Log in and out of ONE's NEO System

Quick Guide

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1. Logging in to NEO and Configuring the Sign-On Page

Users have a single sign-on screen into the ONE system, and the sign-on screen has configuration features.

Complete the following steps to log in to the ONE system and the NEO interface:

1. Type in the correct URL in a browser search bar. Typically, this is **https://logon.onenetwork.com**. The ONE sign-on screen displays with audio and video features. Displays might vary.

One Network Enterprises**	
Username	
Password	DNA
Log In Forgot Username or Password?	
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- 2. Enter your username in the Username field.
- 3. Enter your password in the **Password** field.



NOTE

The Username and Password fields are case sensitive. Enter upper- and lowercase letters precisely.

4. Click the **Log In** button.

Some users are logged into the ONE system. Some users see a selection of networks as shown below.

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	Select	See.				-
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5. Click the **Select** button for your network.

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TIP

For more information about each subnetwork, click the expansion arrow to the left of each subnet name.

The NEO dashboard assigned to your user role displays.

one	Carrier NEO Dashboard			Ξ	*
Q Search	Non-Controlled Shipments	Claims	Real-time Transportation Ex		
Home	Shipment State Summary	≈ ≡	Alert Summary		8
Problems Alerts	Confirmed O 0 Count	,		Movement 28 Movement Confir 14	
Chats		Export to File		Shell Confirmed 14	
a					Export to CSV
Switch	Appointment Request Summary	8	Movement State Summary		≅ ≡
Menus/Favs	No results No results were received.		Confirmed 🔿 📃		1
		Export to CSV		Count	

Complete the following steps to configure the sign-in screen:

 Type in the correct URL in a browser search bar. The ONE sign-on screen displays with audio and video features that play in a continuous loop.

Core Network Enterprises* Username Password Log In Forgot Username or Password?	DIE
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- Click the audio (speaker) icon.
 The icon changes to show that the audio is turned off for the sign-on screen.
- Click the video (camera) icon.
 The video loop changes to a static picture of NEO. The audio and video selections remain the same until changed.

Username Password		
Log In Forgot Username or Password?		
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2. Logging out of NEO

Users can log out of ONE's NEO system through the User Profile panel.

Complete the following steps to log out:

1. Click the arrow button for the **User Profile** slideout as shown in the screenshot below. The slideout displays user profile and settings options.

one	Carrier NEO Dashboard		
Q Search	Non-Controlled Shipments	Real-time Transportation Exe	
Home	Shipment State Summary	Alert Summary	Transportation Manager
Problems	Confirmed O 0 1		Change Role
Alerts	Count	Movement Confir	Change Password User Settings
Chats	Export to File	Shell Confirmed	Session Information
P			🚱 Log Out
Switch	Appointment Request Summary	Movement State Summary	
Menus/Favs	No results	Confirmed 🔿	Select Theme
	No results were received.	0	1

- Click the Log Out option. The Log Out confirmation pop-up displays.
- Click the Yes button. The Logged Out screen displays.



4. Click the Return to Login button to log back into the ONE system.