Searching Shipments

Quick Guide

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1. Searching Shipments

Users can search shipments in a number of ways in the NEO UI.

1. Search for a movement using the Global search in the left navigation panel. See the "Performing a Global Search" in the NEO Online Help for more information.

A list of shipments defined by the search criteria displays. Shipments can be further filtered by additional filters from the Filters header if necessary. The State and Retrieve For filter fields are available by default, and more filters can be added by the user.

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Pune, Maharastra 410506 410506				
410506 410506	410506 410506	410506 410506	410506 410506	410506 410506

2. Click Menus/Favs > Transportation > Search Shipments.

The Search Shipments screen displays. Shipments can be further filtered by additional filters from the Filters header if necessary. Several filters are available by default, and more filters can be added by the user.

Se	earch Shipmen	ts					3 × =	.CARRIER_MANAGER	
٩	ilters (edit): [State: Tender	d,Confirmed,	Pick Ready,Intransit,Deliv	ery Ready,Re][Deliver	y Range: 1/28/2024 - 2/	/27/2024]			
	Shipment	Cost	Shipper	Consignee	Pickup	Delivery	Target Pickup/ Actual Pickup	Target Delivery/ Actual Delivery	Arrived Locat Arrived Date
	1244164	No Cost	RTVN4000QA3Site11 AutoRTVN4000QA Dallas, TX 75001	RTVN4000QA3Site12 AutoRTVN4000QA Fortworth, TX 76199	1/20/2024 12:54 AM EST Create [Live / Drop]	1/31/2024 12:54 AM EST Create [Live / Drop]	1/20/2024 12:54 AM EST/ 1/23/2024 7:18 AM EST	1/31/2024 12:54 AM EST/ 2/16/2024 11:54 AM EST	RTVN4000QA3 1/23/2024 7:1
24-	Ship-QA3-23012024-15	40.00 USD	RTVN4000QA3Site11 AutoRTVN4000QA Dallas, TX 75001	RTVN4000QA3Site12 AutoRTVN4000QA Fortworth, TX 76199	- 11:16 PM EST	1/30/2024 11:16 PM - 11:16 PM EST Create [Live / Drop]	1/26/2024 11:16 PM EST	1/30/2024 11:16 PM EST	RTVN4000QA3 1/29/2024 4:5
24-6	Ship-QA3-23012024-6	40.00 USD	RTVN4000QA3Site11 AutoRTVN4000QA Dallas, TX 75001	RTVN4000QA3Site12 AutoRTVN4000QA Fortworth, TX 76199	- 11:16 PM EST	1/30/2024 11:16 PM - 11:16 PM EST Create [Live / Drop]	1/26/2024 11:16 PM EST	1/30/2024 11:16 PM EST	
24-	Ship-QA3-23012024-16	40.00 USD	RTVN4000QA3Site11 AutoRTVN4000QA Dallas, TX 75001	RTVN4000QA3Site12 AutoRTVN4000QA Fortworth, TX 76199	1/26/2024 11:16 PM - 11:16 PM EST Create [Live / Drop]	7:00 AM EST	1/26/2024 11:16 PM EST	1/30/2024 11:16 PM EST	RTVN4000QA3 1/29/2024 4:5
24-7	Ship-QA3-23012024-7	40.00 USD	RTVN4000QA3Site11 AutoRTVN4000QA	RTVN4000QA3Site12 AutoRTVN4000QA	1/26/2024 11:16 PM - 11:16 PM EST	1/30/2024 11:16 PM - 11:16 PM EST	1/26/2024 11:16 PM EST	1/30/2024 11:16 PM EST	•

3. Click Menus/Favs > Transportation > (Tendered, Confirmed, Pick Ready, Intransit, Delivery Ready, or Delivered).

The selected shipment state screen displays. Shipments can be further filtered by additional filters from the Filters header if necessary. Default filter fields may be established by the enterprise or organization, but more filters can be added by the user.

	Ten	dered					* 8 ×	Ξ	Carrier Tran	sportation Manager	*
	Q Filte	ers (edit): [Retrieve F	or: Last Year]			1	1				
		Movement	Shipment	Flags	Cost	Tender Time	Expiration Time	Remaining Time	Shipper	Consignee	Pick
Ľ									DC CustomerA Dallas, TX 75244	Hillsboro, OR 97124	Å
		M-1269608	1269608	•	No Cost	02/07/24 7:24 AM EST	02/07/24 8:24 AM EST	ом	CustomerA-Austin DC CustomerA Austin, TX 78741	CustomerA-Dallas DC CustomerA Dallas, TX 75244	0 6 A
		M-1286045	1286045		15.00 USD	02/15/24 6:13 AM EST	02/15/24 11:13 AM EST	OM	CustomerA- Jacksonville Jacksonville, TX 75766	CustomerA-Killeen DC Killeen, TX 76549	0 5
		M-1317177	1317177	*	No Cost	02/29/24 6:13 AM EST	02/29/24 11:13 AM EST	ОМ	CustomerA-Austin DC CustomerA Austin, TX 78741	CustomerA-Atlanta DC CustomerA Atlanta, GA 30301	0 5 A

4. Click Menus/Favs > Transportation > Non-Controlled Shipments. The Non-Controlled Shipments screen displays. Shipments can be further filtered by additional filters from the Filters header if necessary. The State filter field is available by default, and more filters can be added by the user.

No	n-Controlled S	hipm	ents				3 × =	TMS.CARRIER_MANAGER	
Q Fil	ters (edit): [State: Awaiting,	Confirmed,P	ick Ready,Intransit,Delive	ry Ready,Re]					
0	Shipment	Cost	Shipper	Consignee	Pickup	Delivery	Target Pickup/ Actual Pickup	Target Delivery/ Actual Delivery	Arrived Loc Arrived Dat
	Ship-NC-QA3-05032024- 3	No Cost	RTVN4000QA3Site12 AutoRTVN4000QA Fortworth, TX 76199	RTVN4000QA3Site11 AutoRTVN4000QA Dallas, TX 75001	3/8/2024 12:00 AM EST [553351 Live]	3/12/2024 2:23 AM EDT Create [Live / Drop]	3/8/2024 2:23 AM EST/ 3/5/2024 5:48 AM EST	3/12/2024 2:23 AM EDT/ 3/5/2024 5:54 AM EST	
	Ship-NC-QA3-05032024- 2	No Cost	RTVN4000QA3Site12 AutoRTVN4000QA Fortworth, TX 76199	RTVN4000QA3Site11 AutoRTVN4000QA Dallas, TX 75001	3/8/2024 2:00 AM EST [553350 Live]	3/12/2024 2:23 AM EDT Create [Live / Drop]	3/8/2024 2:23 AM EST/ 3/5/2024 5:48 AM EST	3/12/2024 2:23 AM EDT/ 3/5/2024 5:54 AM EST	
	Ship-NC-QA3-05032024-	No Cost	RTVN4000QA3Site12 AutoRTVN4000QA Fortworth, TX 76199	RTVN4000QA3Site11 AutoRTVN4000QA Dallas, TX 75001	3/8/2024 2:23 AM - 2:23 AM EST Create [Live / Drop]	3/12/2024 2:23 AM - 2:23 AM EDT Create [Live / Drop]	3/8/2024 2:23 AM EST	3/12/2024 2:23 AM EDT	
	Ship-NC-QA3-05032024- 7	No Cost	RTVN4000QA3Site12 AutoRTVN4000QA Fortworth, TX 76199	RTVN4000QA3Site11 AutoRTVN4000QA Dallas, TX 75001	3/8/2024 2:23 AM - 2:23 AM EST Create [Live / Drop]	3/12/2024 2:23 AM - 2:23 AM EDT Create [Live / Drop]	3/8/2024 2:23 AM EST	3/12/2024 2:23 AM EDT	
	Ship-NC-QA3-05032024- 8	No Cost	RTVN4000QA3Site12 AutoRTVN4000QA	RTVN4000QA3Site11 AutoRTVN4000QA	3/8/2024 2:23 AM - 2:23 AM EST	3/12/2024 2:23 AM - 2:23 AM EDT	3/8/2024 2:23 AM EST	3/12/2024 2:23 AM EDT	

- 5. Click the **Filters (edit)** link to apply search criteria to reduce the number of entries shown. The Filters menu displays.
- 6. (Optional) To add more search filters, click the **Add Filter** link, and then click one or more filter options from the Add Filter list.
- 7. Fill out the filters, and click the **Search** link. The search results display.