tab selected. The fields that are editable depend upon the user's role. In the example below, the user is in the buyer role, so the Buyer Reason Code and Buyer Comment fields are active.

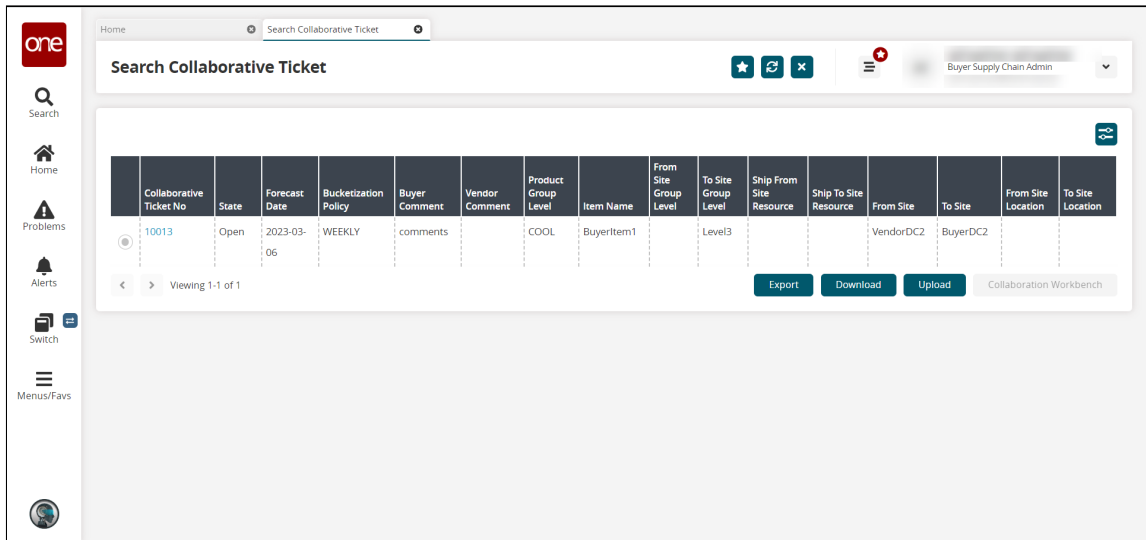


The screenshot shows the 'Order Forecast Collaboration Workbench' interface with the 'Create Collaboration Ticket' slideout form open. The form has a 'Comments' tab selected. It contains fields for Collaborative Ticket No (10087), Owning Org (rplCompanyA), Partner Org (rplVendorA), and State (Open). Below these are sections for 'Details' and 'Comments'. The 'Details' section includes Vendor Reason Code, Buyer Reason Code, Vendor Comment, Buyer Comment, and Vendor Mitigation Code. The 'Comments' section is currently empty. At the bottom right of the slideout, there are 'Save' and 'Close' buttons.

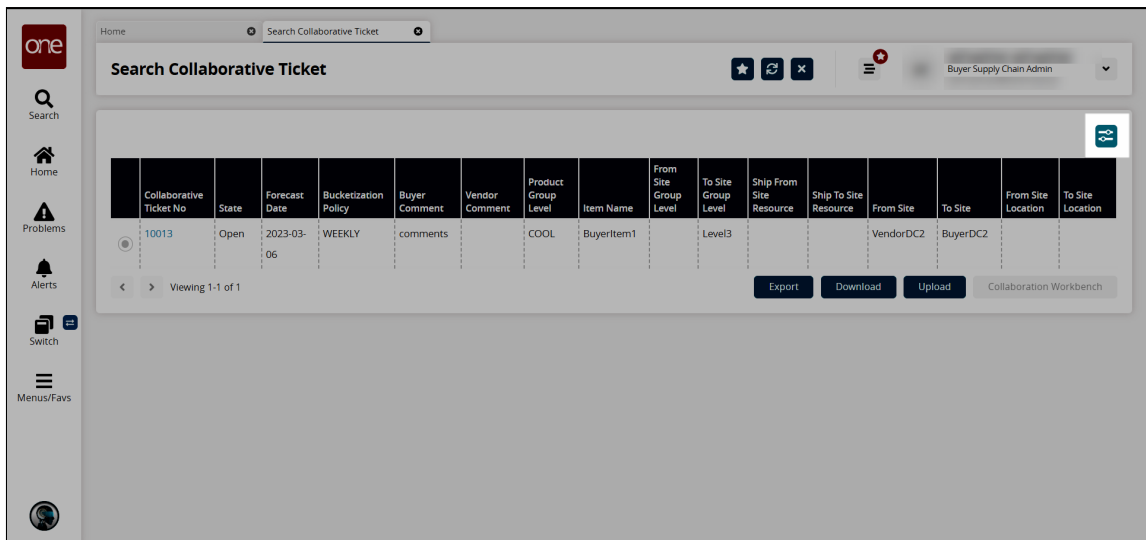
2. In the **Buyer Reason Code** field, select a reason code from the dropdown list.
3. In the **Buyer Comment** field, enter comments as desired.
4. Click the **Save** button.
A success message appears.
5. Click the **Close** button.
A Yes link appears in the Collaborative Ticket row of that forecast week.

4.5 Searching Collaborative Tickets

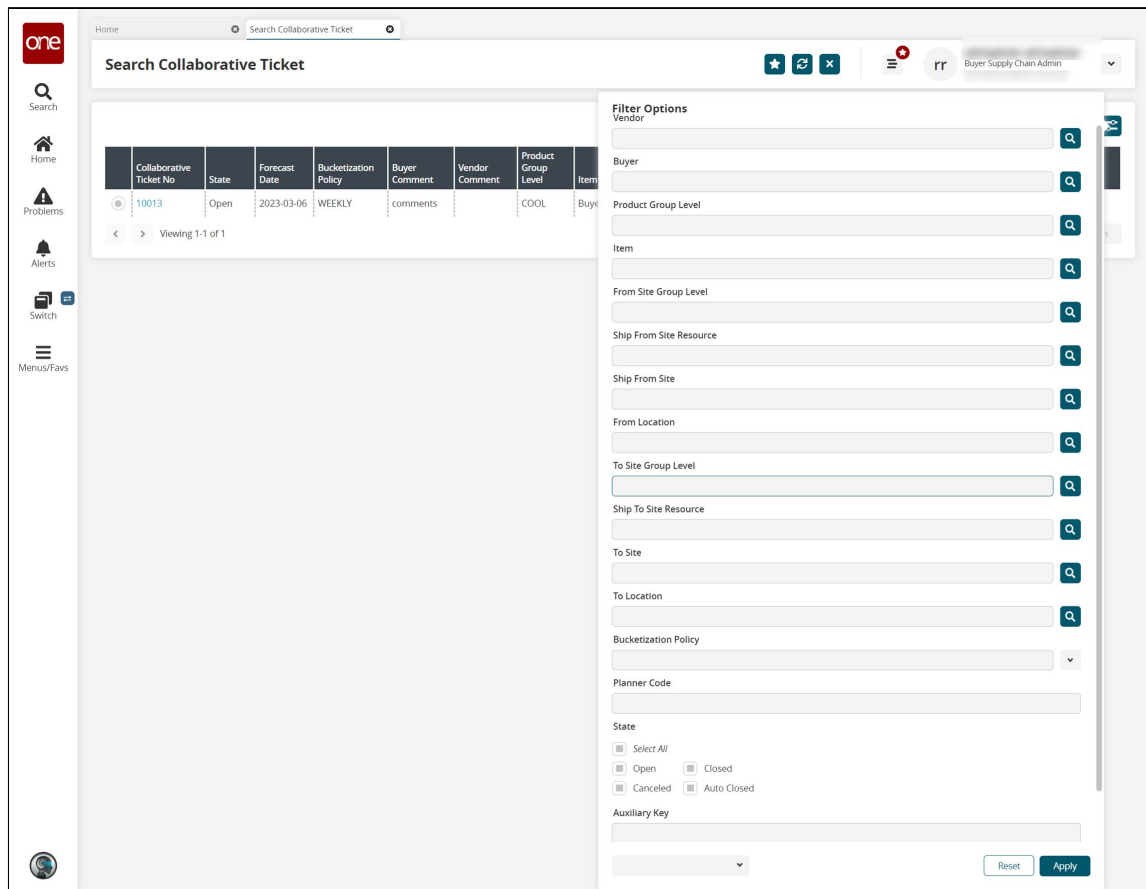
1. Log in to the ONE system.
2. Click **Menus/Favs > Replenishment > Order Forecast Collaboration > Search Collaborative Ticket**. Alternatively, click the **Search Collaborative Ticket** quick link at the top of the dashboard.
The Search Collaborative Ticket screen opens.



3. Click the filters icon to display search fields.



The Filter Options slideout appears.

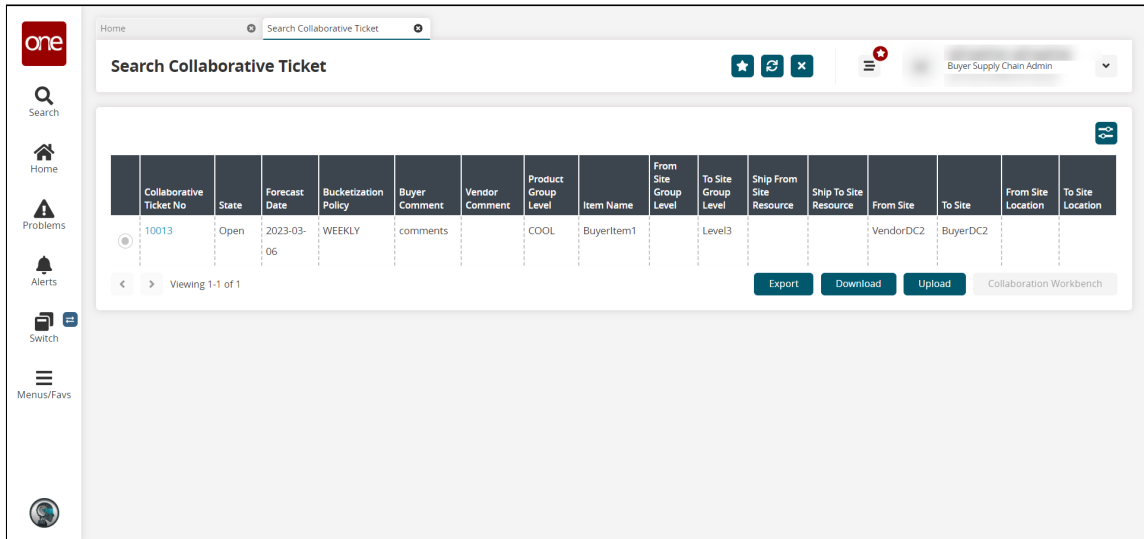


4. Fill out the following fields to search for specific collaborative tickets.

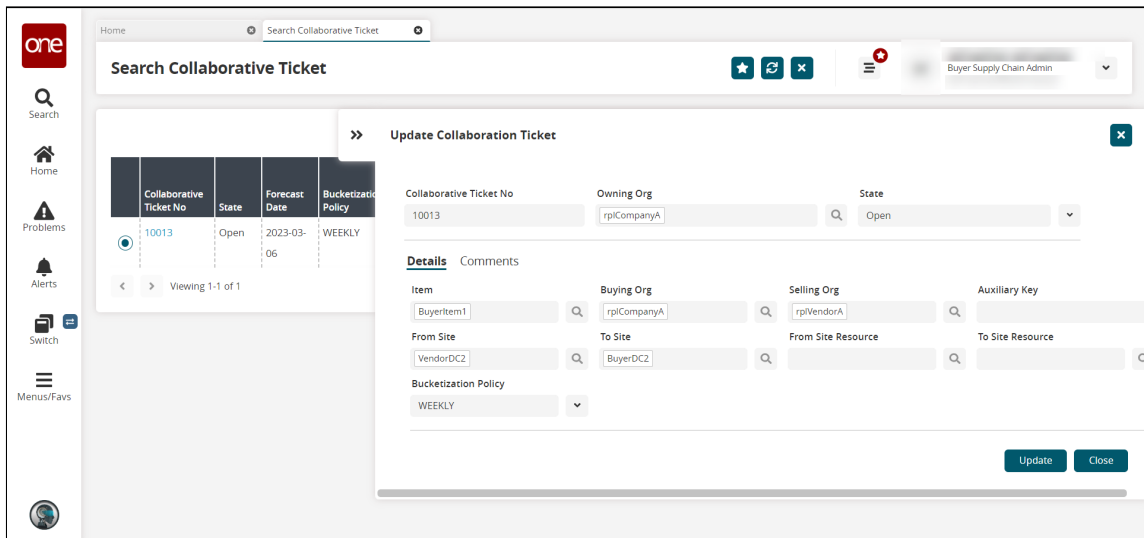
Field	Description
Vendor	Use the picker tool to search for tickets associated with a specific vendor.
Buyer	Use the picker tool to search for tickets associated with a specific buyer.
Product Group Level	Use the picker tool to select a product group level.
Item	Use the picker tool to search for tickets associated with a specific item
From Site Group Level	Use the picker tool to select a From Site group level.

Field	Description
Ship From Site Resource	Use the picker tool to search for tickets associated with a required resource at the Ship From site. A site resource is a resource at a site against which capacity can be measured, and reservations can be scheduled.
Ship From Site	Use the picker tool to select a specific Ship From site.
From Location	Use the picker tool to select a specific location within the Ship From site.
To Site Group Level	Use the picker tool to select a To Site group level.
Ship To Site Resource	Use the picker tool to search for tickets associated with a required resource at the Ship To site. A site resource is a resource at a site against which capacity can be measured, and reservations can be scheduled.
To Site	Use the picker tool to select a specific Ship To site.
To Location	Use the picker tool to select a specific location within the Ship To site.
Bucketization Policy	Select a bucketization period from the dropdown menu to view tickets associated with that bucketization policy.
Planner Code	Enter a planner code. Note: Planner codes must be defined at the item level and then associated with planner users.
State	Click the checkboxes to view tickets in a specific state or states.
Auxiliary Key	Enter an auxiliary key to search for tickets associated with it.
Date Range	Click the calendar icons to select a date range for which you want to view tickets.

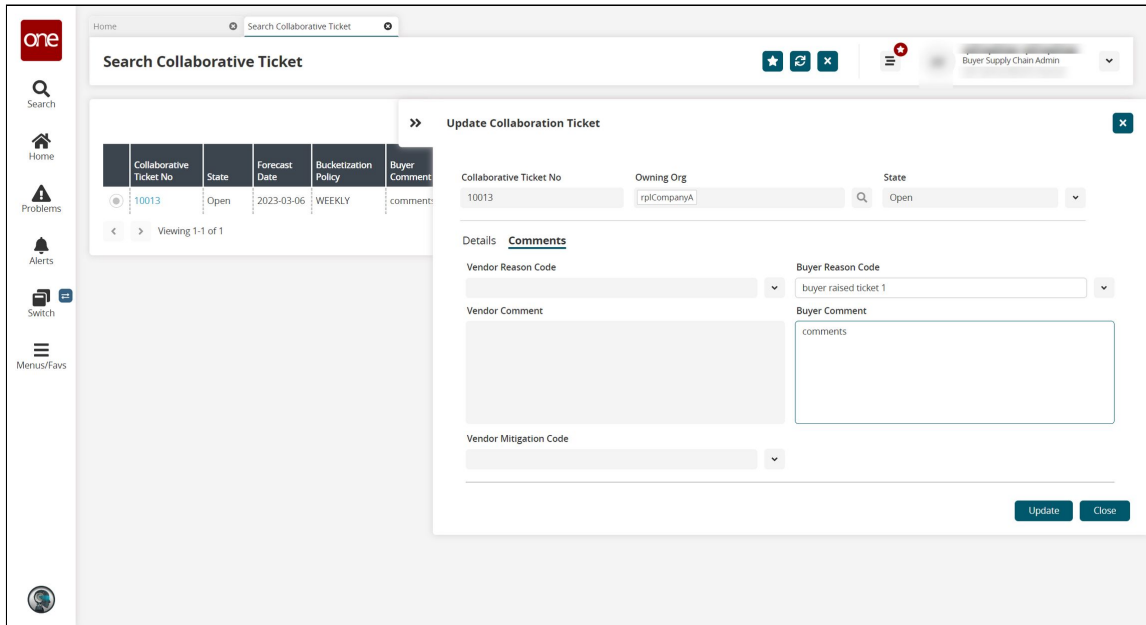
5. Click the **Apply** button.
The tickets that meet the selected filter criteria appear.



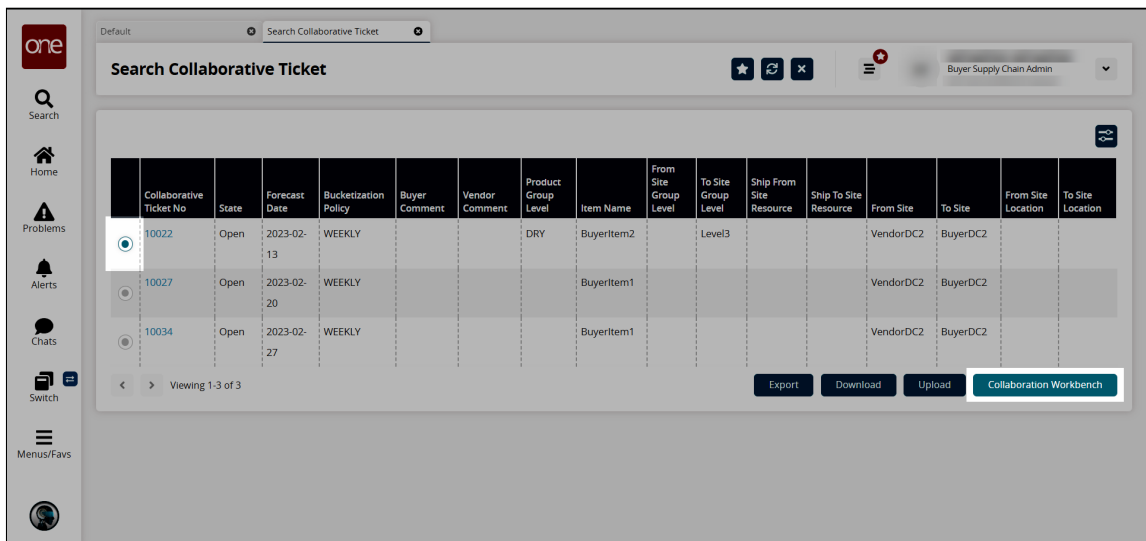
6. Click the **Export** button to export the search results in a comma-separated values (CSV) format.
7. Click the **Download** button to download the search results.
8. Click the **Upload** button to upload collaborative tickets. See the "Uploading Files" section in the reference section for more information.
9. In the **Collaborative Ticket No** column, click the link to update the ticket. The ticket details appear in a slideout with the Details tab selected.



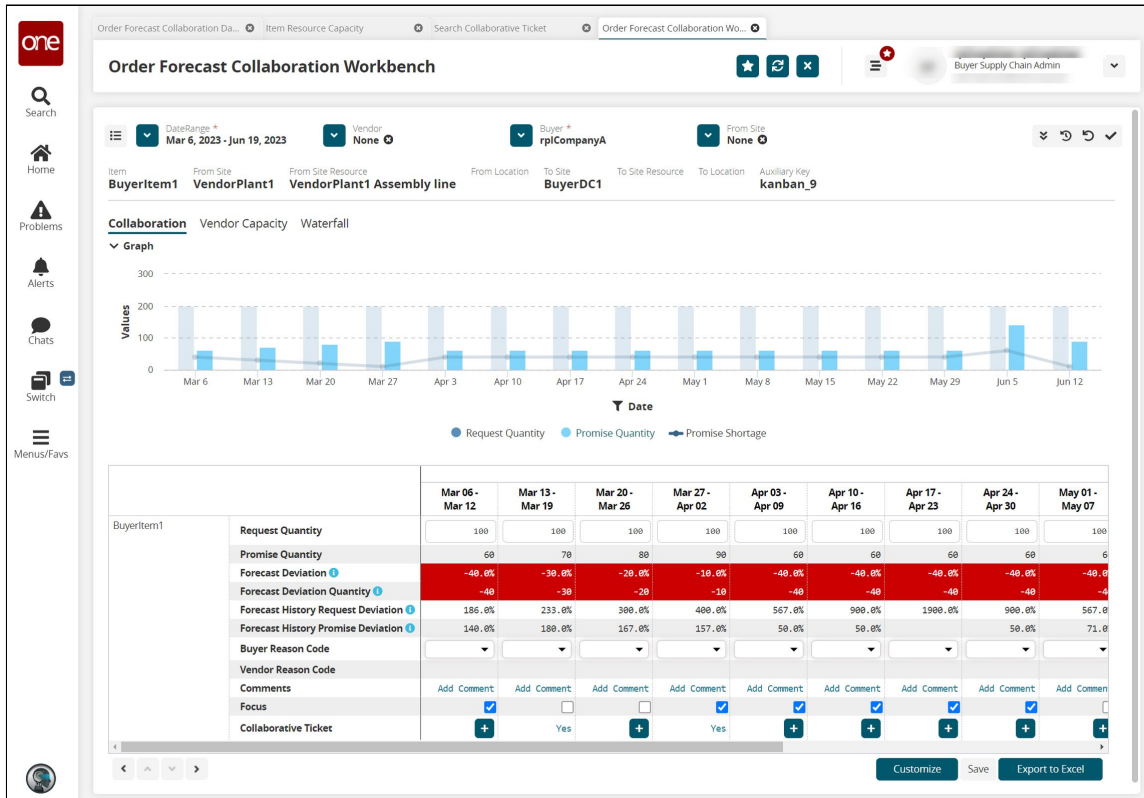
10. Update the fields as needed. See the table above for a description of the fields.
11. Click the **Comments** tab. The comment fields display.



12. Fill out the fields as desired. The fields are editable based on your role.
13. Click the **Update** button.
A success message appears, and the collaborative ticket updates.
14. To view the ticket in the **Collaboration Workbench**, select a ticket using the radio button in the left column and click the **Collaboration Workbench** button.



The Order Forecast Collaboration Workbench screen opens.



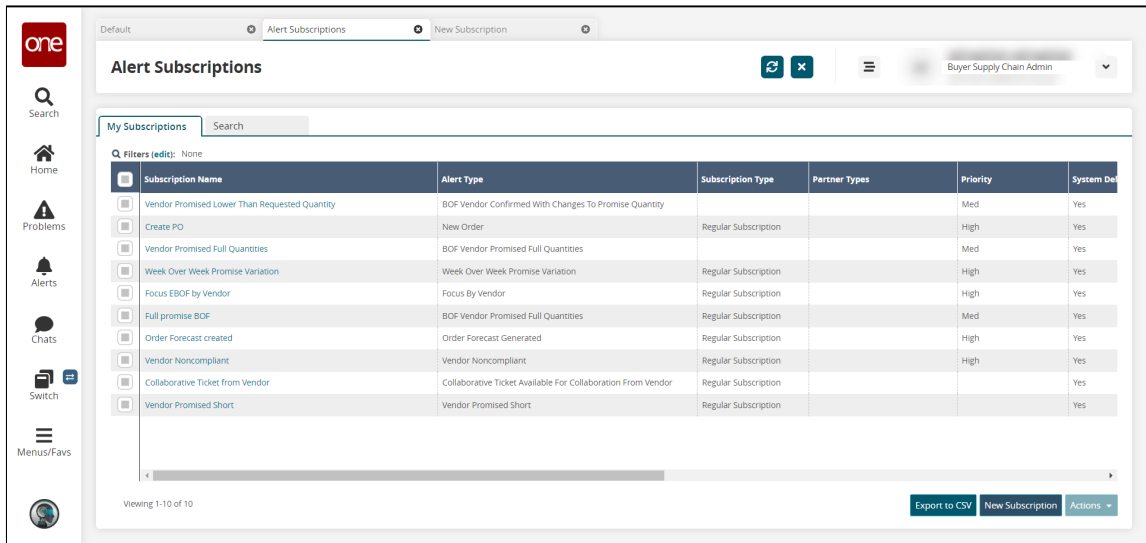
See the "Order Forecast Collaboration Workbench" section for more information.

5 OFC Alert Configuration

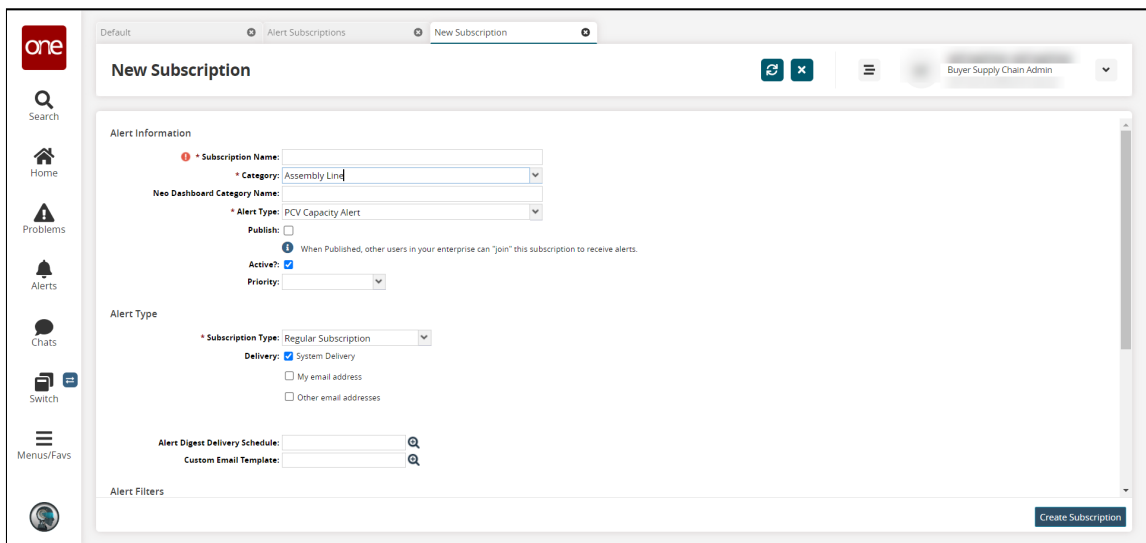
Users can subscribe to email alerts that provide information based on the selected alert type and filters. The example below covers the configuration of a Vendor Noncompliant alert. See the "[Available Alerts](#)" section below for the descriptions of the configurable alerts.

Complete the following steps to subscribe to an email alert:

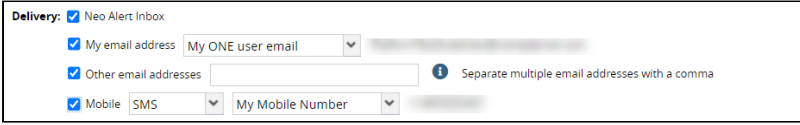
1. Log in to the ONE system.
2. Click **Menus/Favs > Tools > Alert Subscriptions**.
The Alert Subscriptions screen opens.



3. Click the **New Subscription** button.
The New Subscription screen opens.



4. Fill out the following fields. Fields with an asterisk (*) are required.

Section	Field	Description
Alert Information	* Subscription Name	Enter a name for this alert subscription.
	*Category	For this example, select Order Forecast Collaboration . This selection impacts what values appear in other fields or what fields appear.
	Neo Dashboard Category Name	Input a category name for the dashboard if desired.
	*Alert Type	For this example, select Vendor Noncompliant . The options that appear in the dropdown list are dependent on what is selected in the Category field.
	Publish	When this checkbox is selected, other users in your enterprise can join the subscription to receive alerts.
	Active?	Check this checkbox if this is an active subscription.
	Priority	Select a priority from the dropdown menu. The options are High, Medium, or Low.
Alert Type	* Subscription Type	<p>Select either Regular Subscription or Partner Recommendation from the dropdown list.</p> <p>Selecting Partner Recommendation sets up alert subscriptions for your partner's supplier site. When selected, a new field, Partner Types, with checkboxes for all partner types displays. Select the appropriate types.</p>
	Delivery	<p>Check the boxes for the delivery types required. New fields display after some boxes are checked.</p> <div data-bbox="598 1758 1401 1881" data-label="Form">  </div> <ul style="list-style-type: none"> ◦ Check NEO Alert Inbox for alerts delivered internally to the user's NEO alert inbox.

Section	Field	Description
		<ul style="list-style-type: none"> ◦ Check My email address for this user. Users can select to use their ONE user email attached to the user profile (displayed to the right). Users can also select Other email addresses and enter different addresses into the text box that appears. ◦ Check Other email addresses to send alerts to other emails. ◦ Check Mobile and select SMS or WhatsApp. Users can then select My Mobile Number, which displays the phone number from the user's profile preferences or Other Mobile Number and enter a number in the text box that appears.
	Alert Digest Delivery Schedule	Use the picker tool to select a delivery schedule. This field is not available if Mobile is selected as a delivery option.
	Custom Email Template	Enter or use the picker tool to select a custom email template.
Alert Filters		<p>Use the picker tool in each field to customize the data for this alert. The filter options for the Vendor Noncompliant alert are the following:</p> <ul style="list-style-type: none"> ◦ Creation Org ◦ Selling Org ◦ Buying Org ◦ Selling Partner ◦ Ship From Site ◦ Ship From Site Resource ◦ Ship To Site ◦ Ship To Site Resource ◦ Item ◦ Planner Code
Display Fields		The display options change depending on the category and type of alert selected above. Not all alert categories will have the ability to select what fields display.

- Click the **Create Subscription** button.
The screen refreshes, and the new subscription name is displayed at the top with a green success message.

5.1 Available Alerts

* Category	*Alert Type	Description
Enhanced Bucketized Order Forecast	Focus By Vendor	Alerts the Buyer that the Vendor has marked a record as focus. Vendor has the opposite alert type.
	Vendor Noncompliant	Alerts the user that the Vendor has failed to enter a promise quantity, manually or through interface, within the Must Promise By Duration.
	Vendor Promised Short	Alerts the user that the Vendor has provided a promise quantity, manually or through an interface, that is lower than the request quantity.
	Week Over Week Promise Variation	Alerts the user that the current week's promise quantity has varied more than the agreed variation defined in the Order Forecast Collaboraton Configuration.
	Week Over Week Request Variation	Alerts the user that the request quantity for the current week has varied greater than the agreed variation from Order Forecast Collaboraton Config.
Collaborative Ticket	Collaborative Ticket Available For Collaboration From Vendor	Alerts the Buyer that the Vendor has created a Collaboration Ticket. The Vendor has the opposite alert type.

6 Working With Item Resource Capacity

6.1 Searching Item Resource Capacity

Complete the following steps to search item resource capacities:

1. Log in to the ONE system.
2. Click **Menus/Favs > Replenishment > Order Forecast Collaboration > Search Item Resource Capacity**.

The Search Item Resource Capacity screen opens with the filter fields displayed.



3. Fill out the following fields to search for specific item resource capacities. Alternatively, leave the fields empty and click the **Search** link to view all item resource capacities. See the "[Creating an Item Resource Capacity](#)" section below for more information on the fields.


Field	Description
Capacity ID	Enter a value to search for a specific item resource capacity.
Dedicated For Org	Use the picker tool to select an organization and view the associated item resources dedicated to that organization.
Item Name	Use the picker tool to select an item to search for item resource capacities for that item.

Field	Description
Site	Use the picker tool to limit the search results to item resource capacities at a specific site.
Site Resource Name	Use the picker tool to select the name of a specific site resource. A site resource is a resource at a site against which capacity can be measured, and reservations can be scheduled.
Site Group	Use the picker tool to select the site group. Site groups are a logical grouping of sites that allow you to administer and manage similar sites or to set up sharing between sites. You can add as many sites as necessary to a site group, and sites can be added to multiple site groups.
Dedicated For Product Group	Use the picker tool to select a product group and view the item resources dedicated to it.
Auxiliary Key	Enter the auxiliary key to search for order forecasts associated with a specific one.
Bucket Start Date Range	Click the calendar icons to filter for buckets that have a start date within that date range.
Planner Code	This field enables buyer users to search only for item site resources associated with items they're responsible for. Note: Planner codes must be defined at the item level and then associated with planner users.

4. Click the **Search** link.
The search results display according to the selected filter criteria.

Capacity ID	Managing Org Enterprise Name	Managing Org Name	Item Enterprise Name	Item Name	Site Group Enterprise	Site Group Type	Site Group Level 1 Name	Site Group Level 2 Name
1002	rplVendorA	rplVendorA	rplVendorA	VendorPart4				
1005	rplCompanyA	rplCompanyA	rplCompanyA	BuyerItem2				
1007	rplCompanyA	rplCompanyA	rplCompanyA	BuyerItem2	rplCompanyA	Plants	Level1	Level2
1004	rplCompanyA	rplCompanyA	rplCompanyA	BuyerItem2	rplCompanyA	Plants	Level1	Level2
1009	rplCompanyA	rplCompanyA	rplCompanyA	BuyerItem2	rplCompanyA	Plants	Level1	Level2
1003	rplCompanyA	rplCompanyA	rplCompanyA	BuyerItem2	rplCompanyA	Plants	Level1	Level2
1005	rplCompanyA	rplCompanyA	rplCompanyA	BuyerItem3	rplCompanyA	Plants	Level1	Level2
1001	rplCompanyA	rplCompanyA	rplCompanyA	BuyerItem4				

5. Click the **Export to CSV** file to export the data from the report in comma-separated values (CSV) format.
6. Click **Download** to download the data from the report into a spreadsheet.
7. Click **Upload** to upload a CSV file containing item resource capacities. See the "Uploading Files" section in the reference section for more information.
8. In the **Capacity ID** column, click a link to view the details of the item resource capacity. See the "[Updating an Item Resource Capacity](#)" section below for instructions on updating the item resource capacity detail screen.
9. Click the checkbox on the left to select one or more item resource capacities, then click **Actions > Update**.

 The update action on item resource capacities is only available to vendor roles.

The Update popup window appears.


Org	Dedicated For Product Group	Item	Site Group	Site	Site Resource	Flex Limit Upper
<input checked="" type="checkbox"/>	COOL	BuyerItem2	Level1	BuyerDC3	BuyerDC1 Assembly line	60
<input checked="" type="checkbox"/>	COOL	BuyerItem2	Level1	BuyerDC1	BuyerDC1 Assembly line	10
<input checked="" type="checkbox"/>	DRY	BuyerItem2	Level1	BuyerDC1	BuyerDC1 Assembly line	4

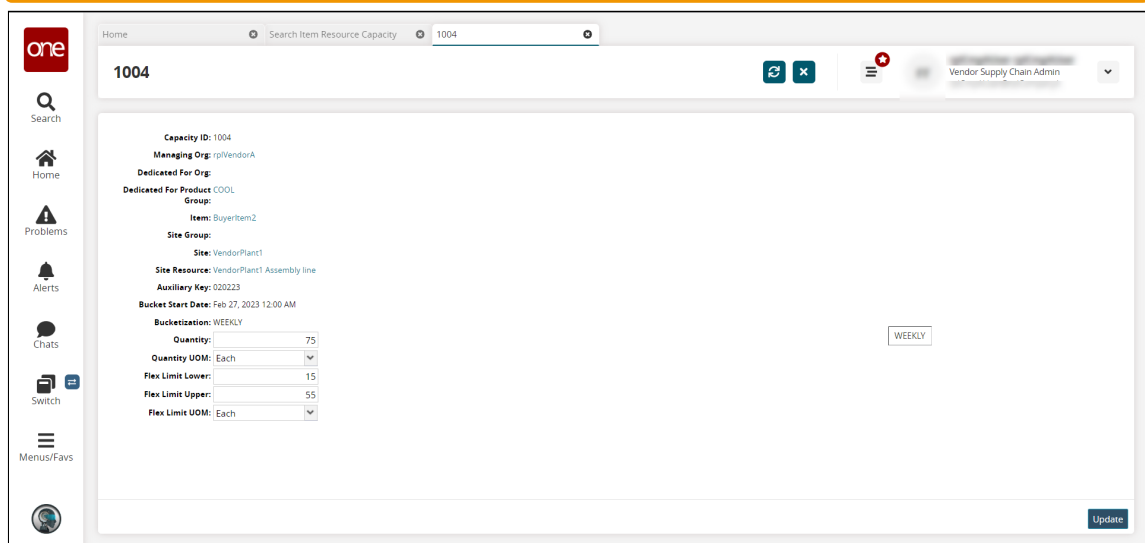
10. Update the fields with a pencil icon as desired.

11. Click **Submit**.
The Search Item Resource Capacity screen updates.

6.2 Updating An Item Resource Capacity

1. From the **Search Item Resource Capacity** screen, click the details link in the **Capacity ID** column.
The Item Resource Capacity details screen opens. The appearance of this screen varies according to the user's role.

 The update action on item resource capacities is only available to vendor roles.



The screenshot shows the 'Search Item Resource Capacity' screen for Capacity ID 1004. The interface includes a sidebar with navigation options like Search, Home, Problems, Alerts, Chats, Switch, and Menus/Favs. The main content area displays the following details:


- Capacity ID: 1004
- Managing Org: rpVendorA
- Dedicated For Org: rpVendorA
- Dedicated For Product Group: COOL
- Item: BuyerItem2
- Site Group: BuyerItem2
- Site: VendorPlant1
- Site Resource: VendorPlant1 Assembly line
- Auxiliary Key: 020223
- Bucket Start Date: Feb 27, 2023 12:00 AM
- Bucketization: WEEKLY
- Quantity: 75
- Quantity UOM: Each
- Flex Limit Lower: 15
- Flex Limit Upper: 55
- Flex Limit UOM: Each

An 'Update' button is located at the bottom right of the form.

2. Update the fields as desired. See the table in the "[Creating an Item Resource Capacity](#)" section below for information about the fields.
3. Click the **Update** button.
A success message appears, and the item resource capacity updates.

6.3 Creating An Item Resource Capacity

1. From the **Search Item Resource Capacity** screen, click the **Create Item Resource Capacity** button.
The Create Item Resource Capacity screen opens.

 The ability to create an item resource capacity is only available to vendor roles.

The screenshot shows a web application interface for creating item resource capacity. The form contains the following fields:

- * Managing Org (required)
- Dedicated For Org
- Dedicated For Product Group
- * Item (required)
- Site Group
- Site
- Site Resource
- Auxiliary Key
- * Bucket Start Date (required)
- Quantity
- Quantity UOM
- Flex Limit Lower
- Flex Limit Upper
- Flex Limit UOM

2. Fill out the following fields. Fields with an asterisk (*) are required.

Field	Description
*Managing Org	The organization managing the resource capacity
Dedicated For Org	The organization the item resource is dedicated to
Dedicated For Product Group	The product group the item resource is dedicated to
*Item	The item associated with the resource capacity
Site Group	Site groups are a logical grouping of sites that allow you to administer and manage similar sites or to set up sharing between sites. You can add as many sites as necessary to a site group, and sites can be added to multiple site groups.
Site	The site associated with the resource
Site Resource	The site resource the capacity is being created for. A site resource is a resource at a site against which capacity can be measured and reservations can be scheduled.
Auxiliary Key	Enter an auxiliary key.
*Bucket Start Date	The start date for the bucketization period

Field	Description
*Bucketization	Select the bucketization policy from the dropdown menu. Options are Daily, Fiscal Monthly, Fiscal Weekly, Monthly, Quarterly, or Weekly.
Quantity	Enter a quantity.
Quantity UOM	The unit of measurement (UOM) for the quantity
Flex Limit Lower	The lower limit of the percentage of change from the currently agreed promise quantity that the buyer will accept.
Flex Limit Upper	The upper limit of the percentage of change from the currently agreed promise quantity that the buyer will accept.
Flex Limit UOM	The flex limit unit of measurement (UOM)

3. Click the **Create** button.

7 Working With Order Forecast Collaboration Configurations

- [Searching Order Forecast Collaboration Configurations](#) (Configs)
- [Updating Order Forecast Collaboration Configs](#)
- [Creating Order Forecast Collaboration Configs](#)

7.1 Searching Order Forecast Collaboration Configurations

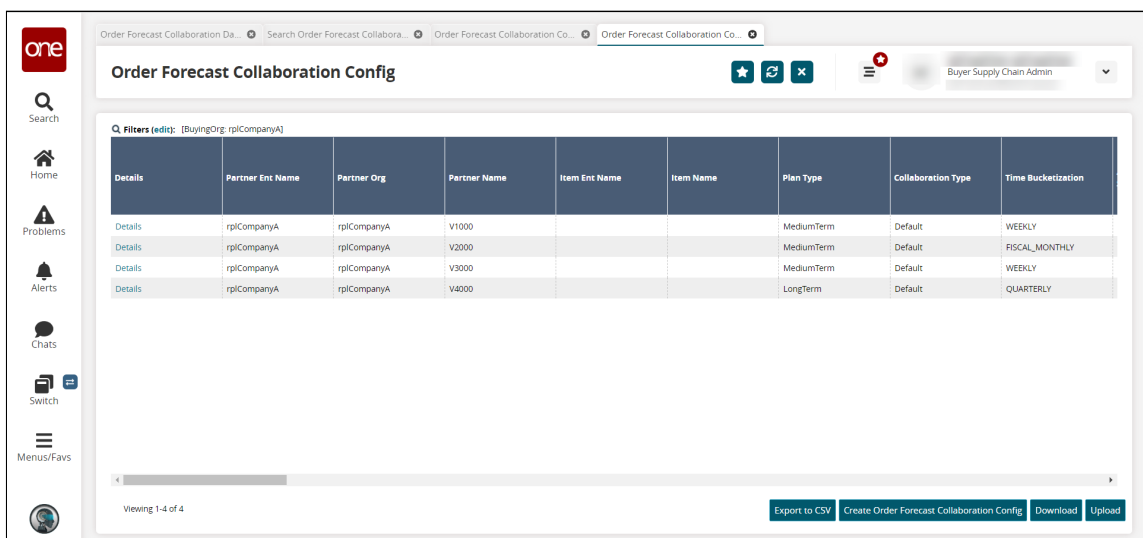
Complete the following steps to search the order forecast collaboration configurations (configs):

1. Log in to the ONE system.
2. Click **Menus/Favs > Replenishment > Order Forecast Collaboration > Order Forecast Collaboration Config**. Alternatively, click the **Order Forecast Collaboration Config** quick link on the **Order Forecast Collaboration Dashboard**. The Order Forecast Collaboration Config screen opens with the filter fields displayed. Note that if this screen is accessed from the Order Forecast Collaboration Dashboard quick link, the screen opens with the search results displayed based on the filter values on the dashboard. If the filters do not display or if you need to use the filters, click the Filters (edit) link to display the filters.

3. Fill out the following fields to search for specific configurations (configs). Alternatively, leave the fields empty and click the **Search** link to view all configs. See the "[Creating Order Forecast Collaboration Configs](#)" section below for more information about each field.

Field	Description
Vendor	Use the picker tool to search for collaboration configs associated with a specific vendor.
Buffer Lane	The buffer lane associated with the order forecast. Use the picker tool to search for collaboration configs associated with a specific buffer lane.
Collaboration Type	Select a collaboration type from the dropdown menu.
Planner Code	Enter a planner code to search for collaboration configs associated with a specific one.
Item	The item the order forecast is generated for. Use the picker tool to select an item.
Plan Type	The collaboration plan type: long-term, medium-term, or short-term. Select a plan type from the dropdown menu.
Bucketization	The bucketization period of the order forecast collaboration, such as Daily, Weekly, or Monthly. Select a bucketization period from the dropdown list.

- Click the **Search** link.
The search results appear.



Details	Partner Ent Name	Partner Org	Partner Name	Item Ent Name	Item Name	Plan Type	Collaboration Type	Time Bucketization
Details	rplCompanyA	rplCompanyA	V1000			MediumTerm	Default	WEEKLY
Details	rplCompanyA	rplCompanyA	V2000			MediumTerm	Default	FISCAL_MONTHLY
Details	rplCompanyA	rplCompanyA	V3000			MediumTerm	Default	WEEKLY
Details	rplCompanyA	rplCompanyA	V4000			LongTerm	Default	QUARTERLY

- Click the **Export to CSV** button to download the report to your computer in a comma-separated values (CSV) format.

6. Click the **Download** button to download the report to your computer in a spreadsheet.
7. Click the **Upload** button to upload new collaboration configs.

7.2 Updating Order Forecast Collaboration Configs

1. From the **Search Order Forecast Collaboration Config** screen, click the link in the **Details** column for the collaboration config you want to update. The selected collaboration config opens.

The screenshot displays the 'Details' page for an 'Order Forecast Collaboration Config'. The interface includes a sidebar with navigation icons (Search, Home, Problems, Alerts, Chats, Switch, Menus/Favs) and a top navigation bar with the 'one' logo and user information. The main content area is divided into several sections:

- Order Forecast Collaboration Config:** Contains fields for Partner (V1000), Item, Buffer Lane, Plan Type (Medium-Term), Collaboration Type (Default), Bucketization (Weekly), and Stateless (checked). It also has dropdowns for Start Day Of Week (Monday), Start Day Of Month (1), Start Month Of Year (January), and Forecast Horizon (15). There is an 'Aggregate By Ship Date' checkbox.
- Order Forecast Collaboration Config Details:** A large section with numerous checkboxes for auto-approve and auto-accept options, such as 'Auto Approve', 'Auto Promise', 'Auto Vendor Accept Change Request', and 'Auto Buyer Accept'.
- Right-hand section:** Contains settings for 'Must Approve By Buckets', 'Must Promise By Buckets', 'Must Freeze By Buckets', and various 'Request To Request Limit' and 'Forecast History' fields.

An 'Update' button is located at the bottom right of the form.

2. Update the fields as desired. See the table in the "[Creating Order Forecast Collaboration Configs](#)" section below for information about the fields.
3. Click the **Update** button. A success message appears, and the collaboration config updates.

7.3 Creating Order Forecast Collaboration Configs

1. From the **Order Forecast Collaboration Config** screen, click the **Create Order Forecast Collaboration Config** button. Note that this button is not visible for all roles. The Create Order Forecast Collaboration Config screen opens.

2. Fill out the following fields. Fields with an asterisk (*) are required. Some fields may not be editable, depending on the user's role.

Field	Description
*Partner	The collaboration partner; the party with whom you are collaborating.
Item	The item the order forecast is generated for. Use the picker tool to select an item.
Buffer Lane	The buffer lane associated with the order forecast. Use the picker tool to search for collaboration configurations associated with a specific buffer lane.
*Plan Type	The collaboration plan type: long-term, medium-term, or short-term. Select a plan type from the dropdown menu.
*Collaboration Type	Order forecast collaborations may be separated into types. Currently, only the default collaboration type is supported. This field allows for future support for SNOP or other variations.
*Bucketization	The bucketization period of the order forecast collaboration, such as Daily, Weekly, or Monthly. Select a bucketization period from the dropdown list.

Field	Description
Stateless	Order forecast collaboration may be state-driven, where the records move from the Forecast Review state to the New state to the Open state. If the Stateless field is selected, then the records start and remain in the Open state.
*Start Day Of Week	The first day of the work week. The default is Sunday. Only used if bucketization is set to weekly.
*Start Day Of Month	The first day of the work month. Only used if the bucketization is set to monthly.
*Start Month Of Year	The first month of the year. The default is January.
*Forecast Horizon	The number of buckets in the forecast. If the bucketization is weekly and the forecast horizon is 15, then there are 15 weeks of forecasts.
Forecast Near Horizon	The number of buckets the system skips before real data is visible. This field allows for two forecasts for different bucketizations wherein the latter one can skip some buckets before it becomes active.
Aggregate By Ship Date	Order Forecast Collaboration is performed on groups of orders called buckets. The orders are aggregated by either the ship date or the delivery date. Often the aggregation is done by the ship date if the buyer owns the transportation and the buyer and vendor are collaborating on when the supply needs to be available on the supplier's dock.
Order Forecast Collaboration Config Details	
Auto Approve	Buyers must approve order forecast collaboration records to move them from Awaiting Approval state to the New state. If the buyer does not want this buyer review phase, this field allows the order forecast collaboration records to start in the New state.

Field	Description
Auto Promise	Vendors must apply a promise to move an order forecast collaboration from the New to the Open state. Selecting this field automates this process.
Auto Promise If Request Within Blanket Promise	Vendors must apply a promise to move an order forecast collaboration from the New to the Open state. Selecting this field automates this process conditionally, based on whether the request quantity is within the blanket promise quantity.
Auto Vendor Accept If Request To Promise Limit	Vendors must accept or decline a change request to move the record to the Open state. Selecting this field automates acceptance conditionally, based on whether the request is within the Request To Promise limit.
Auto Vendor Accept Change Request	Vendors must accept or decline a change request to move the record to the Open state. Selecting this field automates acceptance.
Auto Vendor Accept Change Request If Within Blanket Promise	Vendors must accept or decline a change request to move the record to the Open state. Selecting this field automates acceptance conditionally, based on whether the change request is within the blanket promise quantity.
Auto Vendor Accept Change Request If Request Within Buyer Flex	Vendors must accept or decline a change request to move the record to the Open state. Selecting this field automates acceptance conditionally, based on whether the change is within the buyer flex value.
Auto Buyer Accept	Buyers must accept a proposed change by a vendor to move the order forecast collaboration record to an Open state. This must be done within the Must Promise By Duration. Selecting this field allows the buyer to automate the acceptance of proposed changes.
Auto Buyer Accept If Within Promise To Request Limit	Buyers must accept a proposed change by a vendor to move the order forecast collaboration record to an Open state. This must be done within the Must Promise By Duration. Selecting this field allows the buyer to automate the acceptance of proposed changes conditionally based on whether the change is within the promise to request limit.

Field	Description
Auto Buyer Accept Change Request	Buyers must accept a proposed change by a vendor to move the order forecast collaboration record to an Open state. This must be done within the Must Promise By Duration. Selecting this field allows the buyer to automate the acceptance of proposed changes.
Auto Buyer Accept Change Request If Within Promise to Request Limit	Buyers must accept a proposed change by a vendor to move the order forecast collaboration record to an Open state. This must be done within the Must Promise By Duration. Selecting this field allows the buyer to automate the acceptance of proposed changes conditionally based on whether the change is within the promise to request limit.
Hide Vendor Capacity Tab	Selecting this checkbox hides the Vendor Capacity tab on the Order Forecast Collaboration Workbench.
Hide Waterfall Tab	Selecting this checkbox hides the Waterfall tab on the Order Forecast Collaboration Workbench.
Request Locked	If selected, a request must be provided by external interface or calculated by an agent. The users, regardless of role or organization, cannot update the request quantity.
Must Approve By Buckets	Buyers must approve a forecast and make it available to the vendor by a certain number of buckets from today. The value in this field indicates that number of buckets. It establishes the time fence between the Buyer Review and Free time phases.
Must Approve By Duration	Buyers have an amount of time from the forecast creation date to approve a forecast record on the threshold of the Must Approve By Buckets.
Must Promise By Buckets	Vendors must provide a promise quantity to the forecast by a certain number of buckets from today. The value in this field indicates that number of buckets. It establishes the time fence between the Free and Change Control time phases.

Field	Description
Must Promise By Duration	The value in this field determines the amount of time from today before an order forecast record must have a promise value.
Must Freeze By Buckets	Buyers and vendors must come to an agreement on any change request by a certain number of buckets from today. It establishes the time fence between the Change Control and Frozen time phases.
Must Freeze Duration	The value in this field determines the amount of time during which the buyer or vendor can change a promise or request when the order forecast collaboration is open.
Buyer Flex Lower Limit	Lower limit of the percentage of change from the currently agreed promise quantity that the buyer will accept.
Buyer Flex Upper Limit	Upper limit of the percentage of change from the currently agreed promise quantity that the buyer will accept.
Request To Promise Limit	If the request is within this limit of promise, then the vendor automatically accepts the request. This setting is only useful if Stateless is false.
Promise To Request Limit	If the promise is within this limit of request, then the buyer automatically accepts the promise. This setting is only useful if Stateless is false.
Forecast History Request Limit	If the current forecast deviates from the latest historical record for the same forecast date, an issue is created and any subscribed alert for this issue is sent.
Forecast History Promise Limit	If the current forecast deviates from the latest historical record for the same forecast date, an issue is created and any subscribed alert for this issue is sent.
Promise To Blanket Promise Limit	If the current promise exceeds the blanket promise by this limit, an issue is created and any subscribed alerts for this issue are sent.

Field	Description
Order To Promise Limit	If the current orders exceed the current promise (buyer is ordering more than the vendor promised) by this value, an issue is created and any subscribed alerts are sent.
Plan Request To Request Limit	If the system recommends a request that exceeds this limit relative to the request quantity , an issue is created and any subscribed alert is sent. This limit is only useful if stateless is false and the system is calculating a request or if receiving a request from external source that is updating the planned request rather than the request field.

3. Click the **Create** button.
The screen updates, and the new order forecast collaboration config details are displayed.

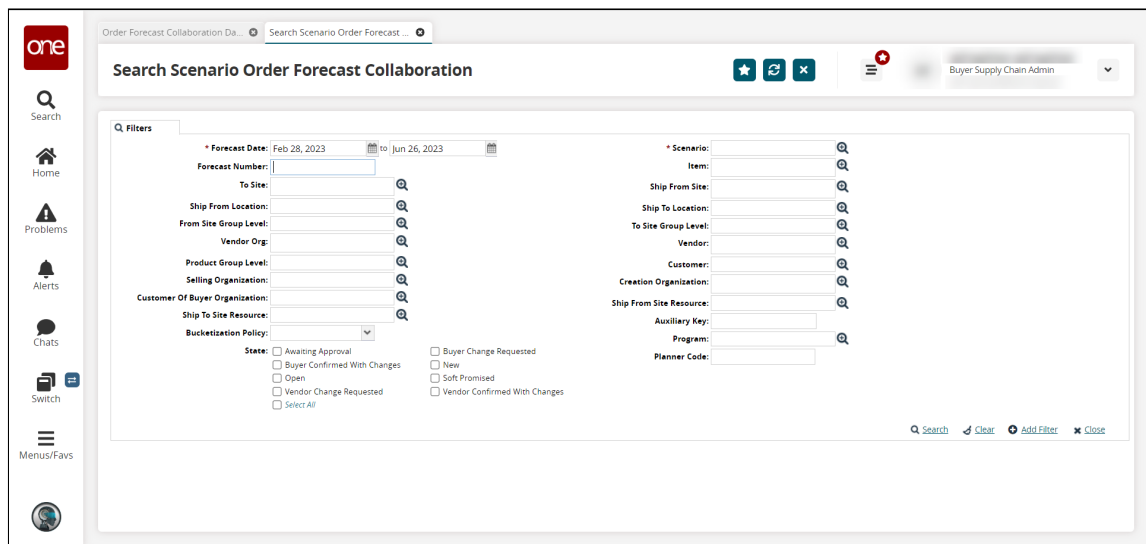
8 Working With Scenario Order Forecast Collaborations

8.1 Searching Scenario Order Forecast Collaborations

Complete the following steps to search scenario order forecast collaborations:

1. Log in to the ONE system.
2. Click **Menus/Favs > Replenishment > Order Forecast Collaboration > Search Scenario Order Forecast Collaboration.**

The Search Scenario Order Forecast Collaboration screen opens with the filter fields displayed.



3. Fill out the following fields. Fields with an asterisk (*) are required. For more information on the fields, see the "[Creating a Scenario Order Forecast Collaboration](#)" section below.

Field	Description
*Forecast Date	Click the calendar icons to select the start and end dates for the forecast.
Forecast Number	Enter a forecast number to search for a specific one.
Ship To Site	Use the picker tool to select a Ship To site. This field helps you search for order forecasts associated with specific Ship To sites.

Field	Description
Ship From Location	Use the picker tool to select a specific location within the Ship From site. This filter field helps you search for order forecasts associated with a specific location within a Ship To site.
From Site Group Level	Use the picker tool to select the From Site group level.
Vendor Org	Use the picker tool to search for order forecasts associated with a specific vendor organization.
Product Group Level	Use the picker tool to select a product group level.
Customer	Use the picker tool to search for order forecasts associated with a specific customer.
Creation Organization	Use the picker tool to select the organization that created the desired order forecast(s).
Ship From Site Resource	Use the picker tool to select the site resource at the Ship From site that is required to fulfill the order. A site resource is a resource at a site against which capacity can be measured and reservations can be scheduled.
Auxiliary Key	Enter the auxiliary key to search for order forecasts associated with a specific one.
Program	<p>A Program is a group of related projects managed in a coordinated manner to obtain benefits not available from managing them individually. Order Forecasts can be tracked by their associated program.</p> <p>Use the picker tool to select a program.</p>
Planner Code	<p>Enter the planner code to search for order forecasts associated with a specific planner code.</p> <p>Note: Planner codes must be defined at the item level and then associated with planner users.</p>

Field	Description
*Scenario	Use the picker tool to select the scenario used to generate the forecasts you want to view.
Item	Use the picker tool to select an item for the forecast.
Ship From Site	Use the picker tool to select a Ship From site. This filter field helps you search for order forecasts associated with specific Ship From sites.
Ship To Location	Use the picker tool to select a location within the Ship To site. This filter field helps you search for order forecasts associated with a specific location in the Ship To site.
To Site Group Level	Use the picker tool to select a To Site Group Level.
Vendor	Use the picker tool to select a vendor and search for order forecasts associated with a specific vendor.
Selling Organization	Use the picker tool to search for order forecasts for a specific selling organization.
Customer of Buyer Organization	Use the picker tool to search for order forecasts associated with a specific customer of the buyer organization.
Ship To Site Resource	Use the picker tool to select a Ship To site resource required for the order. A site resource is a resource at a site against which capacity can be measured, and reservations can be scheduled.
Bucketization Policy	Select the bucketization policy from the dropdown menu. Options are Daily, Fiscal Monthly, Fiscal Weekly, Monthly, Quarterly, or Weekly.
State	<p>Click the checkbox(es) to select one or more order forecast states.</p> <p>Note: if you are running in stateless mode, the only relevant state option is the Open state.</p>

4. Click the **Search** link.
The search results appear. This screen and the actions available may vary based on the user's role. See the "[Creating a Scenario Order Forecast Collaboration](#)" section below for information about the fields (columns).

Order Forecast Collaboration Da... Search Scenario Order Forecast ...

Search Scenario Order Forecast Collaboration

Q Filters (edit): [Scenario: Scenario1][Forecast Date: Feb 28, 2023 - Jun 26, 2023]

Forecast Number	Forecast Date	Item Enterprise Name	Item Name	Ship From Site	Ship From Site Resource	From Site Group Level	To Site Group Level	Ship To Site
28022023_WEEKLY	Feb 28, 2023 4:23 AM	rplCompanyA	BuyerItem3	VendorDC3				
09032023_WEEKLY	Mar 9, 2023 1:54 AM	rplCompanyA	BuyerItem4	VendorDC3				
16032023_WEEKLY	Mar 16, 2023 1:31 AM	rplCompanyA	BuyerItem4	VendorDC3			Site Hierarchy	
06032023_WEEKLY	Mar 6, 2023 5:57 AM	rplCompanyA	BuyerItem3	VendorDC1				

Viewing 1-4 of 4

View Pivot Export to CSV Create Scenario Order Forecast Collaboration

5. Click the **View Pivot** button to view the report in a pivot table.
6. Click the **Export to CSV** button to download the report in CSV format.

8.2 Updating Scenario Order Forecast Collaborations

1. From the **Search Scenario Order Forecast Collaborations** screen, click the link in the **Forecast Number** column for the forecast collaboration you want to update. The selected Scenario Order Forecast Collaboration details screen opens.

Default Search Scenario Order Forecast ... 20022023_WEEKLY

20022023_WEEKLY

Scenario Order Forecast Collaboration

Scenario: Scenario1
 Creation Organization: rplCompanyA
 Item: BuyerItem3
 Product Group Level: COOL
 Program:
 SellingOrg:
 BuyingOrg:
 Customer Of Buyer Org:
 Order Management Org:
 Fulfillment Org:

Ship To Site: BuyerDC3
 Ship To Location:
 To Site Group Level:
 Ship-To Site Resource:
 Ship From Site: VendorDC3
 ShipFrom Location:
 Ship-From Site Resource:
 From Site Group Level:
 Auxiliary Key:

Order Forecast Collaboration Details

Bucketization Policy: Weekly
 Forecast Date: Feb 20, 2023 1:51 AM
 Quantity UOM: Each
 Request Quantity: 123
 Buyer Comment: Scenario1
 Buyer Reason Code:
 Aggregated By Ship Date:

Promise Quantity:
 Blanket Promise Quantity:
 Vendor Comment:
 Vendor Reason Code:
 Focus:
 Release Number:

Update

Update the fields as desired. See the table in the "[Creating a Scenario Order Forecast Collaboration](#)" section below for information about the fields.

2. Click the **Update** button.
A success message appears, and the forecast updates.

8.3 Creating A Scenario Order Forecast Collaboration

- From the **Search Scenario Order Forecast Collaboration** screen, click the **Create Scenario Order Forecast Collaboration** button.
The Create Scenario Order Forecast Collaboration screen opens.

- Fill out the following fields. Fields with an asterisk (*) are required. Some fields may not be editable, depending on the user's role.

Field	Description
*Scenario	The scenario used to run the order forecast.
Creation Organization	The organization creating the order forecast.
Item	The item the order forecast is generated for.
Product Group Level	Product groups provide a means of categorizing raw materials, and product group levels provide a hierarchical structure for the product groups, with the top level being the least granular. Enter a product group level to filter by a particular level of a product group.
Program	A Program is a group of related projects managed in a coordinated manner to obtain benefits not available

Field	Description
	<p>from managing them individually. Order Forecasts can be tracked by their associated program.</p> <p>Use the picker tool to select a program.</p>
Selling Org	The organization selling the selected item.
Buying Org	The organization buying the selected item.
Customer Of Buyer Org	The customer of the buying organization that purchases the item from the selling organization.
Order Management Org	The organization responsible for managing the order.
Fulfillment Org	The organization responsible for fulfilling the order.
Ship To Site	The site where the order is to be shipped once filled.
Ship To Location	The location within the site where the order is being shipped.
To Site Group Level	Use the picker tool to select a To Site Group Level.
Ship To Site Resource	The resources at the site that are required to receive the order, such as a dock door. A site resource is a resource at a site against which capacity can be measured and reservations can be scheduled.
Ship From Site	The site from which the order is shipped.
Ship From Location	The location within the Ship From site.
Ship From Site Resource	The resources at the site that are required to ship the order, such as an assembly line. A site resource is a resource at a site against which capacity can be measured and reservations can be scheduled.
From Site Group Level	Use the picker tool to select the From Site group level.

Field	Description
Auxiliary Key	Enter the auxiliary key to search for order forecasts associated with a specific one.
Order Forecast Collaboration Details	
*Bucketization Policy	The period of time orders are grouped together for the forecast, such as Weekly, Monthly, Daily, Fiscal Weekly, Fiscal Weekly, or Quarterly.
Forecast Date	The date of the forecast.
Quantity UOM	The unit of measurement (UOM) for the quantity of the item.
Request Quantity	The quantity of the item that is requested.
Buyer Comment	This is a free-form text field for buyer users to leave a comment on the collaboration ticket.
Buyer Reason Code	Buyer users can supply a reason code in this field to indicate the reason for a forecast discrepancy/issue.
Aggregated By Ship Date	Order Forecast Collaboration is performed on groups of orders called buckets. The orders are aggregated by either the ship date or the delivery date. Often the aggregation is done by the ship date if the buyer owns the transportation and the buyer and vendor are collaborating on when the supply needs to be available on the supplier's dock.
Promise Quantity	The quantity promised by the vendor.
Blanket Promise Quantity	Enter a promise quantity to filter results by the blanket promise quantity.
Vendor Comment	This is a free-form text field for vendor users to leave a comment on the collaboration ticket.
Vendor Reason Code	Vendor users can supply a reason code in this field to indicate the reason for a forecast discrepancy/issue.



Field	Description
Focus	A checkmark indicates that this forecast needs extra focus or attention but nothing severe enough to require a ticket.
Release Number	External reference to a third-party system that may refer to a forecast by a number rather than by date. The release number accepts alphanumeric characters.

3. Click the **Create** button.
The screen updates and the new scenario order forecast collaboration details are displayed.

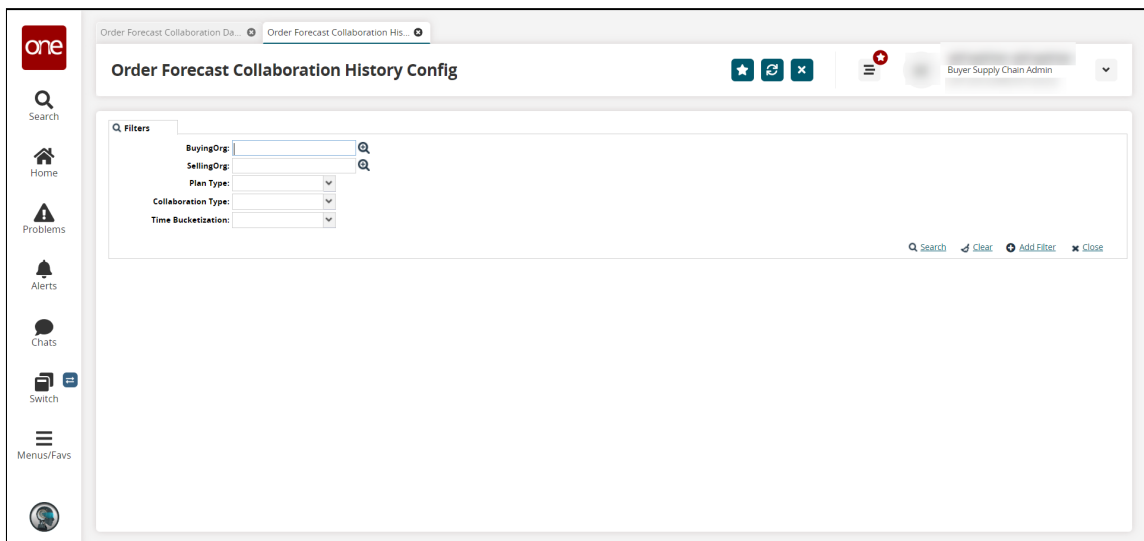
9 Working With The Order Forecast Collaboration History Configurations

9.1 Search Order Forecast Collaboration History Configurations

Complete the following steps to view the Order Forecast Collaboration History configurations (configs):

1. Log in to the ONE system.
2. Click **Menus/Favs > Replenishment > Order Forecast Collaboration > Search Order Forecast Collaboration History Config**. Alternatively, click the **Order Forecast Collaboration History Config** quick link on the **Order Forecast Collaboration Dashboard**.

The Search Order Forecast Collaboration History Config screen opens with the filter fields displayed. Note that if this screen is accessed from the quick link on the dashboard, it opens with the search results based on the dashboard filter selections.

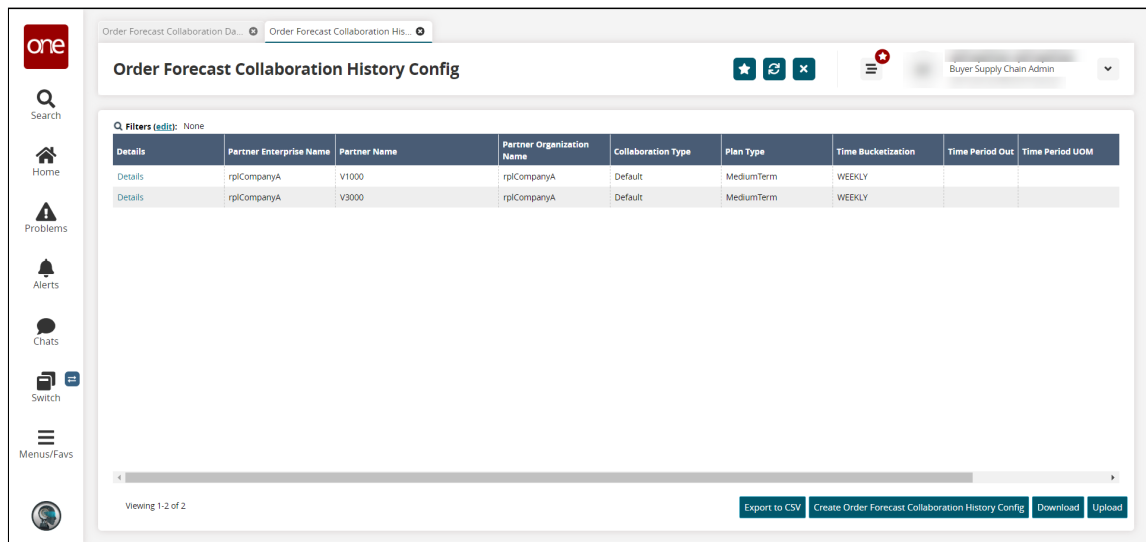


3. Fill out the following fields to search for specific configurations (configs). Fields with an asterisk (*) are required. See the "[Creating Order Forecast Collaboration History Configs](#)" section below for more information about each field.

Field	Description
*Vendor	Use the picker tool to search for history configs associated with a specific vendor.
Plan Type	Select a plan type from the dropdown menu.

Field	Description
Collaboration Type	Select a collaboration type from the dropdown menu. Order forecast collaborations may be separated into types. Currently, only the default collaboration type is supported. This field allows for future support of SNOP or other variations.
Bucketization	Select a bucketization period from the dropdown list. The options are DAILY, WEEKLY, or MONTHLY.

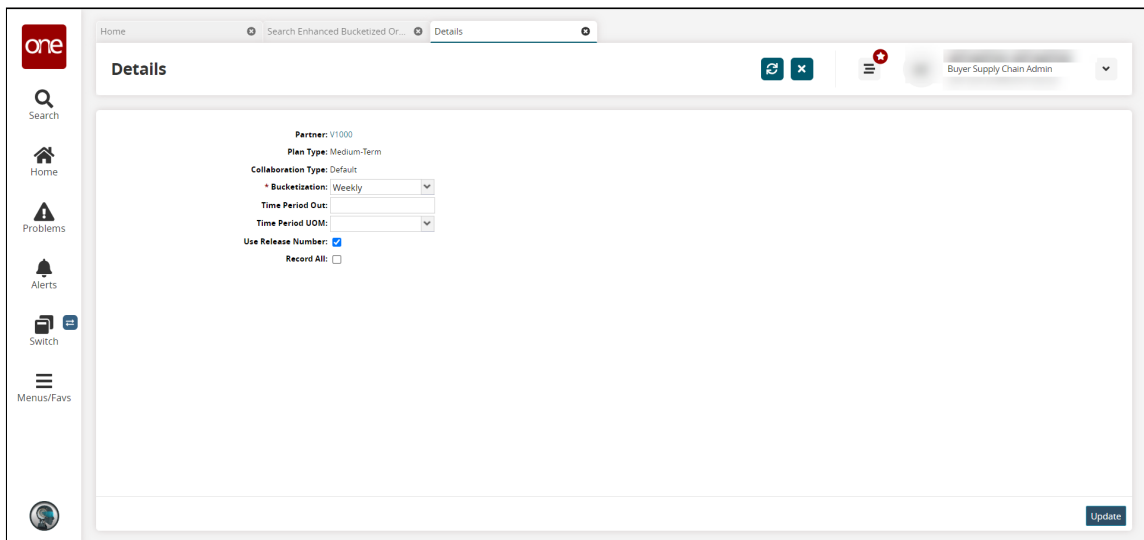
4. Click the **Search** link.
The search results appear according to the selected criteria.



5. Click the **Export to CSV** button to download the results to a comma-separated values (CSV) file.
6. Click the **Download** button to download the results to your computer in a spreadsheet.
7. Click the **Upload** button to upload new Order Forecast Collaboration History Configs. See the "Uploading Files" section in the *Online Help* for more information.

9.2 Updating Order Forecast Collaboration History Configurations

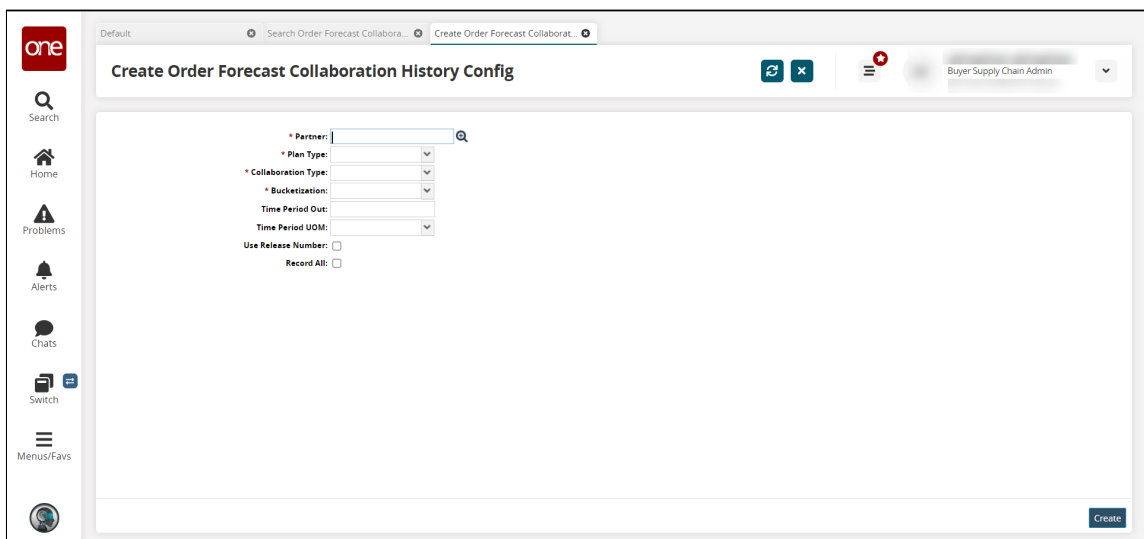
1. From the **Order Forecast Collaboration History Config** screen, click the link in the **Details** column for the collaboration config you want to update.
The selected history config opens.



2. Update the fields as desired. See the table in the "[Creating Order Forecast Collaboration History Configs](#)" section below for information about the fields.
3. Click the **Update** button.
A success message appears, and the history config updates.

9.3 Creating Order Forecast Collaboration History Configurations

1. From the **Order Forecast Collaboration History Config** screen, click the **Create Order Forecast Collaboration History Config** button. This button is not visible to all roles.
The Create Order Forecast Collaboration History Config screen opens.



2. Fill out the following fields. Fields with an asterisk (*) are required.

Field	Description
*Partner	The partner in the collaboration
*Plan Type	The collaboration plan type: long-term, medium-term, or short-term
*Collaboration Type	Select a collaboration type from the dropdown menu. Order forecast collaborations may be separated into types. Currently, only the default collaboration type is supported. This field allows for future support of SNOP or other variations.
*Bucketization	The bucketization period of the order forecast collaborations, such as Daily, Fiscal Monthly, Fiscal Weekly, Monthly, Quarterly, or Weekly
Time Period Out	<p>Time Period Out (aka Lag) is the difference between the Computed Week and the Reference Week. For example, if you know shipping takes five weeks, you would set Time Period Out to 5 because you're focusing on the numbers five weeks in advance.</p> <p>In other words, actual numbers "lag" the forecasted numbers by the value set in the Time-Period-Out field.</p> <p>A value of 1 is the smallest value the field accepts unless left blank.</p>
Time Period UOM	The unit of measure (UOM) for the time period.
Use Release Number	Select this checkbox to use a release number. A release number is an external reference to a third-party system that may refer to a forecast by a number rather than by date. The release number accepts alphanumeric characters.
Record All	Select this checkbox to record all data rather than using a time period in the Time Period Out field. This checkbox overrides the value entered in the Time Period Out field. If Record All is checked, the number in the Time Period Out field is ignored.

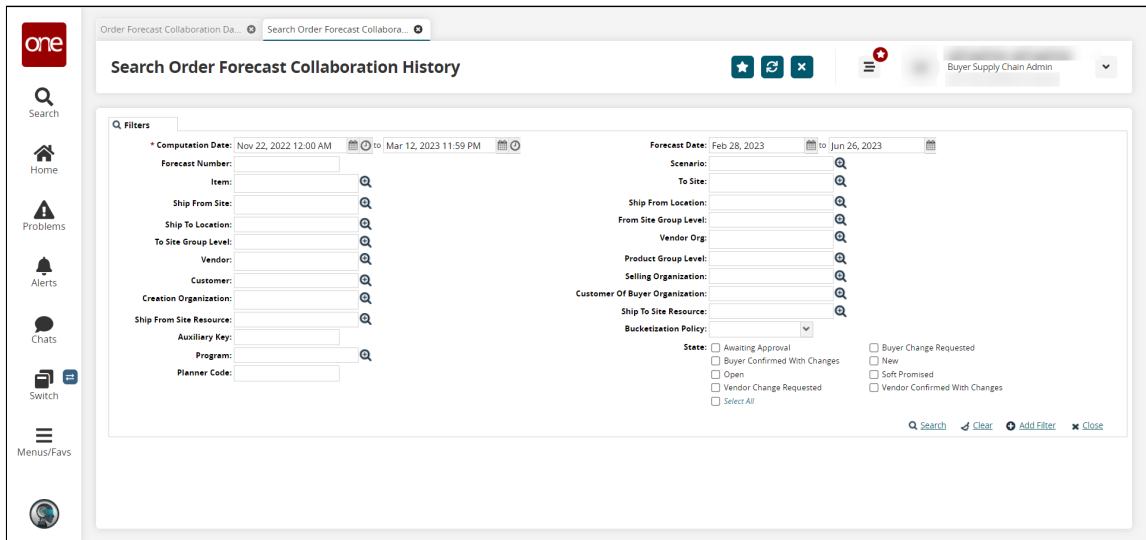
3. Click the **Create** button.
The screen updates, and the Order Forecast Collaboration History Config details appear.

10 Working With The Order Forecast Collaboration History Report

Complete the following steps to view the Order Forecast Collaboration History report :

1. Log in to the ONE system.
2. Click **Menus/Favs > Replenishment > Order Forecast Collaboration > Search Order Forecast Collaboration History**. Alternatively, click the **Order Forecast Collaboration History** quick link at the top of the **Order Forecast Collaboration Dashboard**. See the "Order Forecast Collaboration Dashboard" section for more information.

The Search Order Forecast Collaboration History Report screen appears. Note that if you access this screen from the quick link on the dashboard, the screen appears with the search results based on the dashboard filter values selected.



3. Fill out the fields to search for or limit the results to specific historical Order Forecast Collaborations. Fields with an asterisk (*) are required.

Field	Description
*Computation Date	Click the calendar icons to select a date range forecast computation.
Forecast Number	Enter a forecast number to search for a specific forecast.
Item	Use the picker tool to select an item the forecast was computed for.

Field	Description
Ship From Site	Use the picker tool to select a Ship From site. This filter field helps you search for order forecasts associated with specific Ship From sites.
Ship To Location	Use the picker tool to select a location within the Ship To site. This filter field helps you search for order forecasts associated with a specific location in the Ship To site.
To Site Group Level	Use the picker tool to select a To Site group level.
Vendor	Use the picker tool to select a vendor and search for order forecasts associated with a specific vendor.
Site Group Level	Use the picker tool to select the site group level.
Selling Organization	Use the picker tool to search for order forecasts for a specific selling organization.
Customer of Buyer Organization	Use the picker tool to search for order forecasts associated with a specific customer of the buyer organization.
Ship To Site Resource	Use the picker tool to select a Ship To site resource required for the order. A site resource is a resource at a site against which capacity can be measured, and reservations can be scheduled.
Bucketization Policy	Select the bucketization policy from the dropdown menu. Options are Daily, Fiscal Monthly, Fiscal Weekly, Monthly, Quarterly, or Weekly.
State	Click the checkbox(es) to select one or more order forecast states. Note: if you are running in stateless mode, the only relevant state option is the Open state.
Forecast Date	Click the calendar icons to select the start and end dates for the forecast.
Scenario	Use the picker tool to search for order forecasts associated with a specific scenario.

Field	Description
To Site	Use the picker tool to select a Ship To site. This field helps you search for order forecasts associated with specific Ship To sites.
Ship From Location	Use the picker tool to select a specific location within the Ship From site. This filter field helps you search for order forecasts associated with a specific location within a Ship To site.
From Site Group Level	Use the picker tool to select the From Site group level.
Vendor Org	Use the picker tool to search for order forecasts associated with a specific vendor organization.
Product Group Level	Use the picker tool to select a product group level.
Customer	Use the picker tool to search for order forecasts associated with a specific customer.
Creation Organization	Use the picker tool to select the organization that created the desired order forecast(s).
Ship From Site Resource	Use the picker tool to select the site resource at the Ship From site that is required to fulfill the order. A site resource is a resource at a site against which capacity can be measured and reservations can be scheduled.
Auxiliary Key	Enter the auxiliary key to search for order forecasts associated with a specific one.
Program	<p>A Program is a group of related projects managed in a coordinated manner to obtain benefits not available from managing them individually. Order Forecasts can be tracked by their associated program.</p> <p>Use the picker tool to select a program.</p>
Planner Code	Enter the planner code to search for order forecasts associated with a specific planner code. Note: Planner

Field	Description
	codes must be defined at the item level and then associated with planner users.

- Click the **Search** link.
The search results for the selected criteria appear.

Search Order Forecast Collaboration History Report

Q Filters (edit): [Forecast Date: Feb 13, 2023 - Jun 12, 2023][Computation Date: Nov 7, 2022 12:00 AM - Feb 26, 2023 11:59 PM]

Computation Date	Forecast Number	Forecast Date	Item Enterprise Name	Item Name	Ship From Site	Ship From Site Resource	From Site Group Level	To Site Group Level
Feb 18, 2023 10:20 AM	13022023_WEEKLY	Feb 13, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2			Site HI
Feb 18, 2023 10:20 AM	20022023_WEEKLY	Feb 20, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2			Site HI
Feb 18, 2023 10:20 AM	27022023_WEEKLY	Feb 27, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2			Site HI
Feb 18, 2023 10:20 AM	06032023_WEEKLY	Mar 6, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2			Site HI
Feb 18, 2023 10:20 AM	13032023_WEEKLY	Mar 13, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2			Site HI
Feb 18, 2023 10:20 AM	20032023_WEEKLY	Mar 20, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2			Site HI
Feb 18, 2023 10:20 AM	27032023_WEEKLY	Mar 27, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2			Site HI
Feb 18, 2023 10:20 AM	03042023_WEEKLY	Apr 3, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2			Site HI
Feb 18, 2023 10:20 AM	10042023_WEEKLY	Apr 10, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2			Site HI
Feb 18, 2023 10:20 AM	17042023_WEEKLY	Apr 17, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2			Site HI
Feb 18, 2023 10:20 AM	24042023_WEEKLY	Apr 24, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2			Site HI
Feb 18, 2023 10:20 AM	01052023_WEEKLY	May 1, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2			Site HI
Feb 18, 2023 10:20 AM	08052023_WEEKLY	May 8, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2			Site HI

Viewing 1-15 of 15

View Pivot Export to CSV

- Click the **View Pivot** button to view the data in a pivot table.
- Click the **Export to CSV** button to export the report to your computer in a comma-separated values (CSV) format.

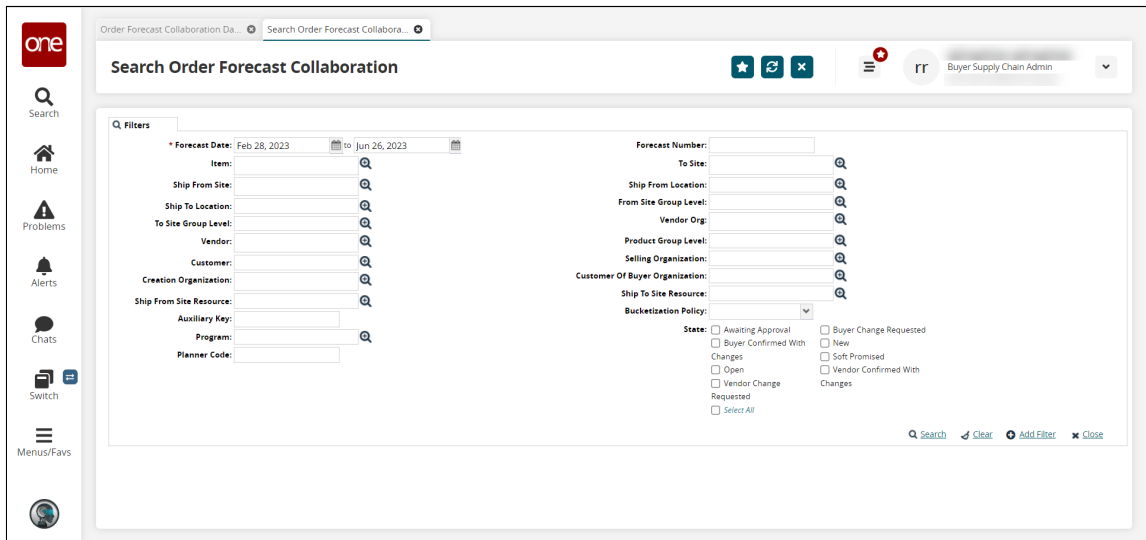
11 Working With The Order Forecast Collaboration Search Screen

- [Searching Order Forecast Collaborations](#)
- [Creating an Order Forecast Collaboration](#)
- [Updating Order Forecast Collaborations](#)

11.1 Searching Order Forecast Collaborations

Complete the following steps to search for order forecast collaborations:

1. Log in to the ONE system.
2. Click **Menus/Favs > Replenishment > Order Forecast Collaborations > Search Order Forecast Collaboration**. Alternatively, click the **Search Order Forecast Collaboration** quick link at the top of the **Order Forecast Collaboration Dashboard**. See the "Order Forecast Collaboration Dashboard" section for more information. The Search Order Forecast Collaboration screen opens with the filters displayed. Note that if you use the quick link from the dashboard to access this screen, the filters are not automatically displayed. Instead, the Search Order Forecast Collaboration screen appears with the results from the filter selections on the dashboard.



3. Fill out the fields to search for or limit the results to specific order forecast collaborations. Fields with an asterisk (*) are required. For more information on these fields, see the table in the "[Creating an Order Forecast Collaboration](#)" section below.

Field	Description
*Forecast Date	Click the calendar icons to select the start and end dates for the forecast.
Item	Use the picker tool to select an item for the forecast.
Ship From Site	Use the picker tool to select a Ship From site. This filter field helps you search for order forecasts associated with specific Ship From sites.
Ship To Location	Use the picker tool to select a location within the Ship To site. This filter field helps you search for order forecasts associated with a specific location in the Ship To site.
To Site Group Level	Use the picker tool to select a To Site Group Level.
Vendor	Use the picker tool to select a vendor and search for order forecasts associated with a specific vendor.
Site Group Level	Use the picker tool to select the site group level.
Selling Organization	Use the picker tool to search for order forecasts for a specific selling organization.
Customer of Buyer Organization	Use the picker tool to search for order forecasts associated with a specific customer of the buyer organization.
Ship To Site Resource	Use the picker tool to select a Ship To site resource required for the order. A site resource is a resource at a site against which capacity can be measured, and reservations can be scheduled.
Bucketization Policy	Select the bucketization policy from the dropdown menu. Options are Daily, Fiscal Monthly, Fiscal Weekly, Monthly, Quarterly, or Weekly.
State	<p>Click the checkbox(es) to select one or more order forecast states.</p> <p>Note: if you are running in stateless mode, the only relevant state option is the Open state.</p>

Field	Description
Forecast Number	Enter a forecast number to search for a specific one.
To Site	Use the picker tool to select a Ship To site. This field helps you search for order forecasts associated with specific Ship To sites.
Ship From Location	Use the picker tool to select a specific location within the Ship From site. This filter field helps you search for order forecasts associated with a specific location within a Ship To site.
From Site Group Level	Use the picker tool to select the From Site group level.
Vendor Org	Use the picker tool to search for order forecasts associated with a specific vendor organization.
Product Group Level	Use the picker tool to select a product group level.
Customer	Use the picker tool to search for order forecasts associated with a specific customer.
Creation Organization	Use the picker tool to select the organization that created the desired order forecast(s).
Ship From Site Resource	Use the picker tool to select the site resource at the Ship From site that is required to fulfill the order. A site resource is a resource at a site against which capacity can be measured and reservations can be scheduled.
Auxiliary Key	Enter the auxiliary key to search for order forecasts associated with a specific one.
Program	<p>A Program is a group of related projects managed in a coordinated manner to obtain benefits not available from managing them individually. Order Forecasts can be tracked by their associated program.</p> <p>Use the picker tool to select a program.</p>

Field	Description
Planner Code	Enter the planner code to search for order forecasts associated with a specific planner code. Note: Planner codes must be defined at the item level and then associated with planner users.

- Click the **Search** link.
The search results appear. This screen and the actions available may vary based on the user's role. See the "[Creating an Order Forecast Collaboration](#)" section below for information about the fields (report columns).

Order Forecast Collaboration Da... Search Order Forecast Collabora...

Search Order Forecast Collaboration

Buyer Supply Chain Admin

Q Filters (edit): [Customer: rplCompanyA][Bucketization Policy: Weekly][Forecast Date: Mar 6, 2023 - Jun 19, 2023]

Forecast Number	Forecast Date	Item Enterprise Name	Item Name	Ship From Site	Ship From Site Resource	From Site Group Level	To Site Group Level	Ship To Site
06032023_WEEKLY	Mar 6, 2023 1:52 AM	rplCompanyA	BuyerItem2	VendorDC2				
13032023_WEEKLY	Mar 13, 2023 2:17 AM	rplCompanyA	BuyerItem2	VendorDC2				
05062023_WEEKLY	Jun 5, 2023 1:54 AM	rplCompanyA	BuyerItem4	VendorDC3		Site Hierarchy	Site Hierarchy	
06032023_WEEKLY	Mar 6, 2023 10:34 AM	rplCompanyA	rplCmpItem1	VendorDC1				
20032023_WEEKLY	Mar 20, 2023 12:00 AM	rplCompanyA	BuyerItem2	VendorDC2				
01042023_WEEKLY	Apr 1, 2023 12:00 AM	rplCompanyA	BuyerItem4	VendorDC3			Site Hierarchy	
02042023_WEEKLY	Apr 2, 2023 6:17 AM	rplCompanyA	BuyerItem4	VendorDC1			Site Hierarchy	
06032023_WEEKLY	Mar 6, 2023 12:00 AM	rplCompanyA	BuyerItem1	VendorPlant1	VendorPlant1 Assembly line			
13032023_WEEKLY	Mar 13, 2023 12:00 AM	rplCompanyA	BuyerItem1	VendorPlant1	VendorPlant1 Assembly line			
20032023_WEEKLY	Mar 20, 2023 12:00 AM	rplCompanyA	BuyerItem1	VendorPlant1	VendorPlant1 Assembly line			

Page: 1 more... Viewing 1-50

View Pivot Export to CSV Create Order Forecast Collaboration Download Upload

- Click the **View Pivot** button to view the report in a pivot table.
- Click the **Export to CSV** file to export the data from the report in CSV format.
- Click **Download** to download the data from the report into a spreadsheet.
- Click **Upload** to upload a CSV file containing Order Forecast collaborations. See the "Uploading Files" section in the *Online Help* for more information.

11.2 Creating Order Forecast Collaborations

- From the **Search Order Forecast Collaboration** screen, click the **Create Order Forecast Collaboration** button. This button is not visible for all roles. The Create Order Forecast Collaboration screen opens.

2. Fill out the following fields. Fields with an asterisk (*) are required. Some fields may not be editable, depending on the user's role.

Field	Description
Creation Organization	The organization creating the order forecast.
Item	The item the order forecast is generated for.
Product Group Level	Product groups provide a means of categorizing raw materials, and product group levels provide a hierarchical structure for the product groups, with the top level being the least granular. Enter a product group level to filter by a particular level of a product group.
Program	A Program is a group of related projects managed in a coordinated manner to obtain benefits not available from managing them individually. Order Forecasts can be tracked by their associated program. Use the picker tool to select a program.
Selling Org	The organization selling the selected item.
Buying Org	The organization buying the selected item.

Field	Description
Customer Of Buyer Org	The customer of the buying organization that purchases the item from the selling organization.
Order Management Org	The organization responsible for managing the order.
Fulfillment Org	The organization responsible for fulfilling the order.
Ship To Site	The site where the order is to be shipped once filled.
Ship To Location	The location within the site where the order is being shipped.
To Site Group Level	Use the picker tool to select a To Site Group Level.
Ship To Site Resource	The resources at the site required to receive the order, such as a dock door. A site resource is a resource at a site against which capacity can be measured, and reservations can be scheduled.
Ship From Site	The site from which the order is shipped.
Ship From Location	The location within the Ship From site.
Ship From Site Resource	The resources at the site required to ship the order, such as an assembly line. A site resource is a resource at a site against which capacity can be measured and reservations can be scheduled.
From Site Group Level	Use the picker tool to select the From Site group level.
Auxiliary Key	Enter the auxiliary key to search for order forecasts associated with a specific one.
Order Forecast Collaboration Details	
*Bucketization Policy	The period of time orders are grouped together for the forecast, such as Weekly, Monthly, Daily, Fiscal Weekly, Fiscal Weekly, or Quarterly.
Forecast Date	The date of the forecast.

Field	Description
Quantity UOM	The unit of measurement (UOM) for the quantity of the item.
Request Quantity	The quantity of the item that is requested.
Buyer Comment	This is a free-form text field for buyer users to leave a comment on the collaboration ticket.
Buyer Reason Code	Buyer users can supply a reason code in this field to indicate the reason for a forecast discrepancy/issue.
Aggregated By Ship Date	Order Forecast Collaboration is performed on groups of orders called buckets. The orders are aggregated by either the ship date or the delivery date. Often the aggregation is done by the ship date if the buyer owns the transportation and the buyer and vendor are collaborating on when the supply needs to be available on the supplier's dock.
Promise Quantity	The quantity promised by the vendor.
Blanket Promise Quantity	Value provided by supplier that states how much the buyer may request with reasonable expectation for promise.
Vendor Comment	This is a free-form text field for vendor users to leave a comment on the collaboration ticket.
Vendor Reason Code	Vendor users can supply a reason code in this field to indicate the reason for a forecast discrepancy/issue.
Focus	A checkmark indicates that this forecast needs extra focus or attention but nothing severe enough to require a ticket.
Release Number	External reference to a third-party system that may refer to a forecast by a number rather than by date. The release number accepts alphanumeric characters.

3. Click the **Create** button.
The screen updates and the new Order Forecast Collaboration details are displayed.

11.3 Updating Order Forecast Collaborations

1. From the **Search Order Forecast Collaboration** screen, click the link in the **Forecast Number** column for the forecast you want to update. The selected Order Forecast Collaboration detail screen opens.

The screenshot displays the 'Order Forecast Collaboration' detail screen for '05032023_WEEKLY'. The interface includes a sidebar with navigation icons (Search, Home, Problems, Alerts, Chats, Switch, Menus/Favs) and a main content area with the following sections:

- Creation Organization:** rplCompanyA
- Item:** rplCmpAltItem1
- Product Group Level:**
- Program:**
- SellingOrg:**
- BuyingOrg:**
- Customer Of Buyer Org:**
- Order Management Org:** (with search icon)
- Fulfillment Org:** (with search icon)
- Ship To Site:** BuyerDC1
- Ship From Location:** Buyer DC1 location
- To Site Group Level:**
- Ship To Site Resource:**
- Ship From Site:** VendorDC1
- Ship From Location:** VendorDC1 Location
- Ship From Site Resource:**
- From Site Group Level:**
- Auxiliary Key:** test

The **Order Forecast Collaboration Details** section contains:

- Bucketization Policy:** Weekly
- Forecast Date:** Mar 5, 2023 8:16 AM (with calendar icon)
- Quantity UOM:** 10 KG Drum (with dropdown arrow)
- Request Quantity:** 12
- Buyer Comment:** (text input field)
- Buyer Reason Code:** test1 (with dropdown arrow)
- Aggregated By Ship Date:**
- Promise Quantity:** (text input field)
- Blanket Promise Quantity:** (text input field)
- Vendor Comment:** (text input field)
- Vendor Reason Code:** (with dropdown arrow)
- Focus:**
- Release Number:** testrelease

An **Update** button is located in the bottom right corner of the form area.

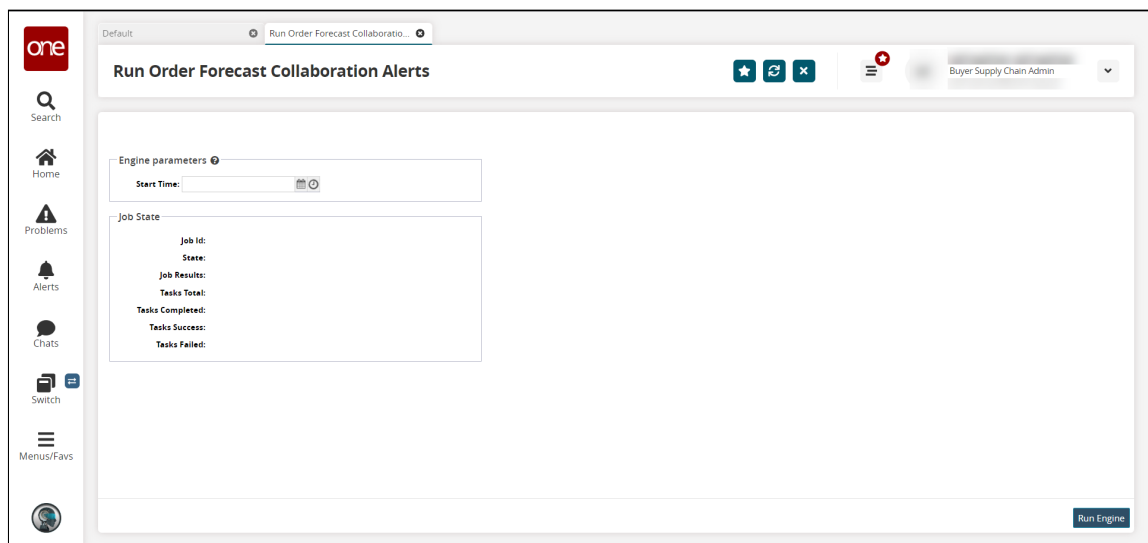
2. Update the fields as desired. See the table in the "[Creating an Order Forecast Collaboration](#)" section above for information about the fields.
3. Click the **Update** button. A success message appears, and the order forecast collaboration updates.

12 Running Order Forecast Collaboration Alerts

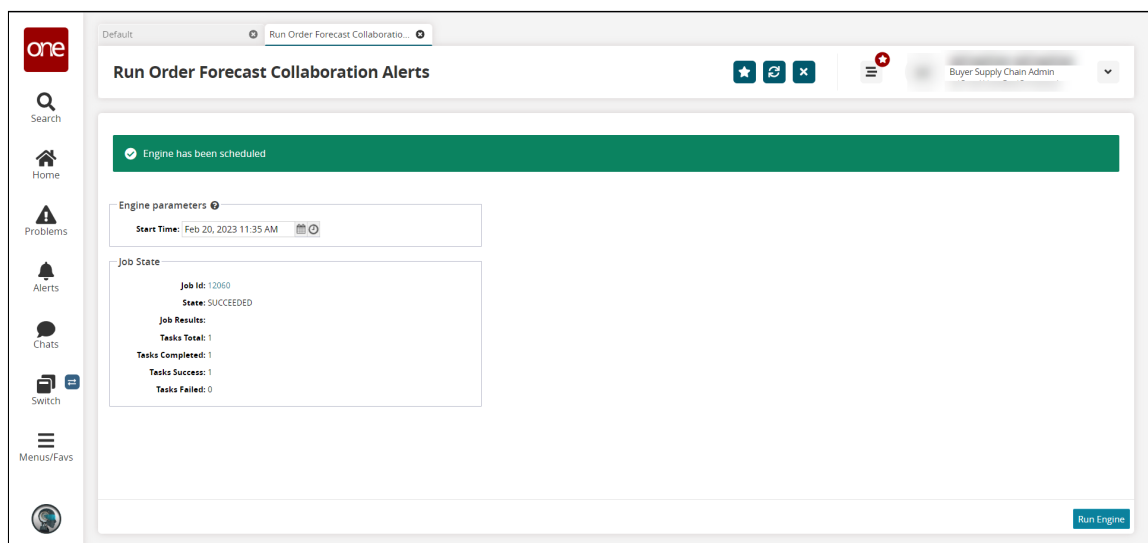
Complete the following steps to run order forecast collaboration alerts:

1. Log in to the ONE system.
2. Click **Menus/Favs > Replenishment > Order Forecast Collaboration > Run Order Forecast Collaboration Alerts**.

The Run Order Forecast Collaboration Alerts screen opens.



3. In the **Start Time** field, click the calendar and clock icons to select the date and time you want the engine to run.
4. Click the **Run Engine** button.
A success message appears, and the Job State section updates.



- In the **Job ID** field, click the job ID link to view the details in a new screen.

The screenshot displays the '12060' job details page. The table below shows the task status:

Task Type	Total Tasks	Idle Tasks	Running Tasks	Succeeded Tasks	Failed Tasks	Average Run Time
RPL_EBCFAlertCo...	1	0	0	1	0	1067

At the bottom right of the table area, there is an 'Export to CSV' button.

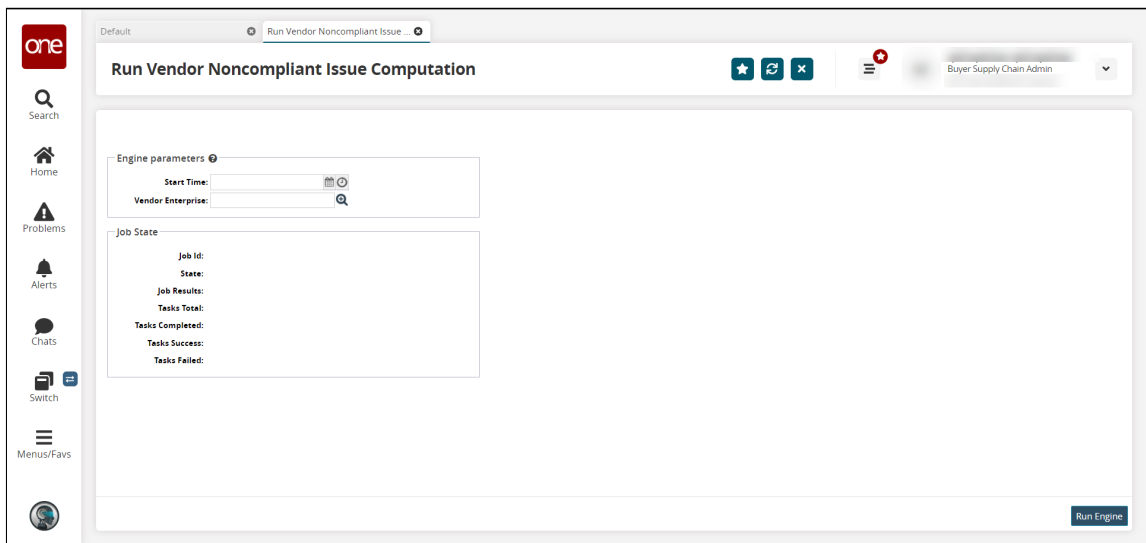
Click the **Export to CSV** button to download the details to your computer in a comma-separated values (CSV) format.

13 Running Vendor Noncompliant Issue Computation

Complete the following steps to run the computation for vendor non-compliance issues:

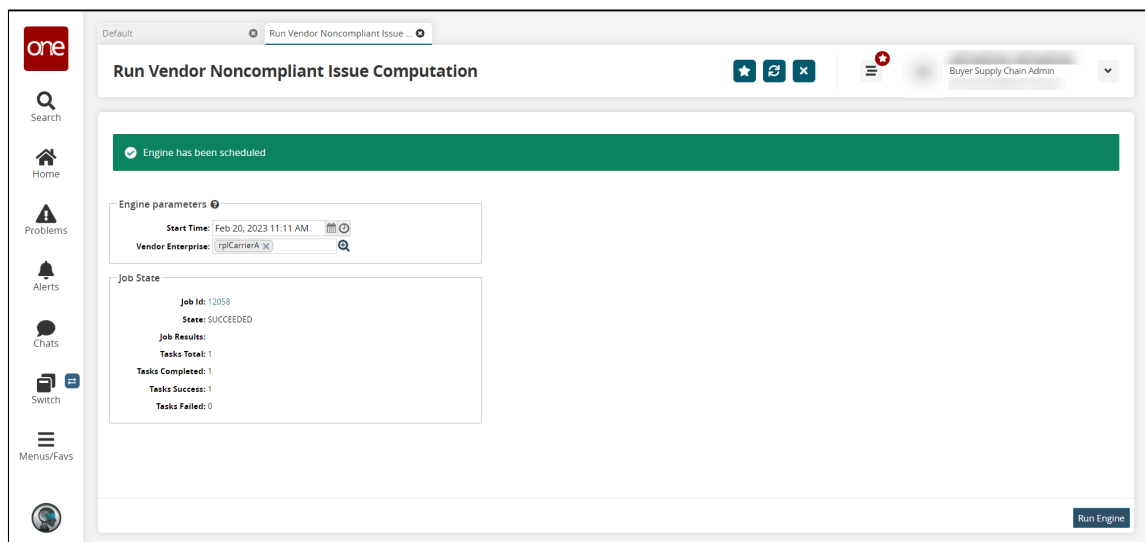
1. Log in to the ONE system.
2. Click **Menus/Favs > Replenishment > Order Collaboration > Run Vendor Noncompliant Issue Computation**.

The Run Vendor Noncompliant Issue Computation screen opens.

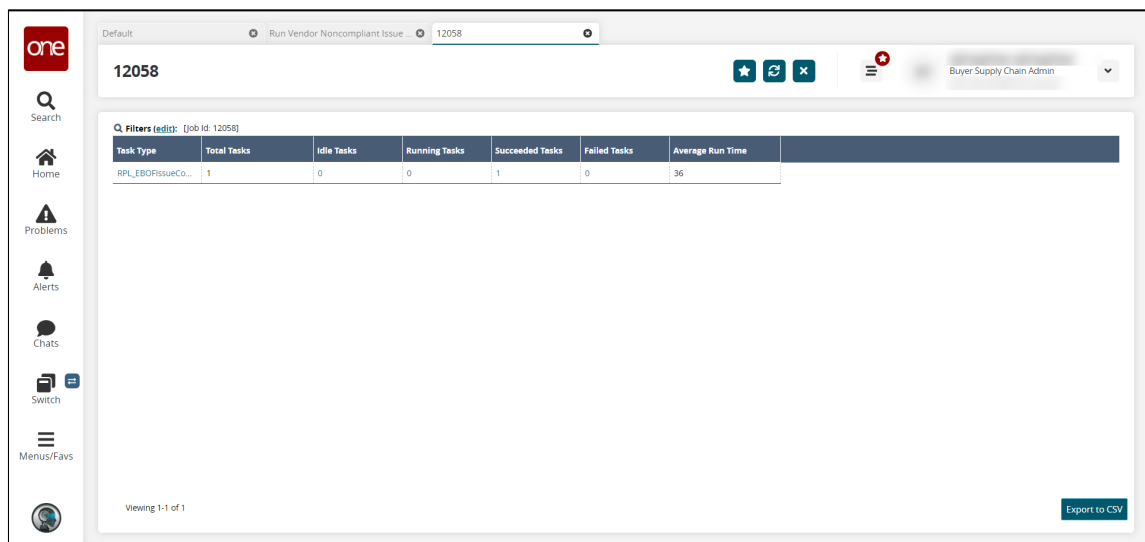


3. In the **Start Time** field, click the calendar and clock icons to select the start date and time to run the computation.
4. In the **Vendor Enterprise** field, select the enterprise for which you want to view vendor noncompliance issues.
5. Click the **Run Engine** button.

A success message appears that tells you the computation is scheduled, and the Job State section updates.



6. In the **Job ID** field, click the job ID number link to view the details. The job details appear in a new screen.



7. Click the **Export to CSV** button to download the job details to your computer in a comma-separated values (CSV) file format.



About One Network

One Network is the intelligent business platform for autonomous supply chain management. Powered by NEO, One Network's machine learning and intelligent agent technology, this multi-party digital platform delivers rapid results at a fraction of the cost of legacy solutions. The platform includes modular, adaptable industry solutions for multi-party business that help companies lower costs, improve service levels and run more efficiently, with less waste. This SaaS and aPaaS platform enables leading global organizations to achieve dramatic supply chain network benefits and efficiencies across their ecosystem of business partners. One Network offers developer tools that allow organizations to design, build and run multi-party applications. Leading global organizations have joined One Network, helping to transform industries like Retail, Food Service, Consumer Goods, Automotive, Healthcare, Public Sector, Defense and Logistics. To date, more than 75,000 companies have joined One Network's Real Time Value Network™ (RTVN™). Headquartered in Dallas, One Network also has offices in Japan, Europe, and India.

For more information, please visit www.onenetwork.com.



US Corporate Headquarters

4055 Valley View Ln, Suite 1000
Dallas, TX 75244

☎ +1 866 302 1936 (toll free)

☎ +1 972 385 8630

One Network Europe

16 Great Queen Street
London, United Kingdom
WC2B 5AH

☎ +44 (0) 203 28 66 901

One Network Australia/Asia-Pacific

☎ +61 401 990 435

One Network India Pvt Ltd

Westend Centre III, Survey No. 169/1,
Second Floor, South Wing, Sector 2
Aundh, Pune 411007, Maharashtra, India

☎ +91 20 49111800